

LANTEGLOS-BY-FOWEY PARISH COUNCIL
MINUTES OF THE FULL COUNCIL MEETING HELD
ON TUESDAY 27th SEPTEMBER 2022 @ 7pm
In POLRUAN VILLAGE HALL

Minute	AGENDA ITEMS	Action
	Present – Cllrs. Adams (Chair), Beresford, Bunt, Carmichael, Goddard, Clare-Dunbavand, Kelly, Rooney (Vice Chair), Talling and Mrs Thompson (Clerk).	
	<p>Chairman’s Welcome and Public Forum – the Chairman opened the meeting and welcomed those present.</p> <p>The owner was present regarding his planning application (PA22/07129). He said so far only his next-door neighbour had objected. The only plans are for the newer 1960s extension, the historic element of the pub will not be affected. He said that the property will probably be sold. He was asked about the middle and bottom of the terrace – this will remain as part of the main property. There will be two parking spaces.</p> <p>Mr Ivan Tomlin spoke on behalf of neighbours who objected to the above planning application. Details had been circulated previously. He queried if it was economical to sell the annexe.</p> <p>Mr Chris Pink met with Members regarding his planning application PA22/07246 and offered to answer any questions.</p>	
	<p>Outside Authorities / Bodies – Members received reports from outside authorities as follows:</p> <p>a. <i>County Councillor Report</i> – in the absence of Cllr. Edwina Hannaford there was no report.</p> <p>b. <i>Network Panel</i> – Members considered Cllr. Rooney’s written report following the meeting held on 5th September (previously circulated via email). Expressions of Interest (EOI) for the Network Highways Scheme are invited. Details previously emailed.</p> <p>c. <i>Police</i> – there was no report from PCSO Cocks.</p> <ul style="list-style-type: none"> • <u>Farming Survey</u> – the Rural Affairs Policing Team seek views of rural residents. See: https://plymouth.onlinesurveys.ac.uk/rural-crime-survey-final. Details previously emailed. <p>d. <i>Tri-Service</i> – there was no report from TSSO Barnes.</p>	Cllr. Rooney
109/2022	Apologies – Cllr. Ainley, Pyke and County Cllr. Hannaford	
110/2022	<p>Members’ Declarations –</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – none.</p> <p>b. <i>Non-registerable Interests</i> – none.</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds</p> <p>d. <i>Dispensations</i> – none.</p>	
111/2022	<p>Minutes of Meetings –</p> <p>a. <i>Full Council Meeting</i> – 26th July 2022, AGREED as a true record. The spelling of Mr Ivan Tomlin’s name to be corrected.</p>	Clerk

112/2022	<p>Planning Applications – Members considered the following:</p> <ul style="list-style-type: none"> a. PA22/07050, Trepela Road from Pol-Tec Lane to Old Road Lanteglos – proposed extension. Members consider this application via email and a “No Objection” response was submitted. b. PA22/07246, Lanlawren Farm, Fox Valley Cottages, Trenewan – construction of building for manager’s accommodation and additional holiday units. Cllr. Talling felt local businesses should be supported and he had no problem with this application. Cllr. Adams said there are a large number of holiday letting units and there is already a problem with overloading of the sewage system. The applicant explained there is no proposal to change the existing operating conditions. He added that they are not connected to the mains. NO OBJECTION. Nine votes in favour. Cllr. Carmichael abstained. c. PA22/07317, Kingfisher House Greenbank Polruan – replacement of external cellar door and creation of new disabled equipment and garden store room under lower ground floor. NO OBJECTION d. PA22/07420, 3 Hall Terrace Old Road Bodinnick – construction of first floor extension (variation to approved PA21/00093). Cllr. Bunt declared an interest and left the room. NO OBJECTION but Members request the Planning Officer ensures that the green space is retained to assist water runoff. e. PA22/07129, Old Ferry Inn Old Road Bodinnick – Change of Use of Part of the Old Ferry into Dwelling. Members acknowledged local concern about the impact of the proposal on the potential viability of the business. NO OBJECTION but Members would not wish to see any further development that could result in the loss of a local asset. Cllr. Rooney objected. f. PA22/08032, 7 Fore Street Polruan – rear roof to be raised 600mm to accommodate mezzanine bedroom, lantern to be added to new grp roof on the extension that comes out in line with existing building and removes court yard to rear of existing dwelling. NO OBJECTION. 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
113/2022	<p>Planning Matters – details previously emailed.</p> <ul style="list-style-type: none"> a. <i>Formal Housing Complaint / Social Housing Manifesto</i> – deferred from July meeting. Members CONFIRMED they wished to send the following proposed change to CC’s social housing allocation policy (set out in [i] below. The letter to be sent to County Cllr. Olly Monk, copied to Mrs Kennally, CC Chief Executive and County Cllr. Linda Taylor. <ul style="list-style-type: none"> i. <i>“Allocation of social housing in a parish is to alternate between those deemed in desperate need, followed by an allocation to applicants with a connection to the parish. Town/parish councils to be consulted at every stage of the process.”</i> <p>NOTE – Bodmin, Calstock, Camelford, Illogan, Lostwithiel and Pelynt (Parish/ Town Councils) had indicated they agree with the above wording and this to be added to the letter to CC.</p> <p>Members will await a response from CC and if this proves unsatisfactory then it is proposed to proceed with a complaint to the Local Government Ombudsman.</p> <ul style="list-style-type: none"> ii. Members RESOLVED to support Bodmin TC’s proposal that <i>all housing built by the Council (at Treveth) should be 100% social housing</i>. The Clerk to advise Bodmin TC. b. <i>Neighbourhood Planning e-bulletins</i> - CC publish these on their Planning news - Cornwall Council webpage, and the July 2022 edition is now available at: Neighbourhood Planning ebulletin July 2022 (cornwall.gov.uk). 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	c. <i>2022 Cornwall Landscape Character Assessment and Areas of Great Landscape Value</i> – various venues. Details previously emailed.	
114/2022	<p>Planning Applications Approved by CC – for information only</p> <p>a. PA22/04395, 24 West Street Polruan – proposed alterations to existing outbuilding and deck.</p> <p>b. PA22/04998, 2 Butts Park Road from Trenewan to Junction West of Carneggan Farm – construction of two-storey extension at 2 Butts Park.</p> <p>c. PA22/06066, Langdon Townsend – new balcony addition to eastern elevation, replacement sunroom to western elevation, solar panels to southern roof plane, partial removal of workshop for new courtyard, new 1.8m high wall to southern boundary with new parking and garden.</p>	
115/2022	<p>Environmental / Amenity Matters – including any items received after the agenda had been published.</p> <p>a. <i>Public Conveniences</i> – Members considered:</p> <p>i. <u>St Saviour's WCs</u> – Cllr. Goddard had drawn up a tender document for refurbishment works. Closing date set as 21st October 2022. It was RESOLVED to grant AUTHORITY to Cllrs. Adams, Kelly and Goddard to fine tune the tender wording following feedback from Members. The Clerk to then circulate a copy to those who had completed the Approved Contractor proforma and to advertise the job on www.gov.uk/find-tender.</p> <p>ii. <u>Frogmore WCs</u> – ongoing.</p> <p>iii. <u>The Quay WCs</u> – following a meeting Mr Dave Guy, Chair of Polruan Town Trust, the following repairs to the Quay WC was agreed:</p> <ul style="list-style-type: none"> • Roof (slates and ridge tiles) will be done by the Town Trust. They will also look in to the ventilation for the gents toilet and the drainage in the ladies toilet when time and funds allow. • Replacement of the vanity screens with millboard and pointing of the wall will be done by the Parish Council. <p>It was RESOLVED to proceed with seeking a quotation by adding the above to the St Saviour's tender specification, together with replacements for the hand-dryers / paper towel holders (gents and ladies).</p> <p>NOTE – the Clerk to cancel the building insurance and arrange for cover of the contents.</p> <p>iv. <u>Regular Maintenance</u> – Members RESOLVED to adopt the revised schedule drawn up by Cllr. Goddard.</p> <p>v. <u>Legionella Testing</u> – Mrs Kelly reported the water temperature is 10° in the toilet blocks.</p> <p>c. <i>Polruan Surgery</i> – Members considered the report of the meeting between Dr Waldron and partners and representatives of the PC (previously emailed). Cllr. Goddard explained we are awaiting historic details from Fowey River Practice. A letter will then be sent to NHS England, the new Health Minister, Lord Berkeley, County Cllr. Edwina Hannaford and Sheryll Murray MP.</p> <p>b. <i>Public Rights of Way (PROWs)</i> –</p> <p>i. <u>Betty Hewans Footpath</u> – Mr Chris Monks, Countryside Accident Team advised repairs to the surface of Betty Hewans had been completed. He had provided an update i.r.o. a quotation to provide and install a handrail of the “kee clamp” type; to be funded by the PC.</p>	<p>Working Party Clerk</p> <p>Working Party Clerk</p> <p>Cllr. Goddard</p> <p>Cllr. Goddard / Clerk</p> <p>Clerk</p>

	<p>ii. <i>East Hill</i> – the handrail on site is loose. The Clerk to speak to Mr Gary Beresford and request urgent repairs.</p> <p>iii. <i>PROW No.7</i> – a section of the path had been made dangerous by tree roots. Countryside Access Team reference number is ENV22339398. Mr Monks advised much of the land is owned by the National Trust but Members pointed out this area is owned by the Fowey Harbour Commissioners. The Clerk to advise Mr Monks.</p> <p>c. <i>Whitecross Village Green</i> – an update from the Clerk had been circulated prior to the meeting setting out the steps to be taken to introduce this system. It was confirmed there are less than 15 parking spaces and the Clerk to order parking signs from Flashpark Ltd. Cllrs. Talling and Clare-Dunbavand agreed to monitor the site.</p> <p>The Clerk had asked PCSO Cocks to check if the Blue Fiesta had been abandoned.</p> <p>d. <i>Jubilee Tree</i> – the tree is due to be delivered to Cllr. Talling in early November and should be planted during National Tree Planting Week, 24th November to 4th December 2022. Mr Meike Weiser had been advised accordingly. The Clerk to liaise i.r.o. a suitable spot for the tree planting.</p> <p>e. <i>Greenbank</i> – Members considered a complaint regarding overgrown gardens at both Greenbank and Wherry Place. The Clerk to contact Cornwall Housing, through “Casework” and request enforcement of the tenancy agreement.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
116/2022	<p>Highway Matters – including any items received after the agenda had been published.</p> <p>a. <i>Strategic Sign Plan</i> – the Strategic Sign Plan from Mr Will Glassup, Highways had not yet been received. It was RESOLVED to accept his recommendation for a sign reading ‘unsuitable for wide vehicles’ at the top of School Lane. The cost will be funded by Highways and included in the Plan Mr Glassup is working on.</p> <p>b. <i>Road Closure</i> – St Saviours Hill and Battery Lane, Polruan, 24th October to 4th November 2022 (07:30 to 17:00 hours). Details previously emailed.</p>	<p>Clerk</p>
117/2022	<p>Administrative Matters – not covered elsewhere on the agenda.</p> <p>a. <i>Approved Contractors List</i> – a copy of the Approved Contractors List and proforma had been emailed to Members. Cllr. Adams reminded them to speak to the contractors to obtain completed forms.</p> <p>The Clerk to circulate to Members details of existing contracts, [1] WC Cleaning; [2] PROW Cutting; [3] weed spraying.</p> <p>b. <i>Let Cornwall Decide</i> – Members considered possible plans to introduce a Mayor for Cornwall. It was RESOLVED to contact CC and advise that Members OBJECT to the current proposal for a Mayor.</p> <p>c. <i>CALC Autumn Training Programme</i> – details previously emailed.</p> <p>i. <u>Planning Introduction</u> – 3rd October 2022. A place had been booked for Cllr. Goddard.</p> <p>ii. <u>The Essentials of being a Good Employer</u>.</p> <p>iii. <u>Staffing Committees</u> – attendance at 3 sessions required.</p> <p>NOTE <i>Staffing Committee (four posts)</i> – Cllrs. Adams, Beresford, Kelly and Talling elected to serve in 2022/23.</p> <p>d. <i>Levelling Up Prosperity Fund</i> – Communities and Places. Cllr. Ainley reported there is a total of £11.49M funding from CC over the next 3 years.</p> <ul style="list-style-type: none"> £2.21 million available from CC this year but deadline for project expressions for interest is November 2022 and projects must be completed by end March 2023 – however maybe easier to get funds as bidding process will be fairly flexible. 	<p>Members</p> <p>Clerk</p> <p>Clerk</p>

	<ul style="list-style-type: none"> £9.28M available year 2 and 3 ending March 2025 – CC working on a structure for a bidding process but it is likely to be co-ordinated by our community area network panel with funds of circa £450k to be distributed to each Panel (there was quite a lot of discussion about the pros and cons of this process so nothing is defined). <p>County Cllr. Hannaford had been asked for her views on what the fund can be used for and what sort of things we could access and bid for. Members AGREED to Cllr. Ainley proposal to put something in the <i>Parish news</i> asking for ideas on projects to help level up our Parish community and villages.</p>	Cllr. Ainley / Clerk
118/2022	<p>Financial Matters –</p> <p>a. <i>Grant Application</i> – Members RESOLVED to make a grant of £500 to St John’s Church, as soon as they have set up a bank account. The Clerk to advise the Friends.</p> <p>b. <i>Accounts for Payment</i> – schedule No.2022/23-04 to a value of £4,986.47 was APPROVED for payment. A copy of the payment schedule had been circulated via email. The Clerk to place a copy on the website.</p> <p>c. <i>Bank Signatures</i> – Cllr. Adams said it is now possible to add Cllrs. Clare-Dunbavand and Goddard as bank signatures online. Those who are no longer serving as Councillors will be removed at the same time.</p> <p>d. <i>Budget Monitor</i> – a copy of the budget monitor was previously emailed. It was AGREED to earmark £50K for refurbishment of the WCs. The Clerk to amend the Budget Monitor.</p> <p>e. <i>Bank Reconciliation</i> – a copy of the Bank Reconciliation was previously emailed.</p>	Clerk Clerk Cllr. Adams Clerk
119/2022	<p>Documentation / Correspondence – not covered elsewhere on the agenda</p> <p>a. <i>Short Term Holiday Lets</i> – consultation. Closing date 21st September 2022. Details previously emailed. NOTE – Cllr. Ainsley had completed the consultation form on behalf of the PC.</p> <p>b. <i>Safer Cornwall</i> – residents were invited to have their say on crime and anti-social behaviour: https://safercornwall.co.uk/residents-invited-to-have-their-say-on-crime-and-anti-social-behaviour/. Deadline 31st August.</p> <p>c. <i>Sustainable Warmth Grant</i> – details previously emailed and a copy placed on the PC’s website and a copy sent to the <i>Lanteglos News</i>.</p> <p>d. <i>CC Gambling Policy</i> – revised policy circulated via email. Deadline for comments 31st October 2022.</p> <p>e. <i>Rural Mobility Strategy</i> – an email from Peninsula Transport and Western Gateway Sub-national Transport Bodies had been circulated via email. See: https://www.peninsulatransport.org.uk/wp-content/uploads/2022/09/20220805-South-West-Rural-Mobility-Strategy-v1-0.pdf</p> <p>f. <i>G7 LPNR newsletter</i> – previously emailed.</p> <p>g. <i>Citizens Advice Cornwall</i> – Autumn newsletter.</p> <p>h. <i>Proposed Drought Measures</i> – letter circulated via email.</p> <p>i. <i>Volunteer Cornwall</i> – Mr Chris Price had emailed seeking drivers to assist this charity in its work. Details previously emailed.</p>	
120/2022	<p>Diary Dates –</p> <p>a. <i>Full Council Meeting</i> – 25th October 2022, in Whitecross Village Hall. Cllr. Beresford gave his apologies.</p>	

	<ul style="list-style-type: none"> b. <i>Meet CC Leader</i> – various sessions planned (none near Lanteglos). Details previously emailed. c. <i>Cornwall Community Flood Forum Conference</i> – 4th November 2022. Details emailed. Registration now open: Cornwall Community Flood Forum Annual Conference 2022 Tickets, Fri 4 Nov 2022 at 09:30 Eventbrite 	
121/2022	<p>Information Only / Future Agenda Items –</p> <ul style="list-style-type: none"> a. <i>Unused Property Greenbank</i> – the Clerk to report to CC Public Protection and Cornwall Housing that rats have been seen around the property. b. <i>List of Useful Contacts</i> – Cllr. Goddard will provide the Clerk with a list of useful contacts to assist anyone suffering hardship. 	<p>Clerk</p> <p>Cllr. Goddard / Clerk</p>
122/2022	Meeting Closed – 20.53pm.	

Signature: (Cllr. John Adams)
Parish Chair

Date: 25th October 2022