

LANTEGLOS-BY-FOWEY PARISH COUNCIL
MINUTES OF THE FULL COUNCIL MEETING HELD
ON TUESDAY 25th OCTOBER 2022 @ 7pm
In WHITECROSS VILLAGE HALL

Minute	AGENDA ITEMS	Action
	Present – Cllrs. Adams (Chair), Ainley, Bunt, Carmichael, Goddard, Kelly, Pyke, Rooney (Vice Chair), Talling; and Mrs Thompson (Clerk).	
	Chairman’s Welcome and Public Forum – the Chairman opened the meeting and welcomed those present. No Members of the public were present.	
	<p>Outside Authorities / Bodies – Members received reports as follows:</p> <p>a. <i>County Councillor Report</i> – Cllr. Edwina Hannaford is unwell, and no report was available. The Clerk to send a card and flowers.</p> <p>b. <i>Network Panel</i> – see also Minute 130e/2022 below.</p> <p>i. The next meeting to be held on 9th January 2023.</p> <p>ii. An Extraordinary Meeting to discuss the future of Community Network Panels (CNP’s) is to be held on Monday 14th November. Members felt the amount of money that would be allocated to each Network was “peanuts”. Cllr. Rooney will attend and represent Members’ views.</p> <p>Notes of the meeting held on 5th September 2022 previously emailed, together with an update on the Network Highway Scheme.</p> <p>c. <i>Police</i> – PCSO Cocks is unwell and sent his apologies. Cllr. Kelly reported there had been a burglary in Polruan, whilst the resident was home.</p> <ul style="list-style-type: none"> • <u>Vision Zero South West</u> – road safety e-briefing. Details previously emailed. <p>d. <i>Tri-Service</i> – Mr Bradley Barnes had transferred over to full time Police Constable. His report was previously emailed. Recruiting for his replacement will begin in the new year.</p> <p>e. <i>Fowey Port User Group (PUG) Meeting</i> – Tuesday 22nd November 2022 at 10:00 in the Fowey Harbour Office. Cllr. Carmichael to attend. Mr Richard Jeffrey is the new Chair of the PUG.</p> <p>f. <i>SW Water</i> – briefing regarding application for drought permit order in the Restormel area catchment. Cllr. Goddard spoke to his written report, previously emailed. Cllr. Adams referred to the poor water pressure experienced by users at the top of Polruan.</p>	<p>Clerk</p> <p>Members / Cllr. Rooney</p> <p>Cllr. Carmichael</p>
123/2022	Apologies – Cllrs. Beresford, Clare-Dunbavand; County Cllr. Hannaford (ill health) and PCSO Cocks.	
124/2022	<p>Members’ Declarations –</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – Cllrs. Ainley, Kelly and Goddard in Minute 130e/2022 below. Cllr. Goddard in 133c/2022. Cllr. Bunt in 126b/2022.</p> <p>b. <i>Non-registerable Interests</i> – Cllr. Adams in Minute 126a/2022.</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds</p> <p>d. <i>Dispensations</i> – none.</p>	

125/2022	<p>Minutes of Meetings –</p> <p>a. <i>Full Council Meeting – 27th September 2022, AGREED as a true record.</i></p>	
126/2022	<p>Planning Applications – Members considered the following:</p> <p>a. PA22/01607/PREAPP, St Saviours Church Fore Street Polruan - pre-application advice on the redevelopment of St Saviours Church due to the church being redundant for its existing use, seeking guidance on potential uses. Cllr. Adams left the meeting and Cllr. Rooney took the Chair whilst this was discussed.</p> <p>Cllr. Ainley outlined the possible uses for the building. She added it is in the conservation area. Cllr. Talling said the building is in need of significant maintenance. SUPPORT use of the site for social housing but would prefer that the church building remains. Members see this as a possible opportunity for the WI Hall, St Saviours Church and the Village Hall to consolidate resources and create a new community centre.</p> <p>b. PA22/09197, Old School House 11 Old Road Bodinnick – application for tree works within a Conservation Area: T1 - Hawthorn- reduce height and radial crown spread by 1.5m to leave radial crown spread of 4.5m and height at 5m. T2 - Red Oak - reduce height by 1.5m to leave at 9.5m in height and radial crown spread by 1.5m to leave 4.5m. No cuts to exceed 30mm in diameter. Cllr. Bunt left the meeting whilst this item was discussed. NO OBJECTION providing the Tree Officer has no objection.</p> <p>c. PA22/08266, 13 Ferris Way Polruan – proposed loft conversion and dormers. NO OBJECTION.</p> <p>d. PA22/08820, Penpont Lanteglos – ground mounted solar PV panels. NO OBJECTION. The Clerk to seek CC’s policy on solar panels.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
127/2022	<p>Planning Matters – details previously emailed.</p> <p>a. <i>Formal Housing Complaint / Social Housing Manifesto –</i> Minute 113a/2022 refers. County Cllr. Oliver Monk had acknowledged Members’ request to make the following change to CC’s social housing allocation policy. The Clerk had sent a reminder on 16th October 2022. The Clerk to pursue.</p> <p><i>“Allocation of social housing in a parish is to alternate between those deemed in desperate need, followed by an allocation to applicants with a connection to the parish. Town/parish councils to be consulted at every stage of the process.”</i></p>	Clerk
128/2022	<p>Planning Applications Approved by CC – for information only</p> <p>a. PA22/06452, Land Adj. to 17 Kendall Park – non-material amendment (NMA1) for various amendments to decision PA20/06085 dated 03.12.2020.</p> <p>b. PA22/07317, Kingfisher House Greenbank Polruan – replacement of external cellar door and creation of new disabled equipment and garden store room under lower ground floor.</p>	
129/2022	<p>Environmental / Amenity Matters – including any items received after the agenda had been published.</p> <p>a. <i>Public Conveniences –</i> Members considered:</p> <p>i. <u>St Saviour’s WCs</u> – Cllr. Goddard reported the tender document is ready to place on the Contract Finder website; the Clerk to then place an advertisement with the <i>Cornish Guardian</i> and <i>Cornish Times</i>. Members preferred hand-dryers to paper towels in each of the WC building blocks and agreed to having two lockable toilet roll holders in each booth for The Quay female WCs. Cllr. Goddard to amend the tenders accordingly.</p>	Cllr. Goddard / Clerk

	<p>ii. <u>Frogmore WCs</u> – the floor in the gents will be treated the same as the ladies. The Clerk to arrange.</p> <p>iii. <u>The Quay WCs</u> – the vandalised toilet door had been rehinged and the lock repaired; the PC's fallen sign had been handed to Cllr. Adams.</p> <p>Noted the Clerk had cancelled the building insurance and arranged cover of the contents.</p> <p>iv. <u>Legionella Testing</u> – Mrs Kelly reported the water temperature is 10° in the toilet blocks. The Clerk to supply her with cleaning sheets.</p> <p>c. <i>Polruan Surgery</i> – Members received the following update.</p> <ol style="list-style-type: none"> 1. Dr Mike Waldron advised that Fowey River Practice cannot find any correspondence on points (a) and (b) below. <ol style="list-style-type: none"> a. Relating to the original basis or permission to dispense because of geography b. Correspondence or information on historic dispensing practice 2. As the above is unavailable Cllr. Goddard will draft a letter to NHS England making the case for an historic right to dispense and forward draft to Fowey River Practice. 3. Fowey River Practice to then review the letter. 4. Parish Council to send final letter to NHS England, copy to Fowey River Practice, the new Health Minister, Lord Berkeley, County Cllr. Edwina Hannaford and Sheryll Murray MP. <p>b. <i>East Hill</i> – the handrail on site is loose. Mr Gary Beresford advised he needs access to water and electricity in order to complete urgent repairs. Cllr. Clare-Dunbavand had offered to assist. The Clerk to action.</p> <p>c. <i>Whitecross Village Green</i> – the Clerk reported Flashpark parking signs had been purchased and Mr Treve Fowler will install them. Cllr. Pyke will advise on their placement. Parking enforcement can then commence.</p> <p>The Clerk to seek the co-operation of the Village Hall Committee in taking photographs (to be submitted to the Clerk) of offending vehicles before and after events at the venue.</p> <p>d. <i>Jubilee Tree</i> – Cllr. Talling reported he is awaiting delivery of the tree, which should be planted during National Tree Planting Week, 24th November to 4th December 2022.</p> <p>e. <i>Cornwall Housing</i> –</p> <ol style="list-style-type: none"> i. <u>Overgrown Gardens</u> – at Greenbank and Wherry Place had been reported to Cornwall Housing, with a request that they enforce the tenancy agreement. ii. <u>Rodent Problem, Greenbank</u> – Cornwall Housing Ltd. had visited the site and will liaise with the tenant. <p>f. <i>Polruan Beach</i> – the issue of foul water discharging onto the beach is being investigated by SW Water. Reminder sent 16th October 2022.</p> <p>g. <i>Dogs on Beaches</i> – the Clerk to request a ban on dogs on Front Beach (all year-round ban) and Back Beach (May–Sept 10-6pm). Details to be sent to the Fowey Harbour Master.</p>	<p>Clerk</p> <p>Clerk</p> <p>Cllr. Goddard</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr. Talling</p> <p>Clerk</p>
130/2022	<p>Highway Matters – including any items received after the agenda had been published.</p> <p>a. <i>Strategic Sign Plan</i> – Mr Will Glassup, Highways advised he had finished the sign project and the final signs are being designed by Cormac. including the sign requested at School Hill. When he has the final proposal he will send it to the PC.</p>	

	<p>b. <i>The Covey Traffic Management Plan</i> – Cllr. Adams believed that Killan Construction’s application to Streetworks appeared to be contrary to the approved Traffic Management Plan (TMP) but Killan claim changes are permitted under Section 7 of the TMP. The Clerk to request that a “banksman” is provided as appropriate.</p> <p>c. <i>Grit Bins</i> – Cllr. Talling will check the countryside bins and Cllr. Goddard will check those in Polruan to ensure there is an adequate stock of grit/salt. The broken bin outside the Ring-O-Bells had been replaced and installed by Cllr. Talling.</p> <p>d. <i>Road Closure</i> –</p> <p>i. St Saviours Hill and Battery Lane, Polruan, 24th October to 4th November 2022 (07:30 to 17:00 hours). TRO approved.</p> <p>ii. Fore Street and Townsend, 21st to 23rd November 2022 (2100 and 0600 hours). TRO application.</p> <p>e. <i>Highway Network Scheme</i> – Members had been asked to consider submitting an Expression of Interest to the Network Highway Scheme regarding parking restrictions on Chapel Lane, Polruan. Members felt, however, a review of the status of highways / footways / byways within the parish was needed first. It was RESOLVED Cllr. Goddard would draft a letter for approval by Members.</p>	<p>Clerk</p> <p>Cllrs. Talling / Goddard</p> <p>Cllr. Goddard / Members</p>
131/2022	<p>Administrative Matters – not covered elsewhere on the agenda.</p> <p>a. <i>Approved Contractors List</i> – Cllr. Adams had reminded Members to speak to the contractors to obtain completed forms.</p>	Members
132/2022	<p>Financial Matters –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2022/23-05 to a value of £2,940.62 was APPROVED for payment. The Clerk to place a copy on the website.</p> <p>b. <i>Bank Signatures</i> – Cllr. Adams reported a request had been sent to the Bank to add Cllrs. Clare-Dunbavand and Goddard as bank signatures and to remove those who are no longer serving as Councillors.</p> <p>c. <i>Budget Monitor</i> – a copy of the budget was previously emailed. Members RESOLVED to cut the cost of refurbishment of the public WCs to £30K. The Clerk to circulate a revised budget monitor.</p> <p>d. <i>Bank Reconciliation</i> – a copy of the Bank Reconciliation was previously emailed.</p>	<p>Clerk</p> <p>Clerk</p>
133/2022	<p>Documentation / Correspondence – not covered elsewhere on the agenda</p> <p>a. <i>Forest for Cornwall</i> – Autumn 2022 Newsletter. Previously emailed.</p> <p>b. <i>Mayor for Cornwall</i> – County Cllr. Linda Taylor, CC Leader advised it is understood that this is an issue that people in Cornwall care deeply about and they will be reaching out to all our communities to have their say once negotiations had concluded and a deal had been proposed for consideration by the Council.</p> <p>c. <i>Polruan Village Hall</i> - Annual Accounts for period ended 28th February 2022 previously circulated. Cllrs. Goddard and Kelly left the meeting whilst this was discussed.</p> <p>d. <i>Ocean Housing Group</i> – Annual Review 2021-22, circulated via email.</p> <p>e. <i>Positive Planning</i> – the October e-bulletin can be viewed on: https://www.cornwall.gov.uk/media/boopupzm/ebulletin-october-2022.pdf</p>	
134/2022	<p>Diary Dates –</p> <p>a. <i>Full Council Meeting</i> – 22nd November 2022, in Whitecross Village Hall.</p>	

	b. <i>Safeguarding Briefing</i> – 22 nd November 2022, 10-12noon. Details previously emailed.	
135/2022	Information Only / Future Agenda Items – a. None.	
136/2022	Closed Session – in view of the confidential nature of the business about to be transacted, namely quotations, it was RESOLVED that it is advisable in the public interest that the press and public be excluded and they were instructed to withdraw.	
137/2022	St Saviour’s and The Quay WCs – see 129a/2022 above. Deferred to future meeting.	
138/2022	Standing Contracts – tender documents previously circulated. Members RESOLVED to renew the following contracts for 2023/24. In the meantime, a review of the standing contracts will be undertaken. a. WC Cleaning – b. PROW Cutting – c. Weed spraying – The Clerk to advise the contractors.	Clerk
139/2022	Social Housing Application – Members AGREED Cllr. Rooney would draft a letter for the Clerk to send to County Cllr Olly Monk.	Cllr. Rooney / Clerk
140/2022	Meeting Closed – 21.07pm.	

Signature: (Cllr. John Adams)
Parish Council Chair

Date: 22nd November 2022