

LANTEGLOS-BY-FOWEY PARISH COUNCIL
AGENDA OF THE FULL COUNCIL MEETING TO BE HELD
ON TUESDAY 17th JANUARY 2023 @ 7pm
In WHITECROSS VILLAGE HALL

Minute	AGENDA ITEMS	Action
	Present –	
	Chairman’s Welcome and Public – members of the public may address the Council on any agenda item, prior to the commencement of the meeting.	
	<p>Outside Authorities / Bodies – Members to receive reports from outside authorities as follows:</p> <p>a. <i>County Councillor Report</i> – Cllr. Edwina Hannaford advised she is going to restart my monthly reports even if I don't attend parish meetings in person until your February round of meetings.</p> <p>b. <i>Network Panel</i> – meeting scheduled for 9th January 2023. Agenda previously emailed. Cllr. Rooney was unable to attend.</p> <p>NOTE – Notes of the Extraordinary Meeting held on 14th November 2022 previously emailed.</p> <p>c. <i>Police</i> – PCSO Cocks.</p> <p>d. <i>Fowey Port User Group Meeting</i> – Minutes of the meeting held on 22nd November 2022 previously emailed.</p>	
1/2023	Apologies – Cllrs. Ainley (TBC), Goddard and County Cllr. Hannaford (ill health).	
2/2023	<p>Members’ Declarations –</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which had been declared on their Register of Financial Interests form, relevant to the agenda.</p> <p>b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent.</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds</p> <p>d. <i>Dispensations</i> – Members to consider any written requests for dispensations.</p>	
3/2023	<p>Minutes of Meetings –</p> <p>a. <i>Full Council Meeting</i> – 22nd November 2022.</p>	
4/2023	<p>Planning Applications – Members to consider the following, including any applications received after the agenda had been published.</p> <p>a. PA22/10850, Rock Bottom West Street Polruan – application for a Lawful Development Certificate for an existing use as a dwelling (use class C3).</p>	

<https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RMH8O3FGJ9P00>

	<p>b. PA22/11299, Rose Cottage 16 Old Road Bodinnick – works to trees within a conservation area: 1x large Ash tree - lop 15 – 20 feet. NOTE – Members are not required to comment on this type of planning application</p> <p>https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RN74GOFGK2500</p>	
	<p>c. PA22/11260, The Lugger Inn Fore Street Polruan – proposed refurbishment works including change of use of staff accommodation to letting rooms and internal and external enhancement works.</p> <p>https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RN5KV3FGJ2200</p>	
	<p>d. PA22/11261, The Lugger Inn Fore Street Polruan – Listed Building Consent for proposed refurbishment works including change of use of staff accommodation to letting rooms and internal and external enhancement works.</p> <p>https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RN5KV4FGJ2300</p>	
	<p>e. PA22/11357, Churchtown Farm Polruan – Listed Building Consent to replace existing man-made tiles (asbestos containing) with Argentinian Riverstone slate to match original appearance. Strengthen existing roof structure and raise section of floor to improve access and egress into bathroom, whilst benefitting head height to ground floor WC.</p> <p>https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RNAD4OFGM6F00</p>	
	<p>f. PA22/11356, Churchtown Farm Polruan – Listed Building Consent to repair cracking by tying the North, South and East elevations using steel PFC sections.</p> <p>https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RNAD4GFGM6D00</p>	

5/2023	<p>Other Planning Matters – details previously emailed.</p> <p>a. PA22/05284, 10 Hockens Lane Polruan – Minute 146a/2022 refers. Members’ complaint regarding the handling of this application was upheld and: “...a genuine, one-off mistake and we will endeavour to learn from it in the future, by ensuring we carefully check our communications with the Parish Council to try to avoid these types of errors...” Details previously emailed.</p>	
6/2023	<p>Planning Applications Approved by CC – for information only</p> <p>a. PA22/01607/PREAPP, St Saviours Church Fore Street Polruan - pre-application advice on the redevelopment of St Saviours Church due to the church being redundant for its existing use, seeking guidance on potential uses. CC had closed the case and offered advice.</p> <p>b. PA22/07129, Old Ferry Inn Old Road Bodinnick – Change of Use of Part of the Old Ferry into Dwelling.</p> <p>c. PA22/07420, 3 Hall Terrace Old Road Bodinnick – construction of first floor extension (variation to approved PA21/00093). Cllr. Bunt declared an interest and left the room.</p> <p>d. PA22/08266, 13 Ferris Way Polruan – proposed loft conversion and dormers.</p> <p>e. PA22/08820, Penpont Lanteglos – ground mounted solar PV panels.</p> <p>f. PA22/09197, Old School House 11 Old Road Bodinnick – application for tree works within a Conservation Area: T1 - Hawthorn- reduce height and radial crown spread by 1.5m to leave radial crown spread of 4.5m and height at 5m. T2 - Red Oak - reduce height by 1.5m to leave at 9.5m in height and radial crown spread by 1.5m to leave 4.5m. No cuts to exceed 30mm in diameter. CC decided not to make a TPO (TCA apps).</p>	

	g. PA22/09306, 9 Wherry Place School Lane Polruan – single storey rear extension.	
7/2023	<p>Environmental / Amenity Matters – including any items received after the agenda had been published.</p> <p>a. <i>Public Conveniences</i> – Members to consider:</p> <ol style="list-style-type: none"> i. <u>St Saviour's WCs</u> – see Closed Session below. ii. <u>Frogmore WCs</u> – Members to receive an update regarding works to the toilets. iii. <u>The Quay WCs</u> – see Closed Session below. iv. <u>Legionella Testing</u> – Mrs Kelly to provide the water temperatures. <p>b. <i>East Hill</i> – Members to receive an update regarding repairs to the handrail.</p> <p>c. <i>Whitecross Village Green</i> – parking enforcement due to commence on 10th January 2023.</p> <p>d. <i>Betty Hewans Footpath</i> – Mr Chris Monks, Countryside Accident Team advised repairs to the surface of Betty Hewans had been completed. He had provided an update i.r.o. a quotation to provide and install a handrail of the “kee clamp” type; to be funded by the PC.</p> <p>e. <i>Polruan Post Office Facility</i> – Members to consider possible future funding of a Post Office facility.</p>	<p>Mrs Kelly</p> <p>Cllr. Adams</p>
8/2023	<p>Highway Matters – including any items received after the agenda had been published.</p> <p>a. <i>Strategic Sign Plan</i> – on 18th October 2022, Mr Will Glassup, Highways advised he had finished the sign project and the final signs (Junction to St Saviours) are being designed by Cormac, including the sign requested at School Hill. The Clerk had requested an update 9th January 2023.</p> <p>b. <i>Road from Pont to Vicarage Cross</i> – Members to consider Cormac's Soils and Geologists Engineers' report, following a walk of Pont road. The Clerk had requested an update 9th January 2023.</p> <p>c. <i>Review of the Status of Highways / Footways / Byways</i> – Minute 130e/2022 refers. Members to consider any response to the letter, drawn up by Cllr. Goddard. See also item [e] below.</p> <p>d. <i>Chapel Lane</i> – in response to a complaint regarding a waste bin left on the lane, Ms Cassie Kenny, Cornwall Housing Ltd. stated: “<i>Cornwall Housing did not have a problem with the bin being outside as there are no other options for our tenant and the lane is not driveable. On looking at our mapping system I can confirm that Chapel Lane is in fact a footway and not an access road and should not be driven on. However I have noticed that there are no signs anywhere to state this. I have therefore contacted Highways to install signs at both ends to avoid any more issues with the lane....</i>” NOTE – this has implications for 9c/2023 above.</p> <p>e. <i>Road Closure</i> – details previously circulated via email.</p> <ul style="list-style-type: none"> • St Saviours Hill, Polruan, 6th to 17th February 2023 (07:30 to 17:00 hours). <p>f. <i>Bodinnick Signage</i> – Minute 153a/2022 refers. The Clerk had order “Beware of horses” signs and Cllr. Talling will erect them.</p> <p>g. <i>Bodinnick Drains</i> – blocked / overflowing drains had been reported to Highways for attention. Their decision was that it did not require attention but that it is inspected regularly. Reference No. W222026475.</p>	<p>Cllr. Goddard</p> <p>Information</p> <p>Information</p>

	<p>h. <i>Culvert, Pont</i> – Mr Will Glassup had sent the local team with a JCB to remove the large stone. They will return (when the water level decreases) to reset in place</p> <p>i. <i>Road Gritting</i> – County Cllr. Hannaford had requested that the road from the junction of the B3359 towards Bodinnick and onward to Polruan is placed on the precautionary salting route. Further supplied of salt/grit had been ordered.</p> <p>j. <i>Pont Bottom</i> – Highways had inspected the water flowing over the road from a disturbed underground spring near the Ring a Bells and advised it does not require action. Reference No. W222027798.</p> <p>k. <i>Fore Street Drains</i> – Mr Alan Burrows, SW Water had written to advise they had undertaken extensive CCTV surveys of the sewerage network in Polruan to establish misconnections. Issues with one property on Church Lane had since been rectified. Details previously emailed.</p>	<p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p>
9/2023	<p>Administrative Matters – not covered elsewhere on the agenda.</p> <p>a.</p>	
10/2023	<p>Financial Matters –</p> <p>a. <i>Accounts for Payment</i> – the payment schedule to follow.</p> <ul style="list-style-type: none"> • December schedule – to a value of £6,576.86 was APPROVED for payment. • January schedule – payment list to follow. <p>b. <i>Bank Reconciliation</i> – copy of the Bank Reconciliation to follow.</p> <p>c. <i>Public Rights of Way (PROWs)</i> – Members to consider entering into the Local Maintenance Partnership for 2023-24, in return for a grant of £1,704.68.</p> <p>d. <i>Budget 2023/24</i> – Members to consider their budget for 2023/24 (draft budget to follow) in conjunction with the Regular Maintenance schedule; and <u>to set the precept for the next financial year.</u></p> <p>e. <i>CC Finances</i> – Cllrs. Goddard and Rooney had attended a briefing and the latter's report previously circulated via emailed.</p> <p>f. <i>Bank Signatures</i> – Members to receive an update regarding adding Cllrs. Clare-Dunbavand and Godfrey as bank signatures and the removal of those who are no longer serving as Councillors.</p>	<p>Cllr. Adams</p>
11/2023	<p>Documentation / Correspondence – not covered elsewhere on the agenda</p> <p>a. <i>Devolution / Mayor for Cornwall</i> – Members are invited to respond to the consultation https://letstalk.cornwall.gov.uk/bigdeal. Closing date for comments is 17th February 2023. Details previously emailed.</p> <p>NOTE - public consultation events on the proposals are planned for:</p> <ul style="list-style-type: none"> • St Austell: 16 January 2023, 6.30pm: Penrice Academy Hall, Charlestown Road. • Truro: 24 January 2023, 6.30pm: New County Hall, Treyew Road. • Saltash: 26 January 2023, 6.30pm: Saltash Guildhall, Saltash Town Council, Lower Fore Street. • Penzance: 30 January 2023, 6.30pm: St Johns Hall, Alverton Street • Launceston: 7 February 2023, 6.30pm: Main Hall, Launceston Town Hall, Western Rd. <p>b. <i>National Tree Week</i> – 2022 Newsletter previously emailed.</p>	

12/2023	<p>Diary Dates –</p> <p>a. <i>Full Council Meeting – 28th February 2023, in Whitecross Village Hall.</i></p> <p>b. <i>CALC Annual Meeting – Tuesday 21st February 2023, at 7pm in the Shire Hall Suite, Bodmin.</i></p> <p>c. <i>CALC Affordable Housing Information Event – Wednesday 19th April 2023, from 4pm onwards at Heartlands Conference Centre, Pool.</i></p>	
13/2023	<p>Information Only / Future Agenda Items –</p> <p>a.</p>	
14/2023	<p>Closed Session – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded and they are instructed to withdraw.</p>	
15/2023	<p>St Saviour’s and The Quay WCs – Members to consider any quotations for refurbishment works. Defer to February meeting.</p> <p>NOTE – an advertisement for refurbishment of the WCs had been placed with ‘Cornwall Live’, ‘Cornish Times’, ‘Parish News’, website and xxx. Closing date for tenders of 22nd January 2023.</p>	
16/2023	<p>Standing Contracts – Members to receive the following updates:</p> <p>a. WC Cleaning – Mrs Kathryn Kelly had agreed to continue for 2023/24. The price will be the same.</p> <p>b. PROW Cutting – A1 Tree & Grounds Ltd. to respond late Nov 2022.</p> <p>c. Weed spraying – A1 as above</p> <p>d. Whitecross Village Green – Mr Treve Fowler had agreed to continue for 2023/24.</p> <p>NOTE – Contracts must go out to tender in October 2023. Members to set up a Working Party to review the tender documents.</p>	
17/2023	<p>Meeting Closed –</p>	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 11th January 2023

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