

**LANTEGLOS-BY-FOWEY PARISH COUNCIL**  
**AGENDA OF THE FULL COUNCIL MEETING TO BE HELD**  
**ON TUESDAY 28<sup>th</sup> FEBRUARY 2023 @ 7pm**  
**In WHITECROSS VILLAGE HALL**

Minute	AGENDA ITEMS	Action
	<b>Present –</b>	
	<b>Chairman’s Welcome and Public –</b> members of the public may address the Council on any agenda item, prior to the commencement of the meeting.	
	<p><b>Outside Authorities / Bodies –</b> Members to receive reports from outside authorities as follows:</p> <p>a. <i>County Councillor Report</i> – Cllr. Edwina Hannaford. Members to consider a request from Luxulyan PC to hold a Parish Meeting to discuss the Cornwall Devolution Deal.</p> <p>b. <i>Network Panel</i> – next meeting scheduled to be held on Monday 24 April 2023, 7-9pm, Face to Face venue TBC. Notes of the Meeting held on for 9<sup>th</sup> January 2023 previously emailed.</p> <p>c. <i>Police</i> – PCSO Cocks.</p> <ul style="list-style-type: none"> <li>• Road Safety E-Briefing – January 2023. Details previously emailed.</li> </ul> <p>d. <i>PUG Meeting</i> – next meeting scheduled to be held on Friday 17<sup>th</sup> March at 1000hrs, in the Harbour Office. Cllr. Carmichael to attend.</p>	
31/2023	<b>Apologies –</b>	
32/2023	<p><b>Members’ Declarations –</b></p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which had been declared on their Register of Financial Interests form, relevant to the agenda.</p> <p>b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent.</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds</p> <p>d. <i>Dispensations</i> – Members to consider any written requests for dispensations.</p>	
33/2023	<p><b>Minutes of Meetings –</b></p> <p>a. <i>Full Council Meeting</i> – 17<sup>th</sup> January 2023.</p>	
34/2023	<p><b>Planning Applications –</b> Members to consider the following, including any applications received after the agenda had been published.</p> <p>a. PA23/00033, Trepela Lanteglos – proposed extension.</p> <p><a href="https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=RNX1SIFGKWT00">https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=RNX1SIFGKWT00</a></p> <p>b. PA23/00754, 22 Meadow Close Polruan – construction of garage.</p>	

- c. PA23/00122/PREAPP, Ferry Climb, Townsend – pre-application advice for replacement dwelling, garage and associated works.

35/2023	<p><b>Other Planning Matters</b> – details previously emailed.</p> <p>a. <i>Planning Newsletter</i> – January 2023.</p> <p>b. PA22/10850, <i>Rock Bottom West Street Polruan</i> – Ms Abbie Jackson, case officer explained that this application is for a Lawful Development Certificate and is not a planning application, therefore, any evidence supplied is classed as sensitive and subsequently you are unable to view this in the public domain. Minute 21a/2023 refers.</p> <p>c. PA22/11260, <i>Lugger Inn</i> – Mr Josep Sandercock had provided a copy of the Construction Management Plan.</p>	<p>Information</p> <p>Information</p>
36/2023	<p><b>Planning Applications Approved by CC</b> – for information only</p> <p>a. PA22/10091, Barn at Lawhippett Farm Lanteglos Highway – proposed conversion of traditional stone barn and rebuild of blockwork agricultural building to form two dwellings.</p> <p>b. PA22/10092, Barn at Lawhippett Farm Lanteglos Highway – Listed Building consent for the proposed conversion of traditional stone barn and rebuild of blockwork agricultural building to form two dwellings.</p> <p>c. PA22/11299, Rose Cottage 16 Old Road Bodinnick – works to trees within a conservation area: 1x large Ash tree - lop 15 – 20 feet. Decided not to make a TPO (TCA apps).</p> <p>d. PA22/11356, Churchtown Farm Polruan – Listed Building Consent to repair cracking by tying the North, South and East elevations using steel PFC sections.</p> <p>e. PA22/11357, Churchtown Farm Polruan – Listed Building Consent to replace existing man-made tiles (asbestos containing) with Argentinian Riverstone slate to match original appearance. Strengthen existing roof structure and raise section of floor to improve access and egress into bathroom, whilst benefitting head height to ground floor WC.</p>	
37/2023	<p><b>Environmental / Amenity Matters</b> – including any items received after the agenda had been published.</p> <p>a. <i>Public Conveniences</i> – Members to consider:</p> <ol style="list-style-type: none"> <li>i. <u>St Saviour's WCs</u> – see Closed Session below.</li> <li>ii. <u>Frogmore WCs</u> – remedial works on hold until the Spring.</li> <li>iii. <u>The Quay WCs</u> – see Closed Session below.</li> </ol> <p>NOTE – Cllr. Kelly reported the toilets had been vandalised 3 times in the last week and had to unblock The Quay and St Saviours WCs several times with sewage spilling over the floor where items had been jammed in the pipe work. Also two benches situated on the quay had been Vandalised.</p> <ol style="list-style-type: none"> <li>iv. <u>Legionella Testing</u> – Mrs Kelly to provide the water temperatures.</li> </ol> <p>b. <i>East Hill</i> – repairs to the handrail are due to be made shortly.</p> <p>c. <i>Whitecross Village Green</i> – Minute 7c/2023 refers. Members had provided photographs of a vehicle parked permanently on The Green and that had been forwarded to Flashpark by the Clerk.</p>	<p>Mrs Kelly</p>

	<p>d. <i>Land Registration</i> – Ms Jessica Bishop, CC’s Legal Dept. will be dealing with the formal registration of the Whitecross Village Green in the PC’s name.</p> <p>e. <i>Footpath No.25</i> – Messrs Chris Monk and James Clapp, CAT had been asked when this PROW would be re-opened. The closure order had subsequently been extended to 19<sup>th</sup> July 2023 (24 hours). The need for the order had been challenged by the property owners.</p> <p>NOTE – Cllr. Rooney had explained this to the residents who attended the January meeting.</p> <p>f. <i>Betty Hewans Footpath</i> – Minute 7d/2023 refers. Mr Chris Monk, Countryside Access Team (CAT) the site had been measured up and he hopes to be able to provide “A value for handrail in due course” – bit of a tricky site with odd angles etc.</p> <p>He acknowledged the surface requires remedial treatment that is likely to be beyond the scope of our small revenue budget and it is, therefore, included on the bid for next years (23/24) Capital money.</p> <p>g. <i>Dog Fouling</i> – Members to consider a proposal to request signs on the edge of the villages stating you are entering Polruan/Bodinnick etc. dogs should be kept on leads.</p>	<p>Information</p> <p>Information</p> <p>Cllr. Clare-Dunbavand</p>
38/2023	<p><b>Highway Matters</b> – including any items received after the agenda had been published.</p> <p>a. <i>Strategic Sign Plan</i> – Mr Will Glassup, Highways had provided a list of proposed sign amendments for Polruan (with photographs). Members to confirm they are happy with the proposals, including the sign requested at School Hill. Document previously emailed.</p> <p>b. <i>Road from Pont to Vicarage Cross</i> – Mr Will Glassup, Highways advised he does not have an update on the proposed Ground Investigation works, however monitoring is being undertaken.</p> <p>c. <i>Blocked Drains</i> – the blocked / overflowing drains had been reported to Highways:</p> <p>[1] Essa,</p> <p>[2] Vicarage Cross to Frogmore;</p> <p>[3] by Ferry Inn, Bodinnick,</p> <p>[4] Whitecross Hill both side of entrance to Lamellyn Farmhouse.</p> <p>Highways had also been asked to remove the detritus from the Bodinnick drain (Reference No. W222026475). The Highways Steward confirms he had raised defects for the drains to be cleared at the locations listed.</p> <p>d. <i>Bodinnick Car Park</i> – Members to consider what action to take regarding Cllr. Bunt’s report that there is a boat left in the car park.</p> <p>e. <i>River Tamar Toll Charges</i> – Members to consider a proposal to support the Tamar Toll Action Group in their bid to “demand for tolls to be abolished with the proviso that the workers directly employed in collecting tolls will not be disadvantaged”.</p> <p>f. <i>Fore Street Drains</i> – Mr Alan Burrows, SW Water had been asked for a copy of the CCTV report of the drains on Fore Street. SW Water Finance and Regulatory <a href="mailto:finreg@southwestwater.co.uk">finreg@southwestwater.co.uk</a> responded on 26<sup>th</sup> January 2023 to say that the request will be managed under the Environmental Information Regulations (2004) and promised a response 20 working days (i.e. deadline is 23<sup>rd</sup> February).</p>	<p>Cllr. Rooney</p>
39/2023	<p><b>Administrative Matters</b> – not covered elsewhere on the agenda.</p>	

	<ul style="list-style-type: none"> <li>a. <i>CALC Spring Training Programme</i> – details previously emailed. Interested Members are asked to contact the Clerk.</li> <li>b. <i>Complaint Policies</i> – Cllr. Goddard to draft a policy for circulation ahead of the meeting.</li> </ul>	Cllr Goddard
40/2023	<p><b>Standing Contracts</b> – the Working Party set up to review the tender documents and report back to Full Council had yet to meet. The Clerk had provided copies of the existing documentation. MINUTE 29/2023 last paragraph refers.</p> <p>Working Party – Cllrs. Ainley, Clare-Dunbavend and Goddard.</p>	
41/2023	<p><b>Financial Matters</b> –</p> <ul style="list-style-type: none"> <li>a. <i>Accounts for Payment</i> – the February payment schedule to follow.</li> <li>b. <i>Bank Reconciliation</i> – copy of the Bank Reconciliation to follow.</li> <li>c. <i>Bank Signatures</i> – the bank had written to advise Cllrs. Clare-Dunbavand and Godfrey had been added as bank signatures and those who are no longer serving as Councillors had been removed.</li> </ul>	Cllr. Adams
42/2023	<p><b>Documentation / Correspondence</b> – not covered elsewhere on the agenda</p> <ul style="list-style-type: none"> <li>a. <i>Community Food Growing Spaces</i> – survey circulated to Members.</li> </ul>	
43/2023	<p><b>Diary Dates</b> –</p> <ul style="list-style-type: none"> <li>a. <i>Full Council Meeting</i> – 28<sup>th</sup> March 2023, in Whitecross Village Hall.</li> <li>b. <i>Parish Meeting</i> – Members to set a date and agree the venue.</li> <li>c. <i>Trail running event</i> – in support of Children's Hospice South West on Sat 11<sup>th</sup> March. Starting on East Looe Beach and finishing at Polruan Coal Wharf.</li> </ul> <p>NOTE – the contractor to be asked to open the WCs.</p> <ul style="list-style-type: none"> <li>d. <i>How can local councils and councillors get involved in local housing provision?</i> – free CALC event. Wednesday 19 April 2023, 4-8pm, Chi an Bobel Conference Centre, Heartlands.</li> <li>e. <i>Safeguarding Training</i> - 3 March 2023, 9:30 – 13:00, St Erme Community Centre, Trispen.</li> <li>f. <i>Let's Talk Water</i> – Thursday 2<sup>nd</sup> March 2023, 2-4pm. Online forum, Details previously emailed.</li> </ul>	Clerk
44/2023	<p><b>Information Only / Future Agenda Items</b> –</p> <ul style="list-style-type: none"> <li>a.</li> </ul>	
45/2023	<b>Meeting Closed</b> –	

Signature: ..... (Mrs Gillian Thompson)  
Parish Clerk

Date: 21<sup>st</sup> February 2023

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