

LANTEGLOS-BY-FOWEY PARISH COUNCIL
AGENDA OF THE FULL COUNCIL MEETING TO BE HELD
ON TUESDAY 28th MARCH 2023 @ 7pm
In WHITECROSS VILLAGE HALL

Minute	AGENDA ITEMS	Action
	Present –	
	Chairman’s Welcome and Public – members of the public may address the Council on any agenda item, prior to the commencement of the meeting.	
	<p>Outside Authorities / Bodies – Members to receive reports from outside authorities as follows:</p> <ul style="list-style-type: none"> a. <i>County Councillor Report</i> – Cllr. Edwina Hannaford. b. <i>Network Panel</i> – next meeting scheduled to be held on Monday 24 April 2023, 7-9pm, Face to Face venue TBC. c. <i>Police</i> – PCSO Cocks. d. <i>PUG Meeting</i> – Members to receive an update following the meeting held on Friday 17th March 2023. 	Cllr. Ainley
48/2023	Apologies – Mrs Thompson (Clerk).	
49/2023	<p>Members’ Declarations –</p> <ul style="list-style-type: none"> a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which had been declared on their Register of Financial Interests form, relevant to the agenda. b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds d. <i>Dispensations</i> – Members to consider any written requests for dispensations. 	
50/2023	<p>Minutes of Meetings –</p> <ul style="list-style-type: none"> a. <i>Full Council Meeting</i> – 28th February 2023. 	
51/2023	<p>Planning Applications – Members to consider the following, including any applications received after the agenda had been published.</p> <ul style="list-style-type: none"> a. PA23/01522, 2 St Saviours Terrace St Saviours Hill Polruan – new boundary gate. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RQJ6NWFGJC600 b. PA23/01876, Rock Bottom West Street Polruan – renovation and extension of an existing dwelling. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RR3MSLFGM1S00 c. PA23/02260, The Millhouse Lombard Farm Lanteglos – proposed extension. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RRMDRIFGIET00 	

52/2023	<p>Other Planning Matters – details previously emailed.</p> <ul style="list-style-type: none"> a. <i>Social Housing Manifesto</i> – Members to revisit the manifesto and consider any amendments (to be done every six months). NOTE – last checked September 2022. b. <i>Affordable Housing Newsletter</i> – previously circulated via email c. <i>Barn Conversions/Replacement Dwellings in the Countryside</i> – Chief Planning Officer’s Advice Note previously circulated via email. 	Information Information
53/2023	<p>Planning Applications Approved by CC – for information only</p> <ul style="list-style-type: none"> a. PA23/00033, Trepela Lanteglos – proposed extension. 	
54/2023	<p>Environmental / Amenity Matters – including any items received after the agenda had been published.</p> <ul style="list-style-type: none"> a. <i>Public Conveniences</i> – Cllr. Kelly had cleared the blockage at St Saviours and repaired the soap dispenser in The Quay WCs. Members to consider: <ul style="list-style-type: none"> i. <u>St Saviour’s WCs</u> – see Closed Session below. ii. <u>Frogmore WCs</u> – Members to receive an update regarding works to the toilets. iii. <u>The Quay WCs</u> – see Closed Session below. iv. <u>Regular Maintenance</u> – Members to consider and update the schedule. NOTE – to be checked quarterly. v. <u>Legionella Testing</u> – Mrs Kelly to provide the water temperatures. b. <i>Whitecross Village Green</i> – Members to report any parking issues. c. <i>Land Registration</i> – Minute 37d/2023 refers. Members to confirm they are satisfied with the HM Land Registry FR1 and DL (previously emailed) in particular if there are any “disclosable overriding interests” in the land; and any comments i.r.o. panels 11 and 12. d. <i>Polruan Surgery</i> – Members to receive an update regarding: <ul style="list-style-type: none"> 1. Confirmation that Fowey River Practice approved the PC’s letter to NHS England making the case for a historic right to dispense and forward draft to Fowey River Practice, AND 2. Any response from NHS England. <p>NOTE –send copy to Fowey River Practice, the Health Minister, Lord Berkeley, County Cllr. Edwina Hannaford and Sheryll Murray MP.</p> 	Cllr. Goddard Mrs Kelly Cllr. Goddard
55/2023	<p>Highway Matters – including any items received after the agenda had been published.</p> <ul style="list-style-type: none"> a. <i>Road from Pont to Vicarage Cross</i> – Minute 38b/2023 refers Mr Will Glassup, Highways advised he does not have an update on the proposed Ground Investigation works, however monitoring is being undertaken. The Clerk had requested an update. b. <i>Road Closure</i> – details previously circulated via email. <ul style="list-style-type: none"> • West Street, Polruan, 4th to 5th April 2023 (21:00 to 05:00 hours). c. <i>Fore Street Drains</i> – Minute 38f/2023 refers. The Clerk had requested SW Water Finance and Regulatory and Mr Alan Burrows to supply a copy of the CCTV <u>video</u>, not just the still photographs. Response is due by the end of March. d. <i>2023 Off-Street Parking Order</i> – more details can be found on www.cornwall.gov.uk/TrafficConsult. Closing date for comments was 23rd March 2023. Consultation received the day after the February meeting. 	Information Information

	<p>e. <i>Traffic Mirror</i> – Minute 38g/2023 refers. Members had asked to install a traffic mirror to improve the view of traffic from Townsend. Mr Glassup, Highways advised that Cornwall Council does not approve the use of such mirrors on the public highway.</p> <p>f. <i>Bodinnick Ferry</i> – The Clerk had reported the problem of builders' vehicles parking on the ferry slipway to Planning Enforcement and Parking Enforcement.</p> <p>g. <i>Review of the Status of Highways / Footways / Byways</i> – Minute 130e/2022 refers. Members to consider any response to the enquiry sent to Mr Will Glassup, Highways (copy to Ms Cassandra Kenny, Cornwall Housing Ltd.) seeking clarification on classification of Polruan highways. Deferred from the January meeting.</p>	<p>Information</p> <p>Information</p>
56/2023	<p>Administrative Matters – not covered elsewhere on the agenda.</p> <p>a.</p>	
57/2023	<p>Financial Matters –</p> <p>a. <i>Accounts for Payment</i> – the March payment schedule to follow.</p> <p>b. <i>Bank Reconciliation</i> – copy of the Bank Reconciliation to follow.</p> <p>c. <i>Bank Signatures</i> – the bank had written to advise Cllrs. Clare-Dunbavand and Godfrey had been added as bank signatures and those who are no longer serving as Councillors had been removed.</p>	Cllr. Adams
58/2023	<p>Documentation / Correspondence – not covered elsewhere on the agenda</p> <p>a. <i>NALC Civility and Respect Project</i> – newsletter. Previously emailed.</p> <p>b. <i>Whitecross Village Hall</i> – the WVH Committee had increased the charge of hall hire to £15 per session, due to increased running costs.</p>	Information
59/2023	<p>Diary Dates –</p> <p>a. <i>Full Council Meeting</i> – 25th April 2023, in Polruan Village Hall.</p> <p>b. <i>Parish Council Annual Meeting</i> – 23rd May 2023. Members to consider holding in Whitecross VH and the Clerk will attend in person.</p> <p>c. <i>Parish Meeting</i> – 24th April 2023, 6.30pm, Polruan WI Hall. NOTE – Crumpets had been asked to provide light refreshments and the Clerk had invited local organisations.</p> <p>d. <i>Climate Training Course</i> – various dates. Details previously emailed.</p>	
60/2023	<p>Information Only / Future Agenda Items –</p> <p>a.</p>	
61/2023	<p>Closed Session – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded and they are instructed to withdraw.</p>	
62/2023	<p>Standing Contracts – Members to receive the report of the Working Party set up to review the tender documents. The Clerk had provided copies of the existing documentation. Minute 29/2023 last paragraph refers. Working Party – Cllrs. Ainley, Clare-Dunbavend and Goddard.</p>	
63/2023	<p>St Saviour's and The Quay WCs – Members to receive an update.</p>	
64/2023	<p>Cornwall Housing – Members to consider:</p> <p>a. Sending a letter of support for a resident troubled by anti-social behaviour.</p>	

	<p>b. The response from Cornwall Housing as to why the following properties are unlet (previously emailed):</p> <ul style="list-style-type: none"> • 2 x 1-bedroom bungalows • 2 x 2-bedroom bungalows 	
65/2023	<p>Betty Hewans Footpath – Minute 37f/2023 refers. Members had sought alternative suppliers and costs for a handrail (email from Cllr. Talling and circulated on 10th March refers). Deferred from the February meeting.</p>	
66/2023	<p>Meeting Closed –</p>	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 21st March 2023

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