

LANTEGLOS-BY-FOWEY PARISH COUNCIL
MINUTES OF THE FULL COUNCIL MEETING HELD
ON TUESDAY 28th MARCH 2023 @ 7pm
In WHITECROSS VILLAGE HALL

Minute	AGENDA ITEMS	Action
	Present – Cllrs. Adams (Chair), Ainley, Beresford, Bunt, Clare-Dunbavand, Kelly, Pyke, Rooney (Vice Chair), Talling.	
	<p>Chairman’s Welcome and Public Forum – the Chairman opened the meeting and welcomed those present.</p> <p>Proposed replacement communications mast above Bodinnick. Mr Gavin Shakerley spoke about the adverse effects of this development, should it take place. Minute 51e/2023 refers.</p> <p>Two Polruan residents raised their concerns about the owner of Ferry Climb felling an oak tree and threatening a mature conifer in advance of a planning application for a replacement dwelling. Cornwall Councillor, Edwina Hannaford, had been in contact with the relevant Cornwall Council department.</p>	
	<p>Outside Authorities / Bodies – Members received reports from outside authorities as follows:</p> <p>a. <i>County Councillor Report</i> – no report submitted by Cornwall Cllr. Edwina Hannaford.</p> <p>b. <i>Network Panel</i> – next meeting scheduled to be held on Monday 24 April 2023, 7-9pm, Face to Face venue TBC. This clashes with The Parish Meeting. The PC’s delegate, Cllr. Rooney, will give his apologies</p> <p><u>Cornwall’s New Community Area Partnerships (CAPs)</u> – paper explaining the role of the new CAPS that will replace the existing Network Panels was previously circulated via email.</p> <p>c. <i>Police</i> – no report submitted by PCSO Cocks.</p> <p>d. <i>PUG Meeting</i> – Cllr. Ainley attended the meeting held on Friday 17th March 2023 in Cllr. Carmichael’s place. She gave a report to the meeting. Fowey Harbour Commission is debating whether to ban swimmers from areas around Polruan slip; Caffa Mill is going to be taken over by the FHC but not until September; sub-group to be formed to look at encouraging young people to take up sailing. The meeting noted that dinghy storage costs are prohibitive for many young people.</p>	Cllr. Rooney
48/2023	Apologies – Cllrs. Carmichael and Goddard, Mrs Thompson (Clerk).	
49/2023	<p>Members’ Declarations –</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – none.</p> <p>b. <i>Non-registerable Interests</i> – none.</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds</p> <p>d. <i>Dispensations</i> none.</p>	
50/2023	<p>Minutes of Meetings –</p> <p>a. <i>Full Council Meeting</i> – 28th February 2023, AGREED as a true record. Proposed by Cllr. Talling, seconded by Cllr. Adams.</p>	

51/2023	<p>Planning Applications – Members considered the following:</p> <ul style="list-style-type: none"> a. PA23/01522, 2 St Saviours Terrace St Saviours Hill Polruan – new boundary gate. NO OBJECTION. b. PA23/01876, Rock Bottom West Street Polruan – renovation and extension of an existing dwelling. OBJECT. Members had concerns about possible over-development and the impact on neighbours. c. PA23/02260, The Millhouse Lombard Farm Lanteglos – proposed extension. NO OBJECTION. d. PA23/02309, Castle Keep West Street Polruan – works to trees within a conservation area - removal of T3 (Monterey Cypress) and T2 (Monterey Cypress). Cornwall planning officer had noted discrepancies in the plans. e. PA23/02170 Orange Site 0093 At Hall Farm Old Road Bodinnick – prior notification of proposed development by telecommunications code system operators for proposed removal and replacement of existing 12.50m high hutchinson T-Range dual stack structure with proposed 15.0m CU Phoscu Phase 4.5 monopole Tower. Installation of 3No. antennas and 1No. rack. Existing 1No. 300 dish to be relocated. Existing 1No. cabinet to be refreshed and reused and associated ancillary works. Members request the planning authority to subject this application to full planning as it is in an area of AONB. 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
52/2023	<p>Other Planning Matters – details previously emailed.</p> <ul style="list-style-type: none"> a. <i>Social Housing Manifesto</i> – Members to revisit the manifesto and consider any amendments (to be done every six months). The only change proposed (by Cllr. Ainley and accepted by the meeting) was to change “<u>Stop</u> right to buy in Cornwall” to “<u>Halt</u> right to buy in Cornwall”. The Clerk to place an amended version on the PC’s website. b. <i>Affordable Housing Newsletter</i> – previously circulated via email c. <i>Barn Conversions/Replacement Dwellings in the Countryside</i> – Chief Planning Officer’s Advice Note previously circulated via email. 	<p>Clerk</p>
53/2023	<p>Planning Applications Approved by CC – for information only</p> <ul style="list-style-type: none"> a. PA23/00033, Trepela Lanteglos – proposed extension. 	
54/2023	<p>Withdrawn Planning Applications – for information only</p> <ul style="list-style-type: none"> a. PA22/08032, 7 Fore Street Polruan – rear roof to be raised 600mm to accommodate mezzanine bedroom, lantern to be added to new grp roof on the extension that comes out in line with existing building and removes court yard to rear of existing dwelling. 	
55/2023	<p>Environmental / Amenity Matters – including any items received after the agenda had been published.</p> <ul style="list-style-type: none"> a. <i>Public Conveniences</i> – Cllr. Kelly had cleared the blockage at St Saviours and repaired the soap dispenser in The Quay WCs. Members to consider: <ul style="list-style-type: none"> i. <u>St Saviour’s WCs</u> – see Closed Session below. Members expressed concern about anti-social behaviour. Cllr Pyke proposed a joint approach, with Polruan Town Trust, to devise a community safety strategy. A representative of the Town Trust was present who agreed this would be an item on the Trust’s April 2nd meeting. Cllr. Pyke offered to lead for the Parish Council. ii. <u>Frogmore WCs</u> – continuing damp weather had prevented progress on repairs. iii. <u>The Quay WCs</u> – see Closed Session below. 	<p>Town Trust / April agenda</p>

	<p>iv. <u>Regular Maintenance</u> – in Cllr. Goddard’s absence item deferred to next meeting.</p> <p>v. <u>Legionella Testing</u> – the water temperatures are all at 10°.</p> <p>b. <i>Whitecross Village Green</i> – Members to report any parking issues. Cllr. Bunt reported she had received several complaints that people aren’t reading the parking signage and the outcome is that people are reluctant to park at all. It was AGREED that the Clerk would write a piece for the <i>Parish News</i> explaining why parking restrictions were introduced and what they mean for users.</p> <p>c. <i>Land Registration</i> – Minute 37d/2023 refers. Members had been asked to let the Clerk to the Council know if they know of anybody with a “disclosable overriding interest” in the land to be transferred to the parish council’s ownership. It was suggested Mr Peter Norman may be such a person. The Clerk to advise Ms Jessica Bishop, CC Legal Dept.</p> <p>d. <i>Polruan Surgery</i> – Members received an update regarding:</p> <ol style="list-style-type: none"> 1. Fowey River Practice had approved the letter drafted by Cllr Goddard. Copies circulated to Health Minister, Lord Berkeley, Cllr Hannaford, Sheryll Murray MP. 2. Response awaited from NHS England. <p>e. <i>Betty Hewans Footpath</i> – covered by Minute 66/2023 below.</p> <p>Mr Chris Monk, Countryside Access Team (CAT) acknowledged the surface requires remedial treatment that is likely to be beyond the scope of our small revenue budget and it is, therefore, included on the bid for next years (23/24) Capital money.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
56/2023	<p>Highway Matters – including any items received after the agenda had been published.</p> <p>a. <i>Road from Pont to Vicarage Cross</i> – Minute 38b/2023 refers Members expressed dissatisfaction with the highway authority’s pothole management strategy. The Clerk to write to Mr Will Glassup, Highway as Members consider this road to now be dangerous.</p> <p>b. <i>Road Closure</i> – West Street, Polruan, 4th to 5th April (21:00 to 05:00).</p> <p>c. <i>Fore Street Drains</i> – Minute 38f/2023 refers. The Clerk had requested SW Water Finance and Regulatory and Mr Alan Burrows, SW Water to supply a copy of the CCTV <u>video</u>, not just the still photographs. Response is due by the end of March. Cllr. Ainley said it was clear from the report that the underground drains are all in need of urgent attention. The Clerk to seek an update from Mr Burrows.</p> <p>d. <i>2023 Off-Street Parking Order</i> – closing date for comments had now passed. Details can be found on www.cornwall.gov.uk/TrafficConsult..</p> <p>e. <i>Traffic Mirror</i> – Minute 38g/2023 refers. Members had asked to install a traffic mirror to improve the view of traffic from Townsend. Mr Glassup, Highways advised that CC does not approve the use of such mirrors on the public highway.</p> <p>f. <i>Bodinnick Ferry</i> – the Clerk to report to Cornwall Council Planning Enforcement and Parking Enforcement the continuing disruption for ferry passengers caused by the building works at The Covey.</p> <p>g. <i>Review of the Status of Highways / Footways / Byways</i> – Minute 130e/2022 refers. Members discussed the status of Chapel Lane, Polruan and RESOLVED to urge the highways authority to revert Chapel Lane to its previous status as a highway and to clarify why its status was changed and when.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
57/2023	Administrative Matters – none.	

58/2023	<p>Financial Matters –</p> <p>a. <i>Accounts for Payment</i> – the March schedule to a value of £3,902.43 was APPROVED for payment. The Clerk to place copies on the website.</p> <p>b. <i>Bank Reconciliation</i> – copy of the Bank Reconciliation previously emailed.</p> <p>c. <i>Bank Signatures</i> – this matter had finally been finalised, with Cllrs Clare-Dunbavand and Goddard now added to the list of signatories.</p>	Clerk
59/2023	<p>Documentation / Correspondence – not covered elsewhere on the agenda</p> <p>a. <i>NALC Civility and Respect Project</i> – newsletter. Previously emailed.</p> <p>b. <i>Whitecross Village Hall</i> – the WVH Committee had increased the charge of hall hire to £15 per session, due to increased running costs.</p> <p>c. <i>New Green Resource for Residents</i> – electric car guide. The Clerk to send the email to the Town Trust.</p>	Clerk
60/2023	<p>Diary Dates –</p> <p>a. <i>Full Council Meeting</i> – 25th April 2023, in Polruan Village Hall.</p> <p>b. <i>Parish Council Annual Meeting</i> – 23rd May 2023. Members AGREED to hold in Whitecross VH and the Clerk will attend in person.</p> <p>c. <i>Parish Meeting</i> – 24th April 2023, 6.30pm, Polruan WI Hall. Cllr. Adams to deliver the PC's report.</p> <p>NOTE – Crumpets had been asked to provide light refreshments and the Clerk had invited local organisations.</p> <p>d. <i>Climate Training Course</i> – various dates. Details previously emailed.</p>	Clerk Cllr. Adams
61/2023	Information Only / Future Agenda Items – none.	
62/2023	Closed Session – in view of the confidential nature of the business about to be transacted, namely quotations, it was RESOLVED that it is advisable in the public interest that the press and public be excluded and they were instructed to withdraw.	
63/2023	Standing Contracts – the Working Party set up to review the tender documents had yet to meet. Deferred to the April Meeting.	Clerk
64/2023	St Saviour's and The Quay WCs – a breakdown of the costs concerning the work on the toilet blocks on St Saviour's Hill had been received and previously circulated. The Clerk to liaise with Cllr. Goddard i.r.o. setting up a working party to meet with the proposed contractor and report back to Full Council.	Cllr. Goddard / Clerk
65/2023	<p>Cornwall Housing – Members considered the housing authority's response regarding the following empty properties:</p> <ul style="list-style-type: none"> • 2 x 1-bedroom bungalows • 2 x 2-bedroom bungalows <p>The Clerk to seek further information regarding:</p> <p>a. When proposed works will be completed on the two 2-bedroom properties deemed to be subject to investigation.</p> <p>b. How allocations had been decided i.r.o. the two 1-bedroom properties, i.e. has it been offered to local resident?</p>	Clerk
66/2023	Betty Hewans Footpath – Minute 37f/2023 refers. meeting. Cllr Talling was thanked for his work in pricing up materials (other than base plates) and it appears to be much cheaper than the estimate received from Cormac.	

	Members resolved to remind CC that, in the PC's view, this matter is the responsibility of the highways' authority. Members are concerned that if the PC accepts responsibility to install a handrail it may have implications for future insurance claims. The Clerk to raise this with Mr Chris Monk and to include the costings obtain by Cllr. Talling.	Clerk
67/2023	<p>Anti-Social Behaviour in Wherry Place – this was thought to have been resolved but is once again an issue. There are a number of issues and Cllr. Ainley will research who to write to and the Clerk to then raise Members' concerns as follows:</p> <ul style="list-style-type: none"> • Smoking cannabis is breaching the tenancy with CC so the housing authority should take action to tell the tenant they are breaking the tenancy laws and will be evicted. It is illegal to have this substance on your property in the UK. • If CC is not prepared to evict then they should take action to block up the roof space to protect the other connected properties (as an aside, we said we are not sure though that public money should be used for this and CC should be evicting the tenant). • There followed a general discussion / comment that it would be a real shame if we lost a lovely young family from the village if they feel the only option is to sell up and move due to CC not taking any action. 	Cllr. Ainley / Clerk
68/2023	Meeting Closed – 9 pm.	

Signature: (Cllr. Rob Rooney)
Acting Parish Council Chair

Date: 25th April 2023