

**LANTEGLOS-BY-FOWEY PARISH COUNCIL**  
**AGENDA OF THE FULL COUNCIL MEETING TO BE HELD**  
**ON TUESDAY 25<sup>th</sup> APRIL 2023 @ 7pm**  
**In POLRUAN VILLAGE HALL**

Minute	AGENDA ITEMS	Action
	<b>Present –</b>	
	<b>Chairman’s Welcome and Public –</b> members of the public may address the Council on any agenda item, prior to the commencement of the meeting.	
	<p><b>Outside Authorities / Bodies –</b> Members to receive reports from outside authorities as follows:</p> <p>a. <i>County Councillor Report</i> – Cllr. Edwina Hannaford.</p> <p>b. <i>Network Panel</i> – meeting was scheduled to be held on Monday 24 April 2023, 7-9pm, Lanreath Village Hall.</p> <p>c. <i>Police</i> – PCSO Cocks.</p> <ul style="list-style-type: none"> <li>• Reporting Issues to the Police – the Police request this is done via <a href="http://www.devon-cornwall.police.uk/partners/partner-services">www.devon-cornwall.police.uk/partners/partner-services</a>.</li> </ul> <p>d. <i>PUG Meeting</i> – next meeting to be held on Monday 12<sup>th</sup> June 2023 at 10:00 in the Harbour Office.</p>	
69/2023	<b>Apologies –</b>	
70/2023	<p><b>Members’ Declarations –</b></p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which had been declared on their Register of Financial Interests form, relevant to the agenda.</p> <p>b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent.</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds</p> <p>d. <i>Dispensations</i> – Members to consider any written requests for dispensations.</p>	
71/2023	<p><b>Minutes of Meetings –</b></p> <p>a. <i>Full Council Meeting</i> – 28<sup>th</sup> March 2023.</p>	
72/2023	<b>Parish Meeting –</b> Members to consider any issues raised by residents.	
73/2023	<p><b>Planning Applications –</b> Members to consider the following, including any applications received after the agenda had been published.</p> <p>a. PA23/02157, Rose Cottage 16 Old Road Bodinnick – proposed garage reconstruction.</p> <p><a href="https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=RRIG5UFGFN300">https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=RRIG5UFGFN300</a></p> <p>b. PA23/02473, 1 St Saviours Terrace St Saviours Hill Polruan – Proposal Demolition of existing front entrance pitched-roof porch and partial demolition of the ground floor front elevation wall. Construction of a</p>	

proposed lean-to roof porch spanning the width of the opening and the front door entrance.

<https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RRZKNKSFJ5W00>

- c. PA23/02677, The Old Sunday School, School Lane Polruan – extension and alterations.

<https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RSCDX5FGJ6T00>

- d. PA23/02530, Ferry Climb Townsend Polruan – Replacement Dwelling and Garage.

<https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RS651EFGMK400>

74/2023	<p><b>Planning Applications Approved by CC</b> – for information only</p> <p>a. PA23/00122/PREAPP, Ferry Climb, Townsend – pre-application advice for replacement dwelling, garage and associated works. <u>Closed by CC – advice given.</u></p> <p>b. PA23/00754, 22 Meadow Close Polruan – construction of garage.</p> <p>c. PA23/01522, 2 St Saviours Terrace St Saviours Hill Polruan – new boundary gate.</p>	
75/2023	<p><b>Environmental / Amenity Matters</b> – including any items received after the agenda had been published.</p> <p>a. <i>Public Conveniences</i> – Members to consider:</p> <p>i. <u>St Saviour’s WCs</u> – see also Closed Session below.</p> <p>ii. <u>Frogmore WCs</u> – Members to receive an update regarding works to the toilets.</p> <p>iii. <u>The Quay WCs</u> – see also Closed Session below.</p> <p>iv. <u>Regular Maintenance</u> – Members to consider and update the schedule. Deferred from the March agenda.</p> <p>NOTE – to be checked quarterly.</p> <p>v. <u>Anti-Social Behaviour</u> – Members to consider the views of the Town Trust in dealing with the problem, including provision of CCTV.</p> <p>vi. <u>Legionella Testing</u> – Mrs Kelly to provide the water temperatures.</p> <p>b. <i>Whitecross Village Green</i> – Members to:</p> <p>i. Report any parking issues.</p> <p>ii. Consider improved signage. NOTE – photo of the existing sign previously emailed.</p> <p>c. <i>Whitecross Land Registration</i> – Minute 55c/2023 refers. Members to receive any update from Ms Jessica Bishop, CC’s Legal Dept.</p> <p>d. <i>Polruan Surgery</i> – Members to receive an update regarding any response from NHS England:</p> <p>e. <i>Betty Hewans Footpath</i> – Minute 66/2023 refers. Members to receive the response from Mr Chris Monk (previously emailed) and to consider his suggestion to wait for the resurfacing works to be completed before jointly discussion the provision of a handrail.</p> <p>NOTE – Mr Chris Monk, Countryside Access Team (CAT) had acknowledged the surface requires remedial treatment that is likely to be beyond the scope of our small revenue budget and it is, therefore, included on the bid for 2023/24 capital money.</p>	<p>Cllr. Goddard</p> <p>Mrs Kelly</p> <p>Cllr. Goddard</p>

76/2023	<p><b>Highway Matters</b> – including any items received after the agenda had been published.</p> <p>a. <i>Road from Pont to Vicarage Cross</i> – Minute 56a/2023 refers Members to consider any response from Mr Will Glassup, Highways in response to Members’ complaint that this road is now in a dangerous state.</p> <p>b. <i>Road Closure</i> – details previously circulated via email.</p> <ul style="list-style-type: none"> <li>• St Saviours Hill, Polruan, 15<sup>th</sup> to 24<sup>th</sup> May 2023 (18:00 to 06:00 hours).</li> <li>• Townsend, Polruan, 15<sup>th</sup> to 24<sup>th</sup> May 2023 (18:00 to 06:00 hours).</li> </ul> <p>c. <i>Fore Street Drains</i> – Minute 68c/2023 refers. SW Water Finance and Regulatory had declined to provide a copy of the CCTV <u>video</u> on the grounds it is the property of a third party. The Clerk had asked who the “third party” is and did SWW commission the CCTV.</p> <p>It is clear from earlier emails that the underground drains are all in need of urgent attention. The Clerk had sought an update from Mr Alan Burrows, SW Water.</p> <p>d. <i>Review of the Status of Highways / Footways / Byways</i> – Members to consider any response from Mr Will Glassub regarding their request that Highways reverts Chapel Lane to its previous status as a highway and to clarify why its status was changed and when. Deferred from the March meeting.</p> <p>e. <i>Bodinnick Ferry</i> – Members to consider responses i.r.o. the continuing disruption for ferry passengers caused by the building works at The Covey:</p> <ul style="list-style-type: none"> <li>i. CC Planning Enforcement – covered by 86/2023 below.</li> <li>ii. Parking Enforcement – the senior enforcement officer for the area will arrange visits when it is operationally possible. Vehicles parking in the location and causing an obstruction should be reported to: <a href="https://www.devon-cornwall.police.uk/contact/contact-forms/">https://www.devon-cornwall.police.uk/contact/contact-forms/</a>.</li> </ul>	
77/2023	<p><b>Administrative Matters</b> – not covered elsewhere on the agenda.</p> <p>a. <i>Cornwall Legal Service Level Agreement 2023/24</i> – Members are invited to re-join the scheme for 2023/24. Details previously circulated. NOTE – no fee is payable unless the SLA needs to be invoked.</p> <p>b. <i>Cornwall Council Public Spaces Protection Order (Alcohol Consumption in Designated Public Spaces)</i> – proposed renewal of the current order for October 2023 previously circulated via email</p> <p>c. <i>CALC Training Programme</i> – previously emailed. Members to advise the Clerk if they wish to attend any of the courses.</p>	
78/2023	<p><b>Financial Matters</b> –</p> <p>a. <i>Accounts for Payment</i> – the March payment schedule to follow.</p> <p>b. <i>Bank Reconciliation</i> – copy to follow.</p> <p>c. <i>Budget Monitor</i> – copy to follow.</p>	
79/2023	<p><b>Documentation / Correspondence</b> – not covered elsewhere on the agenda</p> <p>a. <i>Flooding, Looe</i> – to find out more visit <a href="https://letstalk.cornwall.gov.uk/looe-flood-defence">https://letstalk.cornwall.gov.uk/looe-flood-defence</a> to find out. Details previously emailed.</p>	
80/2023	<p><b>Diary Dates</b> –</p> <p>a. <i>Parish Council Annual Meeting</i> – 23<sup>rd</sup> May 2023, in Whitecross Village Hall.</p>	

	b. <i>Clerk's Leave</i> – 22 <sup>nd</sup> to 30 <sup>th</sup> April.	
81/2023	<b>Information Only / Future Agenda Items</b> – a.	
82/2023	<b>Closed Session</b> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded and they are instructed to withdraw.	
83/2023	<b>Standing Contracts</b> – Members to receive the report of the Working Party set up to review the tender documents. The Clerk had provided copies of the existing documentation. Minute 29/2023 last paragraph refers. Working Party – Cllrs. Ainley, Clare-Dunbavend and Goddard.	
84/2023	<b>St Saviour's and The Quay WCs</b> – Members to receive an update following the meeting with the possible lead contractor.	
85/2023	<b>Cornwall Housing</b> – Members to consider any response from the housing authority's response regarding the following empty properties: <ul style="list-style-type: none"> <li>• 2 x 1-bedroom bungalows</li> <li>• 2 x 2-bedroom bungalows</li> </ul> The Clerk had sought further information regarding: <ol style="list-style-type: none"> <li>a. When proposed works will be completed on the two 2-bedroom properties deemed to be subject to investigation.</li> </ol> How allocations had been decided i.r.o. the two 1-bedroom properties, i.e. has it been offered to local resident?	
86/2023	<b>Planning Enforcement</b> – note CC had deemed this to be confidential, verbal report only available.	
87/2023	<b>Vexatious Emails</b> – Members to consider the advice from CALC.	
88/2023	<b>Meeting Closed</b> –	

Signature: ..... (Mrs Gillian Thompson)  
Parish Clerk

Date: 18<sup>th</sup> April 2023

Contact: 12 Bonython Drive, Grampound, Truro, Cornwall, TR2 4RL.  
Tel: 01726-884024  
E-mail: [clerk@lanteglosbyfowey.org.uk](mailto:clerk@lanteglosbyfowey.org.uk)  
Website: [www.lanteglosbyfowey.org.uk](http://www.lanteglosbyfowey.org.uk)