

LANTEGLOS-BY-FOWEY PARISH COUNCIL
AGENDA OF THE FULL COUNCIL MEETING TO BE HELD
ON TUESDAY 20th JUNE 2023 @ 7pm
IN POLRUAN VILLAGE HALL

Minute	AGENDA ITEMS	Action
	Present –	
	<p>Chairman’s Welcome and Public – members of the public may address the Council on any agenda item, prior to the commencement of the meeting.</p> <p>Members to meet with Mr Tim Hancock, Director Atelier3 and their client, Mr Geoff Iles i.r.o. a replacement dwelling for Hoe Cottage, Battery Lane, Polruan.</p>	
	<p>Outside Authorities / Bodies – Members to receive reports from outside authorities as follows:</p> <p>a. <i>County Councillor Report</i> – Cllr. Edwina Hannaford.</p> <p>b. <i>Liskeard & Looe and Cornwall Gateway Community Area Partnership</i> – Cllr. Rooney had provided a written report (previously emailed) following the inaugural meeting held on Tuesday 6th June 2023.</p> <p>NOTE – Ms Catherine Thomson is the Community Link Officer (CLO) for the Liskeard & Looe and Cornwall Gateway CAP.</p> <p>c. <i>Police</i> – PCSO Cocks.</p> <ul style="list-style-type: none"> • Devon and Cornwall Police have decided to separate their Alliance Firearms and Explosives Licensing Unit. Details on: www.devonandcornwall-pcc.gov.uk/news-and-blog/multimedia-hub/alliance-firearms,-explosives-and-licensing-unit-(felu)-to-be-realigned-into-separate-units/. • Road Safety Seminar – Monday, July 17, 2023. Details previously emailed. <p>d. <i>PUG Meeting</i> – Members to receive an update following the meeting held on Monday 12th June 2023 at 10pm in the Harbour Office.</p>	Cllr. Talling
107/2023	Apologies –	
108/2023	<p>Members’ Declarations –</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which had been declared on their Register of Financial Interests form, relevant to the agenda.</p> <p>b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent.</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds</p> <p>d. <i>Dispensations</i> – Members to consider any written requests for dispensations.</p>	
109/2023	<p>Minutes of Meetings –</p> <p>a. <i>Full Council Meeting</i> – 23rd May 2023.</p>	

110/2023	<p>Appointment of Members to Committees / Outside Bodies – Members to appoint their representative to the following Group for 2023/24:</p> <p>a. <i>Fowey Harbour Port Users Group</i> – Cllr. Carmichael has stepped down from the post</p>	
111/2023	<p>Planning Applications – Members to consider the following, including any applications received after the agenda had been published.</p> <p>a. PA23/04044, The Luggar Inn Fore Street Polruan – LBC for proposed refurbishment works to Grade II listed building including change of use of staff accommodation to letting rooms and internal and external enhancement works (Amendments to proposals following approval of applications PA22/11260 & PA22/11261).</p> <p>https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RURRDIFGGQD00</p>	
	<p>b. PA23/04043, The Luggar Inn Fore Street Polruan – proposed refurbishment works to Grade II listed building including change of use of staff accommodation to letting rooms and internal and external enhancement works (Amendments to proposals following approval of applications PA22/11260 & PA22/11261).</p> <p>https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RURRDIFGGQD00</p>	
112/2023	<p>Other Planning Matters – details previously emailed.</p> <p>a. Members to consider and clarify any action regarding – PA20/1289 1 To 4 Bones Meadow, Greenbank, Polruan - Submission of details to discharge condition 2 in respect of Decision Notice PA19/05184 (Retaining walls to public right of way and plots 1,2 and 3 including planting at base of footpath wall to cover structure of wall together with maintenance strategy for the planting. Steps and path from the public right of way to access the rear of plots 2 and 3. Path from the public right of way to access the rear garden of plot 4 and path from Bones Meadow to Meadow Walk.)</p> <p>Link to approval notice: https://planning.cornwall.gov.uk/online-applications/files/9CFD28B52A8E702AAAFE75F048DFABAF/pdf/PA2001289-DIDISZ DISCHARGE OF CONDITION S -4962002.pdf</p> <p>b. <i>Hall Farm, Bodinnick</i> – Cornerstone (WHP Telecoms Ltd.) invite Members comments on a proposed base station installation upgrade. Details previously circulated via email. Deadline 21st June 2023.</p> <p>NOTE – planning application PA23/02170 refers. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RRIOHQFGFUJ00</p>	
113/2023	<p>Planning Applications Approved by CC – for information only</p> <p>a. PA23/02473, 1 St Saviours Terrace St Saviours Hill Polruan – Proposal Demolition of existing front entrance pitched-roof porch and partial demolition of the ground floor front elevation wall. Construction of a proposed lean-to roof porch spanning the width of the opening and the front door entrance. Members had no objection.</p>	
114/2023	<p>Withdrawn Planning Applications – for information only</p> <p>a. PA23/02677, The Old Sunday School, School Lane Polruan – extension and alterations.</p> <p>b. PA23/02530, Ferry Climb Townsend Polruan – Replacement Dwelling and Garage.</p>	

115/2023	<p>Environmental / Amenity Matters – including any items received after the agenda had been published.</p> <p>a. <i>Public Conveniences</i> – Members to consider:</p> <p>i. <u>St Saviour’s WCs</u> – see also Closed Session below.</p> <p>ii. <u>Frogmore WCs</u> – Minute 112b/2021 refers. The Clerk had provided running costs for the June meeting. Members to then consider opening negotiations on lease of Frogmore WCs.</p> <p>iii. <u>The Quay WCs</u> – see also Closed Session below. A grant application for £4,000 towards the running of the toilets had been made to Polruan TT, together with a request to set up a Working Group with two representatives from both organisations with a view to them taking back responsibility for the toilets. Cllr. Kelly had been asked to supply and fit a keysafe for use by the market traders and ferry crew. He had also been asked to repair / replace the lock on the ladies WC</p> <p>iv. <u>Legionella Testing</u> – Mrs Kelly to provide the water temperatures.</p> <p>b. <i>Whitecross Village Green</i> – Members to:</p> <p>i. Report any parking issues.</p> <p>ii. Consider the wording for improved signage following feedback from the Whitecross Village Hall Committee. The Clerk to then seek the advice of Flashpark.</p> <p>c. <i>Whitecross Land Registration</i> – Minute 55c/2023 refers. Members had received an update from Ms Jessica Bishop, CC’s Legal Dept., circulated via email. She seeks the following information:</p> <p>i. HM Land Registry guidance states the value of the land will be the full current market value.</p> <p>ii. The rights of way are likely to be established by prescription due to the time the rights have been used and we can plot the same on a map to show where to rights are being used and what they are defined to i.e. vehicles/foot or certain purposes.</p> <p>iii. Members to confirm they are happy with the wording of the copy of the draft application.</p> <p>d. <i>Community Safety Project</i> – Members to receive an update following the meeting, to include:</p> <p>a. CCTV development.</p> <p>b. Neighbourhood Watch scheme reintroduction</p> <p>e. <i>Benches on The Quay</i> – Cllr. Talling had replaced the missing slats to The Quay benches.</p>	<p>Mrs Kelly</p> <p>Members</p> <p>Members</p> <p>Members</p> <p>Cllr. Pyke</p> <p>Information</p>
116/2023	<p>Highway Matters – including any items received after the agenda had been published.</p> <p>a. <i>Fore Street Drains</i> – Minute 76c/2023 refers. SW Water Finance and Regulatory advised they do not have a map that identifies the locations of the drain nodes. In light of this Cllr. Ainley to meet with the SWW representative. Details previously emailed.</p>	
117/2023	<p>Administrative Matters – not covered elsewhere on the agenda.</p> <p>a.</p>	
118/2023	<p>Financial Matters –</p> <p>a. <i>Accounts for Payment</i> – the June payment schedule to follow.</p> <p>b. <i>Bank Reconciliation</i> – copy of the Bank Reconciliation to follow.</p>	

	<p>c. <i>Budget Monitor</i> – copy to follow.</p> <p>d. <i>BDO LLP</i> – Members to confirm there are no conflicts of interest with their External Auditors. The Chair and Clerk to then sign.</p>	
119/2023	<p>Documentation / Correspondence – not covered elsewhere on the agenda</p> <p>a. <i>2023 Off-Street Parking Order</i> – following public consultation this order had been modified. Details previously emailed.</p> <p>b. <i>Tamar Toll Action Group</i> – update circulated via email.</p>	
120/2023	<p>Diary Dates –</p> <p>a. <i>Parish Council Meeting</i> – 25th July 2023, time and venue TBC. Members to consider holding their May to September meeting in Whitecross Village Hall (to accommodate the Clerk’s attendance in person). The meetings from October to April to be held in Polruan VH.</p> <p>b. <i>Clerk’s Leave</i> – 24th June to 2nd July 2023, inclusive.</p> <p>c. CC Planning induction refresher – 11th July 2023, 15:00-17:30, via Microsoft TEAMS.</p>	
121/2023	<p>Information Only / Future Agenda Items –</p> <p>a.</p>	
122/2023	<p>Closed Session – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded and they are instructed to withdraw.</p>	
123/2023	<p>Standing Contracts – Cllr. Goddard to arrange a meeting and will report to the May Meeting. The Clerk had provided copies of the existing documentation. Minute 29/2023 last paragraph refers. Working Party – Cllrs. Ainley, Clare-Dunbavend and Goddard.</p>	Cllr. Goddard
124/2023	<p>St Saviour’s and The Quay WCs – Members to receive an update.</p>	Cllr. Goddard
125/2023	<p>Cornwall Housing – the following properties are known to be empty:</p> <ul style="list-style-type: none"> • 2 x 1-bedroom bungalows. It was understood that one of these properties had now been allocated to a local resident. • 2 x 2-bedroom bungalows. <p>Despite two enquiries, there had been no further response from Ms Sarah Parsley, Cornwall Housing regarding:</p> <p>a. When proposed works will be completed on the two 2-bedroom properties deemed to be subject to investigation.</p> <p>b. How allocations had been decided i.r.o. the two 1-bedroom properties, i.e. has it been offered to local resident?</p> <p>The Clerk had sent a further reminder and requested the support of County Cllr. Edwina Hannaford in obtaining an explanation.</p>	
126/2023	<p>Meeting Closed –</p>	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 13th June 2023

Contact: 12 Bonython Drive, Grampound, Truro, Cornwall, TR2 4RL.
Tel: 01726-884024
E-mail: clerk@lanteglosbyfowey.org.uk
Website: www.lanteglosbyfowey.org.uk