

LANTEGLOS-BY-FOWEY PARISH COUNCIL
AGENDA OF THE FULL COUNCIL MEETING TO BE HELD
ON TUESDAY 25th JULY 2023 @ 6.30pm
IN WHITECROSS VILLAGE HALL

Minute	AGENDA ITEMS	Action
	Present –	
	Chairman’s Welcome and Public – members of the public may address the Council on any agenda item, prior to the commencement of the meeting.	
	<p>Outside Authorities / Bodies – Members to receive reports from outside authorities as follows:</p> <p>a. <i>County Councillor Report</i> – Cllr. Edwina Hannaford.</p> <p>b. <i>Liskeard & Looe and Cornwall Gateway Community Area Partnership</i> – Minutes of the meeting held on 6th June 2023 previously emailed.</p> <p>Members to appoint a representative to the Climate Change and Ecological Emergency Network. Details emailed on 30th June 2023.</p> <p>NOTE – copy of a letter to the Secretary of State for Transport regarding A38; and one from CC Portfolio Holder for Transport, Cllr Connor Donnithorne, to the CEO of National Highways was previously circulated.</p> <p>NOTE – the CAP Terms of Reference were circulated via email.</p> <p>c. <i>Police</i> – PCSO Cocks.</p>	
127/2023	Apologies –	
128/2023	<p>Members’ Declarations –</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which had been declared on their Register of Financial Interests form, relevant to the agenda.</p> <p>b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent.</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds</p> <p>d. <i>Dispensations</i> – Members to consider any written requests for dispensations.</p>	
129/2023	<p>Minutes of Meetings –</p> <p>a. <i>Full Council Meeting</i> – 20th June 2023.</p>	
130/2023	<p>Planning Applications – Members to consider a proposal to form a Planning Committee to review the applications in detail and bring the key points to the table and allow them to be discussed as a wider group.</p> <p>Members to consider the following, including any applications received after the agenda had been published.</p> <p>a. PA23/03657, 7 Fore Street Polruan – existing extension roof to rear of property to be raised 600mm to accommodate head height to existing mezzanine floor. Existing link corridor between existing dwelling and existing extension to be extended in line with current dwelling and extension to fill in existing court yard.</p>	<p>Cllr. Ainley</p> <p>Information only</p>

	<p>NOTE – this application was considered at the June meeting but Ms Georgia Rowe advised: <i>“This application has now been made invalid again, as there are a number of errors with the plans that need correcting. Once these are all amended and accurate the application will be re-validated and yourselves re-consulted on this one.”</i></p> <p>b. PA23/03996, Old Ferry Inn Old Road Bodinnick – proposed parking and alterations to West elevation. Deferred from the June meeting.</p> <p>https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RUPEZOFGMUF00</p>	
	<p>c. PA23/04640, Old Ferry Inn Old Road Bodinnick – Change of Use of Part of the Old Ferry Inn to Dwelling - Variation to Approval PA22/07129.</p> <p>https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RVU8ITFGGHP00</p>	
	<p>d. PA23/04661, Ferry Climb Townsend Polruan – replacement dwelling.</p> <p>https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RVVS2GFGH1Q00</p>	
	<p>e. PA23/05380 47 Fore Street Polruan – works to trees within a conservation area - removal of a Holly tree.</p> <p>NOTE – as this application is for works to trees in a Conservation Area, it will be decided under delegated authority. There is no need for Members to submit any comments to the local planning authority.</p>	Information
	<p>f. PA23/05623, 39 Fore Street Polruan – application for tree works within a Conservation Area: Full removal of 1 Ash tree.</p> <p>NOTE – as this application is for works to trees in a Conservation Area, it will be decided under delegated authority. There is no need for Members to submit any comments to the local planning authority.</p>	Information
	<p>g. PA23/00842/PREAPP, The Old Sunday School Polruan – pre-application advice for extension and alterations.</p> <p>https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RXOFTDFG0IS00</p>	
	<p>h. PA23/05333, Hall Farm Old Road Bodinnick – proposed development by telecommunications code system operators for proposed removal and replacement of existing 12.50m high T-Range dual stack structure with proposed 15.0m unshrouded A12RV2 pole on T9 foundation. Installation of 3No. antennas, 1No. GP's module and 2No. racks. Existing 1No. 300 dish to be relocated. Existing 1No. cabinet to be refreshed and reused and associated ancillary works.</p> <p>https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RX0QW1FGFTN00</p>	
131/2023	<p>Planning Applications Approved by CC – for information only.</p> <p>a. PA23/02157, Rose Cottage 16 Old Road Bodinnick – proposed garage reconstruction.</p> <p>b. PA23/03780 Overferry Old Road Bodinnick – the complete demolition of the existing house and the construction of a new 4 bedroom replacement dwelling and detached garage with associated landscaping works with Variation of Condition 2 of decision PA22/02753 dated 24/05/2022 with non-compliance of condition 2 in relation to decision notice PA22/06525 dated 02.11.2022.</p>	
132/2023	<p>Planning Applications Refused by CC – for information only.</p> <p>a. PA23/02950, Mole's House Old Road Bodinnick – construction of a balcony.</p>	
133/2023	<p>Environmental / Amenity Matters – including any items received after the agenda had been published.</p> <p>a. <i>Public Conveniences</i> – Members to consider:</p>	

	<p>i. <u>St Saviour's WCs</u> –</p> <p>ii. <u>Frogmore WCs</u> – meeting to be arranged with Mr Andrew Davey, NT Estate Manager, and Mr Andy Simmons, Lead Ranger. NOTE – the lease expires on 31st May 2025. Cllrs. Beresford and Pyke to be the PC's representatives at the meeting.</p> <p>iii. <u>The Quay WCs</u> – see also Closed Session below. Members to receive the outcome of a grant application for £4,000 towards the running of the toilets that had been made to Polruan TT. Members to consider the outcome of their request to set up a Working Group with two representatives from both the PC and PTT with a view to them taking back responsibility for the toilets.</p> <p>iv. <u>Public WC Funding</u> – Ms Sally Vincent, Fowey TC advised: <i>“As a Council we have found it beneficial to charge for the toilets as it clearly helps with the significant cost but you can also set the machinery to lock the facilities at night and open them in the morning, which helps prevent late night vandalism. We charge 20p but there has been some talk recently of increasing this during the summer months. The downsides are mainly that somebody needs to empty the coinpays and bank the cash, although we have recently installed a card system, which alleviates this to some extent.”</i></p> <p>v. <u>Legionella Testing</u> – Mrs Kelly to provide the water temperatures.</p> <p>b. <u>Whitecross Land Registration</u> – Minute 115c/2023 refers. Members to action the response from Ms Jessica Bishop, CC's Legal Dept.</p> <p>i. <u>Statement of Land Value</u> – Cllr. Rooney to sign and the Clerk to submit to Ms Bishop.</p> <p>ii. <u>Aerial Map</u> – Cllrs. Adams and Ainsley to meet on site and mark the rights of way and the Clerk to submit to Ms Bishop.</p> <p>c. <u>Betty Hewans Footpath</u> – Minute 66/2023 refers. Mr Chris Monk, Countryside Access Team (CAT) advised he had received authorisation from Cornwall Council to proceed with the re-surfacing of the path. It is now with the Surfacing Operational team to set a date in their programme. NOTE – Members to open discussions with Mr Monk regarding installation of a handrail.</p> <p>d. <u>Defibrillators</u> – Members to consider register any AED devices in the parish on https://www.thecircuit.uk/ to assist emergency services to know where defibrillators are located and how to access them. Details emailed.</p> <ul style="list-style-type: none"> • On the wall, next to entrance door, Old Ferry Inn, Bodinnick. <p>e. <u>Safer Cornwall Annual Have Your Say Survey</u> – can be found at: https://safercornwall.co.uk/have-your-say/. Details emailed.</p>	<p>Mrs Kelly</p> <p>Cllr. Rooney / Clerk Cllrs. Adams / Ainley</p>
134/2023	<p>Highway Matters – including any items received after the agenda had been published.</p> <p>a. <u>Fore Street Drains</u> – Members to consider the report from Cllr. Ainley (previously emailed) following the meeting on 27th June with SW Water.</p> <p>b. <u>Review of the Status of Highways / Footways / Byways, incl. Chapel Lane</u> – Mr Will Glassup had responded to Members request that Highways reverts Chapel Lane to its previous status as a highway and to clarify why its status was changed and when. Deferred from the March meeting. He said: <i>This is not a question that I can instantly answer. I will make enquires with Cornwall Council directly and reply back to the Parish Council separately.</i> Mr Glassup had been asked for an update.</p> <p>c. <u>Potholes</u> – potholes on Pont Hill and along the road to Essa and around Triggabrown had been reported to Highways. NOTE – this has been referred to the Highway Steward to inspect.</p> <p>d. <u>Public Rights of Way</u> – the contractor had been asked to ensure the footpath opposite Greenbank is cut.</p>	<p>Cllr. Talling</p> <p>Cllr. Talling</p>

135/2023	Administrative Matters – not covered elsewhere on the agenda.	
136/2023	Financial Matters – a. <i>Accounts for Payment</i> – payment schedules to follow. b. <i>Bank Reconciliation</i> – copy of the Bank Reconciliation to follow. c. <i>Budget Monitor</i> – copy to follow. d. <i>Grant Application</i> – CPRE Cornwall. Hardcopy only available and will be made available to view at the meeting.	
137/2023	Documentation / Correspondence – not covered elsewhere on the agenda a. <i>Community Capacity Fund</i> – grants of £2,000 to £25,000 and support project development costs e.g. feasibility studies, business plans, architects’ drawings, concept plans or other professional support to determine the concept of a project. Details previously emailed. b. <i>Integrated Care Strategy</i> – survey closes 30 th September 2023: https://letstalk.cornwall.gov.uk/integratedcarestrategy . Previously emailed. c. <i>CC Affordable Housing Team</i> – summer newsletter, previously emailed. d. <i>Cornwall Buildings at Risk</i> – 2023 edition, previously emailed. e. <i>International Gateway Study</i> – previously circulated.	
138/2023	Diary Dates – a. <i>Parish Council Meeting</i> – 26 th September 2023. NOTE – a meeting will only be held in August if there is something urgent to discuss. Whitecross VH booked for 29 th August in case needed. b. <i>Clerk’s Leave</i> – 29 th July to 6 th August 2023 and 19 th August to 4 th September 2023, both periods inclusive.	
139/2023	Information Only / Future Agenda Items –	
140/2023	Closed Session – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded and they are instructed to withdraw.	
141/2023	Standing Contracts – Members to receive a report following the meeting of the Working Group held on 17 th July 2023. The Clerk had provided copies of the existing documentation. Working Party – Cllrs. Ainley, Clare-Dunbavend and Goddard.	Working Group
142/2023	St Saviour’s and The Quay WCs – Members to consider Cllr. Ainley’s proposal to apply for funding to the Community Ownership Fund (COF) to refurbish the public WCs.	Cllr. Ainley
143/2023	Cornwall Housing – Members to consider any response to Cllr. Rooney’s letter of complaint i.r.o. the lack of response regarding the properties that are known to be empty.	Cllr. Rooney
144/2023	Vexatious / Hostile Emails – Cllr. Goddard to redraft the two existing policies. For further consideration.	Cllr. Goddard
145/2023	Meeting Closed –	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 18th July 2023