

LANTEGLOS-BY-FOWEY PARISH COUNCIL
AGENDA OF THE FULL COUNCIL MEETING TO BE HELD
ON TUESDAY 19th SEPTEMBER 2023 @ 6.30pm
IN WHITECROSS VILLAGE HALL

Minute	AGENDA ITEMS	Action
	Present –	
	Chairman’s Welcome and Public – members of the public may address the Council on any agenda item, prior to the commencement of the meeting.	
	<p>Outside Authorities / Bodies – Members to receive reports from outside authorities as follows:</p> <p>a. <i>County Councillor Report</i> – Cllr. Edwina Hannaford.</p> <p>b. <i>South East Cornwall CAP (formerly Liskeard & Looe and Cornwall Gateway Community Area Partnership)</i> – meeting scheduled to be held on Tuesday 5th September, 6pm at Liskeard Town Council. Details emailed.</p> <p>Minutes of the meeting held on 6th June 2023 previously emailed.</p> <p>NOTE – the CAP Terms of Reference were circulated via email.</p> <p>c. <i>Police</i> – PCSO Cocks. The Clerk had sought an update from the Police, regarding an apparent escalation of arson incidents. PCSO Cocks indicated he is not aware of any increase in vandalism in the Parish. He had visited and spoken with Mr Paul Toms regarding the incident and gave crime prevention advice.</p> <ul style="list-style-type: none"> • How Police Care for Crime Victims – survey open to anyone who has been a victim of crime in the past two years. • How crime is affecting rural communities – survey. 	
146/2023	Apologies – Cllrs. Ainley, Goddard and Rooney.	
147/2023	<p>Members’ Declarations –</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which had been declared on their Register of Financial Interests form, relevant to the agenda.</p> <p>b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent.</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds</p> <p>d. <i>Dispensations</i> – Members to consider any written requests for dispensations.</p>	
148/2023	<p>Minutes of Meetings –</p> <p>a. <i>Full Council Meeting</i> – 25th July 2023.</p>	
149/2023	<p>Planning Applications – Members to consider the following, including any applications received after the agenda had been published.</p> <p>Members to consider comments of the informal Planning Group who met prior to the Full Council meeting and reviewed the applications in detail.</p>	

	<p>Cllrs. Adams, Ainley, Rooney (Bodinnick applications only) and Kelly were appointed to the Planning Group.</p> <p>a. PA23/05984, Land at Hall Farm Old Road Bodinnick – provide two three phase connections at Bodinnick, Fowey ... CC had decided “No objections (OHL/OHE/HG apps).”</p> <p>b. Land at Hall Farm Bodinnick – pre-consultation letter received from WHP Telecoms Ltd and circulated via email.</p> <p><i>Proposed upgrade to the existing 12.5m High Hutchinson T-RANGE Dual Stack Structure on Root Foundation. The existing 12.5m High Hutchinson T-RANGE Dual Stack Structure on Root Foundation is to be removed and replaced with a +15.00m High Hutchinson Engineering Unshrouded Apollo A12RV2 Pole on the T9 Root Foundation. The existing 3No. Antennas are to be removed and replaced with 6No. Antenna. The proposed installation of 1No. Cheshire Cabinet, 1No. Nokia IXR, 1No. Dell XR11 is to be installed within. The existing 1No. CISCO ASR 901 within TSC to be removed. The existing 300Ø Dish is to be relocated to the proposed tower. Existing Equipment Cabin to be refreshed internally and associated ancillary works. For full details please refer to the enclosed drawings.</i></p> <p>c. PA23/05808, 5 Moss Terrace East Street Polruan – retrospective application for the erection of a Summerhouse/ shed and decking.</p>	No further action
	<p>https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RXSOH5FGFON00</p> <p>d. PA23/06416, 1 St Saviour’s Hill, Polruan – proposed revision of ground floor layout, first floor rear extension works, new windows on first floor east elevation wall and associated works.</p> <p>https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=Ryv191FGLYY00</p>	
150/2023	<p>Other Planning Matters – details previously emailed.</p> <p>a. <i>Cornwall Buildings at Risk</i> – 2023 edition, previously emailed. The Clerk had sought an update from Paul Holden, CC regarding Townsend Farm, who advised the farm is not listed so has little statutory protection. He suggested two options:</p> <ol style="list-style-type: none"> 1. Raise it with enforcement, even if it is just to say you have done it. 2. Speak to the owner to see what their intentions are for the farm. 	
151/2023	<p>Planning Applications Approved by CC – for information only.</p> <p>a. PA23/00842/PREAPP, The Old Sunday School Polruan – pre-application advice for extension and alterations. Closed by CC and advice given.</p> <p>b. PA23/03996, Old Ferry Inn Old Road Bodinnick – proposed parking and alterations to West elevation.</p> <p>c. PA23/04017, Bryn-Y-Mor 3 Chapel Lane Polruan – replacement of conservatory with single storey extension.</p> <p>d. PA23/05380 47 Fore Street Polruan – works to trees within a conservation area - removal of a Holly tree.</p> <p>e. PA23/05623, 39 Fore Street Polruan – application for tree works within a Conservation Area: Full removal of 1 Ash tree. CC decided not to make a TPO (TCA apps).</p> <p>f. PA23/00976 PREAPP, Ferry Climb, Townsend – do I need planning permission for proposed roof alterations from hips to gable. Closed by CC and advice given.</p> <p>g. PA23/04640, Old Ferry Inn Old Road Bodinnick – Change of Use of Part of the Old Ferry Inn Old Road Bodinnick – Variation to Approval PA22/07129. The applicant advised there is no room for a vehicle turning circle.</p>	

152/2023	<p>Withdrawn Planning Applications – for information only.</p> <p>a. PA23/05333, Hall Farm Old Road Bodinnick – proposed development by telecommunications code system operators for proposed removal and replacement of existing 12.50m high T-Range dual stack structure with proposed 15.0m unshrouded A12RV2 pole on T9 foundation. Installation of 3No. antennas, 1No. GP's module and 2No. racks. Existing 1No. 300 dish to be relocated. Existing 1No. cabinet to be refreshed and re-used and associated ancillary works</p> <p>b. PA23/04661, Ferry Climb Townsend Polruan – replacement dwelling.</p>	
153/2023	<p>Environmental / Amenity Matters – including any items received after the agenda had been published.</p> <p>a. <i>Public Conveniences</i> – Members to consider:</p> <p>i. <u>St Saviour's WCs</u> –</p> <p>ii. <u>Frogmore WCs</u> – an inspection of the toilets was carried out by Cllrs. Beresford and Pyke and the resulting report circulated. NOTE – the lease expires on 31st May 2025. Mr Andy Simmons, National Trust met with Cllrs. Beresford and Pyke are the PC's representatives. An email from Mr Simmons explaining the history of the PC's role in the WCs was previously emailed.</p> <p>iii. <u>The Quay WCs</u> – see also Closed Session below. Members to receive the outcome of a grant application for £4,000 towards the running of the toilets that had been made to Polruan TT. Members to receive an update regarding the future of the WCs, following the meeting held with Ms Vicky Halls and Mr Graham Palmer of Polruan TT. NOTE – Cllrs. Beresford and Pyke are the PC's representatives.</p> <p>iv. <u>Legionella Testing</u> – Mrs Kelly to provide the water temperatures.</p> <p>b. <i>Community Safety Project</i> – Members to receive an update, to include:</p> <p>a. CCTV – project development.</p> <p>b. Neighbourhood Watch scheme reintroduction</p> <p>c. <i>Polruan Surgery</i> – Members to consider a suggestion that a resident that a more suitable location for the surgery would be on the site of the original Greenbank stores.</p> <p>d. <i>Whitecross Land Registration</i> – Minute 133b/2023 refers The Clerk had submitted the PC'S Statement of Value and the amended Rights of Way to Ms Jessica Bishop, CC's Legal Dept.</p> <p>e. <i>Defibrillators</i> – the National Defibrillator Network had decided it is not necessary to take any further action.</p> <p>f. <i>Dog Waste Bins</i> – Messrs. Tony Milton and James Chudleigh of Biffa had been advised of the non-receipt of invoices for the emptying of bins at Frogmore WCs and the PROW to Lantic Bay.</p>	<p>Cllrs. Pyke/ Beresford</p> <p>Cllrs. Pyke/ Beresford</p> <p>Mrs Kelly Cllr. Pyke</p> <p>Information</p> <p>Information</p> <p>Information</p>
154/2023	<p>Highway Matters – including any items received after the agenda had been published.</p> <p>a. <i>Review of the Status of Highways / Footways / Byways, incl. Chapel Lane</i> – Mr Will Glassup had responded to Members request that Highways reverts Chapel Lane to its previous status as a highway and to clarify why its status was changed and when. He said: <i>This is not a question that I can instantly answer. I will make enquires with Cornwall Council directly and reply back to the Parish Council separately.</i> Email previously sent to Members. The Clerk had requested an update.</p> <p>b. <i>Potholes</i> – potholes on Pont Hill and along the road to Essa and around Triggabrown had been reported to Highways.</p>	<p>Information</p>

	<p>c. <i>Public Rights of Way No.25</i> – the closure order had been extended from 17th August to 27th January 2024 (24 hours (24 hours). Mr Donald Martin, Countryside Services Manager advised officers would attend the site on 8th September for a further inspection of the path. This will determine what actions/next steps will be required to reopen the path.</p> <p>d. <i>Greenbank Parking</i> – Parking Enforcement confirmed their officers patrol Polruan. The Senior CEO had been asked to rota some extra patrols.</p>	<p>Information</p> <p>Information</p>
155/2023	<p>Administrative Matters – not covered elsewhere on the agenda.</p> <p>a. <i>Member Training</i> – the following bookings have been made:</p> <ul style="list-style-type: none"> • Planning Enforcements and Appeals – Cllr. Ainley. 22nd November. • <i>Addressing Conflict between Employees and Members, including Code of Conduct Issues</i> – Cllr. Goddard. 2nd October 2023. 	
156/2023	<p>Financial Matters –</p> <p>a. <i>Accounts for Payment</i> – the payment schedules to follow.</p> <p>b. <i>Bank Reconciliation</i> – copy of the Bank Reconciliation to follow.</p> <p>c. <i>Budget Monitor</i> – copy to follow.</p> <p>d. <i>End of Year Accounts 2021/22</i> – the External Auditor had found the accounts to be in order.</p>	<p>Information</p>
157/2023	<p>Documentation / Correspondence – not covered elsewhere on the agenda</p> <p>a. <i>Affordable Housing Newsletter</i> - September 2023. Previously emailed.</p> <p>b. <i>Forest for Cornwall</i> – Autumn newsletter, previously emailed.</p> <p>c. <i>Tamar Bridge and Torpoint Ferries</i> – press release, previously emailed.</p>	<p>Information</p> <p>Information</p>
158/2023	<p>Diary Dates –</p> <p>a. <i>Parish Council Meeting</i> – 24th October 2023.</p> <p>b. <i>Mid-Cornwall Climate and Eco Hub (MCCEH) Open Day</i> – on 30th September 2023 at 35a St Austell Street, Truro. Details emailed</p> <p>c. <i>Local Area Energy Plan (LAEP)</i> – various locations. Details emailed.</p> <p>d. <i>CALC Training Sessions</i> – limited places. Details emailed</p> <ul style="list-style-type: none"> • An Introduction to Planning • Planning Enforcements and Appeals. Cllr. Ainley booked to attend. <p>e. <i>Clean Air for Cornwall Strategy</i> – invitation from CC Environmental Protection team. Details emailed:</p> <ul style="list-style-type: none"> • Online engagement session (hosted on Microsoft teams): Monday 16th October from 7pm to 08.30pm • Online engagement session (hosted on Microsoft teams): Wednesday 18th October from 7pm to 08:30pm • Face to face engagement session (location to be confirmed): Thursday 19th October from 7pm to 08:30pm <p>f. <i>Carbon Neutral Cornwall</i> – series of engagement sessions to be held across Cornwall. Details previously emailed.</p> <p>g. <i>CC Budget</i> – online briefing update, 12th October 2023 at 10am.</p>	
159/2023	<p>Information Only / Future Agenda Items –</p> <p>a.</p>	
160/2023	<p>Closed Session – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded and they are instructed to withdrawn.</p>	

161/2023	Standing Contracts – Members to receive a report following the second meeting of the Working Group held in August 2023 Working Party – Cllrs. Ainley, Clare-Dunbavend and Goddard.	
162/2023	St Saviour's and The Quay WCs – Members to receive an update following a meeting with Mr Rob Kelly to further this project.	Cllr. Goddard
163/2023	Cornwall Housing – Members to receive the following updates: 1. CAS-02075-H9F7K1, 24 th July 2023 – Greenbank Hedge (with ivy). Ms Katie Sands advised their grounds maintenance team had instructed their contractor to attend to this when he is in the area w/c/17 th August. 2. CAS-02014-L2H8R0, 18 th July 2023 – Greenbank overgrown hedge (adj. to 49 Greenbank). Ms Katie Sands advised this had been passed to the Housing Officer for the area to inspect and take appropriate action. 3. CAS-02013-Z7K0R4, 18 th July 2023 – Cllr. Rooney circulated Cornwall Housing's response to his letter of complaint to Members on 3/8/23.	Case closed
164/2023	Planning Enforcement Cases – Cornwall Council had deemed planning enforcement matters to be confidential. Members to receive a verbal update:	
165/2023	Meeting Closed –	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 12th September 2023

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