

LANTEGLOS-BY-FOWEY PARISH COUNCIL
AGENDA OF THE FULL COUNCIL MEETING TO BE HELD
ON TUESDAY 28th NOVEMBER 2023 @ 7pm
IN POLRUAN VILLAGE HALL

Minute	AGENDA ITEMS	Action
	Present –	
	Chairman’s Welcome and Public – members of the public may address the Council on any agenda item, prior to the commencement of the meeting.	
	<p>Outside Authorities / Bodies – Members to receive reports from outside authorities as follows:</p> <p>a. <i>County Councillor Report</i> – Cllr. Edwina Hannaford.</p> <p>b. <i>South East Cornwall CAP (formerly Liskeard & Looe and Cornwall Gateway Community Area Partnership)</i> – next meeting to held on Tuesday, 5th December 2023.</p> <p>c. <i>Police</i> – PCSO Cocks.</p> <p style="padding-left: 40px;">NOTE: Police Advocate No: councilloradvocateOPCC@dc-pcc.gov.uk</p> <p>d. <i>Fowey PUG</i> – Minutes of the meeting held on 6th November 2023 were previously circulated via email. Mr Paul Thomas, Fowey Harbourmaster seeks the views of Members regarding:</p> <p style="padding-left: 40px;">i. <u>Permitted Swimming Zones</u> – proposals for future designation were previously emailed. NOTE – ‘Swimming Safely’ poster, that includes QR codes to safety and water quality information was provided by the Fowey Harbour Commissioners.</p> <p style="padding-left: 40px;">ii. <u>Dogs on Polruan Beaches</u> – Minute 129g/2022 refers. Dog control measures on:</p> <ul style="list-style-type: none"> • Front Beach, and • Back Beach. 	Cllr. Ainley
183/2023	Apologies –	
184/2023	<p>Members’ Declarations –</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which had been declared on their Register of Financial Interests form, relevant to the agenda.</p> <p>b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent.</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds</p> <p>d. <i>Dispensations</i> – Members to consider any written requests for dispensations.</p>	
185/2023	<p>Minutes of Meetings –</p> <p>a. <i>Full Council Meeting</i> – 24th October 2023.</p>	
186/2023	Planning Applications – Members to consider the following, including any applications received after the agenda had been published.	

	<p>a. PA23/09086, Coombeland Highway Fowey – extension and retrofit of existing cottage plus enlargement of garage.</p> <p>https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=S3UW6VFGJON00</p>	
187/2023	<p>Other Planning Matters – details previously emailed.</p> <p>a. <i>Townsend Farm</i> – Minute 150a/2023 refers. Mr Paul Holden had advised the PC to contact Planning Enforcement and Health and Safety at Cornwall Council. This had been placed on hold pending the outcome of Cllr. Ainley’s discussion with Ms Deborah Boden.</p>	Cllr. Ainley
188/2023	<p>Planning Applications Decided by CC – for information only.</p> <p>a. PA23/06416, 1 St Saviour’s Hill, Polruan – proposed revision of ground floor or layout, first floor rear extension works, new windows on first floor east elevation wall and associated works.</p> <p>b. PA23/08126, Land to N of Polrose Farm, Lanteglos – prior approval notification to determine if planning permission is required. <u>CC decided prior approval not required.</u></p>	
189/2023	<p>Environmental / Amenity Matters – including any items received after the agenda had been published.</p> <p>a. <i>Public Conveniences</i> – Members to consider:</p> <p>i. <u>St Saviour’s WCs</u> – see Closed Session below.</p> <p>ii. <u>Frogmore WCs</u> – Members to receive an update regarding possible renewal of the lease with the National Trust (NT). NOTE – the lease expires on 31st May 2025. NOTE – Mr Pete Delbridge, NT had arranged for the drainage issues to be resolved.</p> <p>iii. <u>The Quay WCs</u> – see also Closed Session below. NOTE – the meeting held between the PC and Polruan TT to be rescheduled. NOTE – Ms Catherine Thomson, CC confirmed there is no specific funding for refurbishment of public WCs. NOTE – Cllr. Kelly had been asked to repair the disabled door lock. NOTE – Cllrs. Beresford and Pyke are the PC’s representatives and Mr Graham Palmer for the Polruan TT.</p> <p>iv. <u>Legionella Testing</u> – Mrs Kelly to provide the water temperatures.</p> <p>b. <i>Community Safety Project</i> – Members to receive an update, to include:</p> <p>a. CCTV – project development.</p> <p>b. Neighbourhood Watch scheme reintroduction</p> <p>a. <i>Whitecross Land Registration</i> – the Clerk had submitted the PC’S Statement of Value and the amended Rights of Way to Ms Jessica Bishop, CC’s Legal Dept. An attempt to hold a Zoom meeting with Ms Jessica Bishop, CC Legal Dept. is to be re-arranged.</p> <p>b. <i>Whitecross Village Green</i> – there had been no response from the contractor i.r.o. cutting the grass from December to March 2024.</p> <p>c. <i>Bodinnick Waste Bin</i> – Members to consider any response from Biffa regarding re-siting to its original position near the shelter/rubbish bin area.</p>	<p>Cllrs. Pyke / Beresford</p> <p>Cllrs. Pyke/ Beresford</p> <p>Mrs Kelly Cllr. Pyke</p> <p>Information</p>
190/2023	<p>Highway Matters – including any items received after the agenda was issued.</p> <p>a. <i>Public Rights of Way</i> – Members to consider:</p> <ul style="list-style-type: none"> Dangerous footbridge at Mixtow Pill – the landowner (Mr Peter Norman) advised that the footbridge was installed by CC on his land at Polrose Farm approx 15+ years ago, they subsequently declared the bridge as unsafe. His request for it to be removed has been passed to the Countryside Access Team. 	

	<ul style="list-style-type: none"> • Path running from Boddinick to Penmarlem needs to be resolved including removal of a tree blocking the path and replacement of a stile. Minute 159b/2023 refers. Cllrs. Rooney, Bunt and Talling will mark the location on CC's interactive map. The Clerk to then contract the Countryside Access Team. <p>NOTE – the Clerk had circulated the LMP documentation, including maps and responsibilities.</p> <p>b. <i>Road Closure</i> – details previously emailed.</p> <ul style="list-style-type: none"> • Whitecross Hill, Lanteglos – 11th to 13th December 2023 (09:30 to 16:00 hours). • Pol-tec Lane, Lanteglos – 14th December to 15th December 2023 (24 hours). <p>c. <i>Highway Maintenance</i> – the following matters have been reported to Cornwall Highways; Cllr. Hannaford asked to provide the reference nos:</p> <ul style="list-style-type: none"> • Lower road out towards Whitecross by Pendower House – the road is flooded to a depth of 12 inches in places for a section of road at least 20 yards long. • Road beyond Frogmore Farm – this is breaking up again with water ingress and the potholes are quite deep. 	<p>Cllrs. Rooney / Talling and Bunt</p> <p>Information</p>
191/2023	<p>Administrative Matters – not covered elsewhere on the agenda.</p> <p>a. <i>Statement of Licensing Policy</i> – Members are invited to comment on the revised Policy, previously circulated via email. Deadline 20th November. Email licensing@cornwall.gov.uk</p> <p>b. <i>Filing Cabinet, Whitecross Village Hall</i> – Members to receive an update regarding the storage / disposal of PC documents currently housed in the Village Hall.</p> <p>c. <i>IT Equipment</i> – Members to receive an update regarding safe storage of equipment, e.g. lockable unit to be kept at Whitecross / Polruan Village Halls.</p>	<p>Cllrs. Adams, Bunt, Talling</p> <p>Cllr. Bunt / Talling</p>
192/2023	<p>Financial Matters –</p> <p>a. <i>Grant Application</i> – Members to consider applications:</p> <ul style="list-style-type: none"> • St Wyllow Church – grant “for the improved safety of access...” £1,560 applied for St Wyllow, £1,040 from church funds • Friends of St John – grant for new heaters; guttering, replacement window frames, etc. £1,500 applied for, no contribution from own funds <p>b. <i>Accounts for Payment</i> – payment schedule to follow.</p> <p>c. <i>Savings Account</i> – Members to consider moving money to an interest paying account.</p> <p>d. <i>Bank Reconciliation</i> – copy of the Bank Reconciliation to follow.</p> <p>e. <i>Budget Monitor</i> – copy to follow.</p>	<p>Cllr. Adams</p>
193/2023	<p>Documentation / Correspondence – not covered elsewhere on the agenda</p> <p>a. <i>Cornwall Community Land Trust</i> - November News</p> <p>b. <i>Ocean Housing Newsletter</i>.</p> <p>c. <i>Electric Vehicle Infrastructure Strategy</i> – CC survey: https://letstalk.cornwall.gov.uk/ev-infrastructure-strategy</p> <p>d. <i>Clean Cornwall</i> – Newsletter November 2023.</p> <p>e. <i>Vision Zero Road Safety Pledge</i> – Police road safety initiative.</p>	

194/2023	<p>Diary Dates –</p> <p>a. <i>Parish Council Meeting – 23rd January 2024.</i></p> <p><i>December Full Council Meeting – no meeting to be held in December, except that the Chair may call an Extraordinary Meeting to deal with urgent items.</i></p> <p>b. <i>Economic Development in SE Cornwall: Parishes Working Together? – Zoom meeting 22nd November 2023, 7pm. Economic Development in SE Cornwall: Parishes Working Together? Cllr. Rooney to attend.</i></p> <p>c. <i>Dumping of Sewage into the Sea – Meeting with South West Water, 30th November 2023, 7pm, Hayle Day Care Centre. Cllr. Rooney to attend.</i></p> <p>d. <i>Community Levelling Up Grant Information Event – Information event at Liskeard on 9th November 2pm. Cllr. Ainley to attend.</i></p> <p>e. <i>80th Anniversary of the D-Day Landings – Minute 175b/2023 refers. A beacon is planned for 6th June 2024 and as part of the commemoration, the committee of Polruan Regatta and Children’s Sports have booked the popular band, Company B, to play on the Coal Wharf on the previous Saturday, June 1st.</i></p>	
195/2023	<p>Information Only / Future Agenda Items –</p> <p>a.</p>	
196/2023	<p>Closed Session – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded and they are instructed to withdraw.</p>	
197/2023	<p>Planning Enforcement Cases – Cornwall Council had deemed planning enforcement matters to be confidential. Members to receive a verbal update:</p>	
198/2023	<p>Meeting Closed –</p>	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 21st November 2023

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