

**LANTEGLOS-BY-FOWEY PARISH COUNCIL**  
**MINUTES OF THE FULL COUNCIL MEETING HELD**  
**ON TUESDAY 28<sup>th</sup> NOVEMBER 2023 @ 7pm**  
**IN POLRUAN VILLAGE HALL**

Minute	AGENDA ITEMS	Action
	<p><b>Present</b> – Cllrs. Rooney (Chair), Adams, Ainley, Beresford, Bunt, Clare-Dunbavand, Goddard, Pyke, Talling and the Clerk.</p>	
	<p><b>Chairman’s Welcome and Public Forum</b> – the Chair opened the meeting and welcomed those present.</p> <p>Ms Melanie Hicks spoke regarding Dogs on Beaches. She felt it was time for a change on Back Beach and that dogs should be banned because of the issues caused. She would like to see a dog ban from Easter to end of September, possibly during specified times.</p> <p>A number of residents were present regarding Permitted Swimming Zones. Cllr. Rooney asked speakers not to repeat what another speaker had already said on the subject. He read the statement from Capt. Paul Thomas, Harbourmaster: <i>Following an increase in concerning incidents of people swimming in areas of the harbour used by vessels, the Fowey Harbour Commissioners (FHC) have determined that a risk of serious injury exists in these circumstances. FHC have been consulting key stakeholders on the Port User Group (PUG) (including Lanteglos-by-Fowey PC) to establish the best method of mitigating this risk. The FHC are currently considering the issue of a General Direction to control swimming within the Harbour to prevent a collision between swimmers and vessels; that work is ongoing. In the event a General Direction is considered to be the best approach, the draft will be published and a consultation period will provide an opportunity for views to be sought from the whole community, the PUG and other statutory consultees.</i></p> <p>Comments from residents included:</p> <ol style="list-style-type: none"> <li>1. Mr Thomas had referred to 23 incidents involving swimmers in the harbour where there was a risk of serious injury. Residents said it was necessary to know what these incidents were.</li> <li>2. Comments were made about the dangers to water users. Concerns were made over the use of Boy and Girl’s beach as designated swimming area as being more dangerous due to access issues and the location being more open to weather conditions. Concerns were made over potential pollution and extent of boat traffic in Front beach making this just as risky a place to swim as Back beach. In addition, if swimming was banned from Back beach this would push more people into use Front Beach exacerbating the risk here.</li> <li>3. If swimming in this area it is important for swimmers to ensure they are visible.</li> <li>4. Back Beach has been used by swimmers in Polruan for longer than a lifetime of any Polruan resident and the right of access should not be taken away.</li> <li>5. A solution needs to be found that takes account of the views of local residents.</li> <li>6. If the FHC decides to proceed with a General Direction, then the forms to comment in the public consultation should be readily available in Polruan and not just Fowey.</li> <li>7. A Public Meeting in Polruan is desired.</li> </ol>	

	<p>Cllr. Ainley said that at the PUG meeting it was stated that if a General Direction was introduced it would still be possible to paddle up to the waist.</p> <p>Cllr. Rooney said all comments would be taken into account by Members when it is discussed later.</p>	
	<p><b>Outside Authorities / Bodies</b> – Members received reports as follows:</p> <p>a. <i>County Councillor Report</i> – in the absence of Cllr. Edwina Hannaford there was no report. It was thought she is still very poorly.</p> <p>b. <i>South East Cornwall Community Area Partnership (CAP)</i> – Cllr. Rooney to attend the next meeting on Tuesday, 5<sup>th</sup> December 2023.</p> <p>c. <i>Police</i> – PCSO Cocks said one burglary was reported from 1<sup>st</sup> to 31<sup>st</sup> October 2023. There had been a number of farm thefts. He asked residents to report any suspicious activity. Devon &amp; Cornwall Alert is a resource that can be utilised by the public for this purpose.</p> <p>Looe Police Stations will re-open from 30<sup>th</sup> November 2023 and will be open initially from 10am to 3pm, Thursdays, Fridays and Saturdays.</p> <p>PCSO Cocks gave advice to a resident who had been the victim of crime.</p> <p>NOTE: Police Advocate No: <a href="mailto:councilloradvocateOPCC@dc-pcc.gov.uk">councilloradvocateOPCC@dc-pcc.gov.uk</a></p> <p>d. <i>Fowey Port User Group (PUG)</i> – Minutes of the meeting held on 6<sup>th</sup> November 2023 were previously circulated via email. Capt. Paul Thomas, Fowey Harbourmaster seeks the views of Members regarding:</p> <p>i. <u>Permitted Swimming Zones</u> – proposals for future designation were previously emailed. Cllr. Adams said that water sampling is now the responsibility of CC. It was understood that the sampling is not currently being undertaken anywhere except at Readymoney Cove. The Clerk to clarify the position of sampling with the Harbour Commission i.r.o. of Fowey Harbour.</p> <p>Cllr. Clare-Dunbavand said he felt that swimming should not be encouraged at Boys and Girls Cove. He was not suggesting a ban on swimming altogether.</p> <p>Cllr. Pyke asked how a General Direction order to only swim in designated areas would be policed. Cllr. Ainley suggested signs saying ‘Caution swim at your own risk’ ‘avoid the buoys’.</p> <p>The Clerk to submit Members’ suggestion to FHC as follows:</p> <ul style="list-style-type: none"> <li>• Members respected FHC responsibilities for the safe use of the water by swimmers, and boaters.</li> <li>• However, Members felt that the specific risks and their incidence were not understood, and knowledge of the incidents and their location would be helpful to understand the risks and draw up a proportionate plan to mitigate those risks. Members requested FHC to provide more detail of the reported 23 incidents.</li> <li>• Members felt and were supported by views from constituents — some of whom served in the Coastguard Rescue and therefore had relevant experience — that the risks were actually increased by restricting swimming on Back Beach, specifically: <ul style="list-style-type: none"> <li>a. there had been no incidents involving swimmers from Back Beach.</li> <li>b. banning swimming on Back Beach would increase swimmers on Front Beach and potentially Boys’ and Girls’ Cove.</li> <li>c. the most hazardous beach swimming area was Front Beach with Commercial and leisure use, particularly the regular movements of the Passenger Ferry.</li> </ul> </li> </ul>	<p>Cllr. Rooney</p> <p>Clerk</p> <p>Clerk</p>

	<ul style="list-style-type: none"> <li>d. Boys' and Girls' Cove was difficult to access and increased hazards from swimmers having to clamber over rocks, as well as being tidal and more open to poor weather conditions.</li> <li>e. Swimming incidents were more likely in the harbour itself.</li> </ul> <ul style="list-style-type: none"> <li>• Therefore, Members do not believe a ban on Back Beach reflects the risks not is a proportionate response and may increase the hazard to swimmers.</li> <li>• Members also requested details of what water quality sampling was undertaken in Fowey Harbour, and the Polruan side specifically.</li> <li>• Members suggested: <ul style="list-style-type: none"> <li>a. that there should not be a ban on swimming from Back Beach as this was not a proportionate response and other mitigations could be made.</li> <li>b. designating Boys and Girls Cove as a swimming zone created more risk and should be reconsidered.</li> <li>c. putting in buoyage off Back Beach to create a separation zone for swimmers and boat users using the pontoons, f rapes and moorings would segregate the two activity safely</li> <li>d. removing some buoys would provide an even better segregation and reduce risk</li> <li>e. Carne Beach up to the Old Hospital should also be designated a swimming area and a segregation zone introduced with buoyage.</li> <li>f. there should be improved signage, in particular, when approaching the pontoon.</li> <li>g. there should be a ban on swimming beyond 50m of the Highwater Mark (Members understood this was already in place).</li> <li>h. There should be a Public Meeting when / if the proposal goes out to public consultation.</li> </ul> </li> </ul> <p>NOTE – ‘Swimming Safely’ poster, that includes QR codes to safety and water quality information was provided by the Fowey Harbour Commissioners.</p> <ul style="list-style-type: none"> <li>ii. <u>Dogs on Polruan Beaches</u> – Minute 129g/2022 refers. Cllr. Ainley explained the background to this item. Cllr. Goddard reminded Members of the decision taken at the October meeting “<b>Members AGREED to copy what is in force at Readymoney Cove</b>”. This decision was <b>RE-AFFIRMED</b>, i.e. dog ban on beaches from 1<sup>st</sup> July to 31<sup>st</sup> August from 10am to 6pm. This decision will be revisited if the rules for Readymoney changes. It was also noted that there is already a Public Spaces Protection Order requiring dogs to be on Leads at all times (24 hours) between Easter Day and 1 October on Polruan Beaches. It was further <b>AGREED</b> improved signage was needed. The Clerk to advise Capt. Paul Thomas.</li> </ul>	
183/2023	<b>Apologies</b> – Cllrs. Carmichael and Kelly.	
184/2023	<b>Members’ Declarations</b> – <ul style="list-style-type: none"> <li>a. <i>Pecuniary/Registerable Declarations of Interests</i> – none.</li> <li>b. <i>Non-registerable Interests</i> – Cllrs. Adams &amp; Bunt in Minute 192a/2023.</li> <li>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds</li> </ul>	



	<p>NOTE – Mr Pete Delbridge, NT had arranged for the drainage issues to be resolved.</p> <p>iii. <u>The Quay WCs</u> – Cllr. Ainley and Mr Graham Palmer (PTT) had attended a seminar on the Community Levelling Up Programme and the potential for funding in Cornwall Community Area Partnership 2 - our local geographical area. Cllr. Ainley said that to qualify it is necessary to show this would be an innovative improvement.</p> <p>Members <b>RESOLVED</b> to form a Working Party to discuss where we are in terms of any improvements to the Quay toilets as there could be an opportunity to capitalise on funding. Cllrs. Ainley, Goddard, Pyke, Rooney and Mr Palmer to form the Working Party. Meeting to be held on 12<sup>th</sup> December at 3.30pm in the Polruan Reading Room.</p> <p>NOTE – the meeting held between the PC and Polruan TT to be rescheduled. Cllrs. Beresford and Pyke are the PC’s representatives and Mr Graham Palmer for the Polruan TT</p> <p>NOTE – Ms Catherine Thomson, CC confirmed there is no specific funding for refurbishment of public WCs.</p> <p>NOTE – Cllr. Kelly had been asked to repair the disabled door lock.</p> <p>iv. <u>Legionella Testing</u> – Mrs Kelly to provide the water temperatures.</p> <p>b. <i>Community Safety Project</i> – Cllr. Pyke said:</p> <p>a. CCTV – this is work in progress.</p> <p>b. Neighbourhood Watch scheme reintroduction – on hold.</p> <p>c. <i>Whitecross Land Registration</i> – the Clerk had submitted the PC’S Statement of Value and the amended Rights of Way to Ms Jessica Bishop, CC’s Legal Dept. An attempt to hold a Zoom meeting with Ms Jessica Bishop, CC Legal Dept. is to be re-arranged.</p> <p>d. <i>Whitecross Village Green</i> – Cllr. Bunt reported that Mr Treve Fowler had agreed to continue with the grass cutting contract until 31<sup>st</sup> March 2024. A replacement to be sought during the Standing Contracts process.</p> <p>e. <i>Bodinnick Waste Bin</i> – the Clerk to request Biffa to put it back in its original location.</p>	<p>Cllrs. Ainley, Goddard, Pyke, Rooney and Mr Palmer</p> <p>Clerk</p> <p>Clerk</p>
190/2023	<p><b>Highway Matters</b> – including any items received after the agenda had been published.</p> <p>a. <i>Public Rights of Way</i> – Members considered:</p> <ul style="list-style-type: none"> <li>• PROW 613/24, Dangerous footbridge at Mixtow Pill – the landowner (Mr Peter Norman) advised that the footbridge was installed by CC on his land at Polrose Farm approx 15+ years ago, they subsequently declared the bridge as unsafe. His request for it to be removed has been passed to the Countryside Access Team. Ms Katie Jose, CAT is now in touch with Mr Norman. No further action.</li> <li>• Path running from Boddinick to Penmarlem needs to be resolved including removal of a tree blocking the path and replacement of a stile. Minute 159b/2023 refers. Cllrs. Rooney will resend details marking the location. The Clerk to then contract the Countryside Access Team.</li> </ul> <p>NOTE – the Clerk had circulated the LMP documentation, including maps and responsibilities.</p> <p>b. <i>Road Closure</i> – details previously emailed.</p> <ul style="list-style-type: none"> <li>• Whitecross Hill, Lanteglos – 11<sup>th</sup> to 13<sup>th</sup> December 2023 (09:30 to 16:00 hours).</li> <li>• Pol-tec Lane, Lanteglos – 14<sup>th</sup> to 15<sup>th</sup> December 2023 (24 hours).</li> </ul>	<p>NFA</p> <p>Cllrs. Rooney / Clerk</p>

	<p>c. <i>Highway Maintenance</i> – the following matters had been reported to Cornwall Highways by Cllr. Hannaford. The work had been completed. No further action.</p> <ul style="list-style-type: none"> <li>• Lower road out towards Whitecross by Pendower House – the road is flooded to a depth of 12 inches in places for a section of road at least 20 yards long.</li> <li>• Road beyond Frogmore Farm – this is breaking up again with water ingress and the potholes are quite deep.</li> </ul> <p>Cllr. Rooney will provide the Clerk with details of outstanding problems.</p> <p>d. <i>Blocked Drain at the lower end of Bodinnick Hill, Bodinnick</i> – this had been reported to Highways and photos supplied. Ref. No. W232059900.</p>	Cllr. Rooney
191/2023	<p><b>Administrative Matters</b> – not covered elsewhere on the agenda.</p> <p>a. <i>Statement of Licensing Policy</i> – Members are invited to comment on the revised Policy, previously circulated via email.</p> <p>b. <i>Filing Cabinet, Whitecross Village Hall</i> – Cllr. Adams advised he had collected the documentation from the Village Hall. It now needs taking to Kresen Kernow.</p> <p>c. <i>IT Equipment</i> – Cllr. Goddard referred to the safe storage of equipment, e.g. lockable unit to be kept at Whitecross / Polruan Village Halls.</p> <p>d. <i>Councillor Training</i> – Cllr. Goddard had been booked to attend the CALC training session on Procurement to be held on 5<sup>th</sup> March 2024.</p>	Cllrs. Adams  Cllr. Goddard
192/2023	<p><b>Financial Matters</b> –</p> <p>a. <i>Grant Application</i> – Cllrs. Adams and Bunt left the room whilst this was discussed. Members felt that it was wrong for the C of E to be seeking public money, especially in light of the sale of St Saviour’s Church. A decision on the following requests was deferred to January 2024.</p> <ul style="list-style-type: none"> <li>• St Wyllow Church – grant “for the improved safety access...” £1,560 applied for St Wyllow, £1,040 from church funds. Deferred to January.</li> <li>• Friends of St John – grant for new heaters; guttering, replacement window frames, etc. £1,500 applied for, no contribution from own funds. Deferred to January.</li> </ul> <p>b. <i>Accounts for Payment</i> – payment schedule <b>AGREED</b> to a value of £8,109.63. The Clerk to post a copy on the website.</p> <p>NOTE – a breakdown of the WC expenditure had been circulated.</p> <p>c. <i>Savings Account</i> – Members <b>AGREED</b> to move some money to an interest paying account. Cllrs. Adams/Goddard were authorised to investigate options. For further consideration in January.</p> <p>d. <i>Bank Reconciliation</i> – copy of the Bank Reconciliation previously emailed.</p> <p>e. <i>Budget Monitor</i> – copy of the Budget Monitor previously emailed.</p>	Clerk  Clerk  Cllr. Adams / Goddard / Clerk
193/2023	<p><b>Documentation / Correspondence</b> – not covered elsewhere on the agenda</p> <p>a. <i>Cornwall Community Land Trust</i> - November News</p> <p>b. <i>Ocean Housing Newsletter</i>.</p> <p>c. <i>Electric Vehicle Infrastructure Strategy</i> – CC survey: <a href="https://letstalk.cornwall.gov.uk/ev-infrastructure-strategy">https://letstalk.cornwall.gov.uk/ev-infrastructure-strategy</a></p> <p>d. <i>Clean Cornwall</i> – Newsletter November 2023.</p> <p>e. <i>Vision Zero Road Safety Pledge</i> – Police road safety initiative.</p> <p>f. <i>Cornwall National Landscapes</i> – all AONBs are now known as National Landscapes.</p>	

	g. <i>2024 Off-Street Parking Order</i> – consultation opens 30 <sup>th</sup> November and closes 21 <sup>st</sup> December 2023. Details emailed.	
194/2023	<p><b>Diary Dates –</b></p> <p>a. <i>Parish Council Meeting</i> – 23<sup>rd</sup> January 2024.</p> <p><i>December Full Council Meeting</i> – no meeting to be held in December, except that the Chair may call an Extraordinary Meeting to deal with urgent items.</p> <p>b. <i>Economic Development in SE Cornwall: Parishes Working Together?</i> – Zoom meeting 22<sup>nd</sup> November 2023, 7pm. Economic Development in SE Cornwall: Parishes Working Together? Cllr. Rooney had attended. He felt that this initiative had potential to hold CC to account.</p> <p>c. <i>Dumping of Sewage into the Sea</i> – Meeting with South West Water, 30<sup>th</sup> November 2023, 7pm, Hayle Day Care Centre. Cllr. Rooney to attend. He will make a report.</p> <p>d. <i>Community Levelling Up Grant Information Event</i> – Information event at Liskeard on 9<sup>th</sup> November 2pm. Cllr. Ainley had attended. She felt that the criteria had changed since the countywide meeting on the subject.</p> <p>e. <i>80th Anniversary of the D-Day Landings</i> – Minute 175b/2023 refers. A beacon is planned for 6<sup>th</sup> June 2024 and as part of the commemoration, the committee of Polruan Regatta and Children’s Sports have booked the popular band, Company B, to play on the Coal Wharf on the previous Saturday, June 1<sup>st</sup>.</p>	Cllr. Rooney
195/2023	<p><b>Information Only / Future Agenda Items –</b></p> <p>a. <i>Wherry Place</i> – Members to provide the Clerk with details of the property owner contravening their tenancy agreement.</p> <p>b. <i>Police Commissioner’s Questionnaire</i> – the Clerk to place a copy on the website. Cllr. Ainley to put a copy on Facebook.</p>	Members / Clerk  Clerk
196/2023	<b>Closed Session</b> – in view of the confidential nature of the business about to be transacted, namely quotations, it was <b>RESOLVED</b> that it is advisable in the public interest that the press and public be excluded and they were instructed to withdraw.	
197/2023	<b>Planning Enforcement Cases</b> – Cornwall Council had deemed planning enforcement matters to be confidential. Members received a verbal update: The Clerk to seek the assistance of County Cllr. Armand Toms.	Clerk
198/2023	<b>Meeting Closed</b> – 21:12pm.	

Signature: ..... (Cllr. Rob Rooney)  
Parish Council Chair

Date: 23<sup>rd</sup> January 2024