

**LANTEGLOS-BY-FOWEY PARISH COUNCIL**  
**AGENDA OF THE FULL COUNCIL MEETING TO BE HELD**  
**ON TUESDAY 26<sup>th</sup> MARCH 2024 @ 7pm**  
**IN POLRUAN VILLAGE HALL**

Minute	AGENDA ITEMS	Action
	<b>Present –</b>	
	<b>Chairman’s Welcome and Public –</b> members of the public may address the Council on any agenda item, prior to the commencement of the meeting.	
	<p><b>Outside Authorities / Bodies –</b> Members to receive reports from outside authorities as follows:</p> <p>a. <i>County Councillor Report</i> – an election for the casual vacancy in Looe West, Pelynt, Lansallos &amp; Lanteglos Electoral Division will be held Thursday 4<sup>th</sup> April 2024.</p> <p>b. <i>South East Cornwall CAP</i> – Members to receive Cllr. Rooney’s report (previously emailed) following the meeting on 5<sup>th</sup> March 2024, including:</p> <ul style="list-style-type: none"> <li>• <u>Planned Desalination Plant at Par</u> – Cllr. Rooney raised this and tried to get the CAP to agree to object in the planning process. There was no apparent interest from the PCs present. St Blazey-area CAP is the one dealing with this. Noted the CAP is not a consultee in the planning process.</li> <li>• <u>Planning Guarantee</u> – Cllr. Rooney raised concerns with the proposal to reduce the consultation time from 26 weeks to 16 weeks. The response was that it will be raised with Louise Wood, the senior CC officer who had attended the meeting earlier.</li> </ul> <p>NOTE – a meeting is being set up with CC Development Management, Area 7 Team. Date and venue TBC.</p> <p>c. <i>Police</i> – PCSO Cocks.</p> <p>NOTE – volunteer sought to be the PC’s Police Advocate.</p> <ul style="list-style-type: none"> <li>• Criminal Justice and You – Members to receive a report.</li> <li>• Liskeard Newsletter – March 2024.</li> </ul> <p>d. <i>Fowey PUG</i> – meeting will be held on Friday 5<sup>th</sup> April 2024, 10am in the Harbour Office.</p>	Cllr. Clare-Dunbavand
40/2024	<b>Apologies –</b>	
41/2024	<p><b>Members’ Declarations –</b></p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which had been declared on their Register of Financial Interests form, relevant to the agenda.</p> <p>b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent.</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds</p> <p>d. <i>Dispensations</i> – Members to consider any written requests for dispensations.</p>	

42/2024	<p><b>Minutes of Meetings –</b></p> <p>a. <i>Full Council Meeting – 20<sup>th</sup> February 2024.</i></p>	
43/2024	<p><b>Planning Applications –</b> Members to consider the following, including any applications received after the agenda had been published.</p> <p>a. PA24/00518, The Boatyard Store East Street Polruan – increasing height of roof over part of existing boat shed.</p> <p><a href="https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=S7O8JLFG5X00">https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=S7O8JLFG5X00</a></p> <p>b. PA24/01208, Highfields Lanteglos Fowey – new detached outbuilding and new detached garage. NOTE – amended plans circulated 8/3/24.</p> <p><a href="https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=S8UWOHFGGD00">https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=S8UWOHFGGD00</a></p> <p>c. PA24/01599, Hoe Cottage Battery Lane Polruan – proposed renovation and reconfiguration of existing ancillary accommodation, Hoe Cottage.</p> <p><a href="https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=S9IINRFGG7200">https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=S9IINRFGG7200</a></p> <p>d. PA24/01791, 22 Meadow Close – Balcony to Front of Dwelling.</p> <p><a href="https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=S9TPIEFGFYW00">https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=S9TPIEFGFYW00</a></p> <p>e. PA24/00206/PREAPP, 45 West Street Polruan – pre-application advice for loft conversion to property to provide an additional bedroom.</p> <p><a href="https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=S9781ZFG0IS00">https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=S9781ZFG0IS00</a></p>	
44/2024	<p><b>Other Planning Matters –</b> details previously emailed.</p> <p>a. <i>Section 106 Funding –</i> PC representatives had met with and Nick Marsden (CC Affordable Housing Manager) and (Dean Mutton Senior Affordable Housing Officer) on 18<sup>th</sup> March. Cllr. Rooney had provided a written report (copy on file).</p> <p>PC Working Party: Cllrs. Rooney, Ainley and Adams.</p> <p>b. <i>Cornwall Planning Partnership –</i> Members are invited to apply to join the partnership. Details previously emailed</p> <p>c. <i>CC Newsletters –</i> all previously emailed.</p> <ul style="list-style-type: none"> <li>• <a href="#">Planning Newsletter</a> – February 2024.</li> <li>• <a href="#">CC Neighbourhood Planning</a> – February 2024.</li> <li>• <a href="#">Affordable Housing</a> – March 2024.</li> </ul>	<p>Cllr. Rooney</p> <p>Information</p>
45/2024	<p><b>Planning Applications Approved by CC –</b> for information only.</p> <p>a. PA23/09442, Sladen House 78A Fore Street Polruan – construction of Two-Storey Side Extension with Integrated Garage and Roof Terrace.</p> <p>b. PA23/04044, The Luggar Inn Fore Street Polruan – LBC for proposed refurbishment works to Grade II listed building including change of use of staff accommodation to letting rooms and internal and external enhancement works (Amendments to proposals following approval of applications PA22/11260 &amp; PA22/11261).</p> <p>c. PA23/04043, The Luggar Inn Fore Street Polruan – proposed refurbishment works to Grade II listed building including change of use of staff accommodation to letting rooms and internal and external enhancement works (Amendments to proposals following approval of applications PA22/11260 &amp; PA22/11261).</p>	
46/2024	<p><b>Environmental / Amenity Matters –</b> including any items received after the agenda had been published.</p>	

	<p>a. <i>Public Conveniences</i> – Members to consider:</p> <p>i. <u>St Saviour’s WCs</u> –</p> <p>ii. <u>Frogmore WCs</u> – a meeting with Messrs Andy Simmons and Pete Delbridge both of the National Trust (NT) is scheduled for 6<sup>th</sup> April 2024 to discuss what repairs / refurbishment is needed, including when it might be possible to undertake any works. NOTE – lease expiry date is 31<sup>st</sup> May 2025.</p> <p>iii. <u>The Quay WCs</u> – see also Closed Session below. Members to receive an update. NOTE – Cllrs. Beresford and Pyke are the PC’s representatives and Ms Vicky Halls for the Polruan TT.</p> <p>iv. <u>Legionella Testing</u> – Mrs Kelly to provide the water temperatures.</p> <p>v. <u>Waste Disposal</u> – Members to consider.</p> <p>b. <i>Whitecross Land Registration</i> – Members to receive a progress report from Ms Helen Furneux, Principal Solicitor, regarding registration of the site. NOTE – a copy of the Deed of Gift of 1986 and the Epitome of Title provided by the Oliver family had been provided to the Clerk.</p> <p>c. <i>Whitecross Parking Area</i> – Cllr. Rooney reported one of the parking signs is missing – just the two posts left standing – but unsure about the rest. Members to consider if a replacement is needed at a cost of £30 per sign.</p> <p>d. <i>Polruan Village Hall (PVH)</i> – Members considered an email from the PVH Committee regarding the Hall’s Operation and Finances.</p> <p>e. <i>Memorial</i> – Members to consider an enquiry regarding a memorial in Bodinnick or Hall Walk. Details previously emailed.</p>	<p>Cllrs. Pyke / Beresford</p> <p>Cllrs. Pyke/ Beresford</p> <p>Mrs Kelly</p> <p>Cllr. Rooney</p>
47/2024	<p><b>Highway Matters</b> – including any items received after the agenda had been published.</p> <p>a. <i>Road Closure</i> – details previously emailed.</p> <ul style="list-style-type: none"> <li>Whitecross Hill, Lanteglos – 16<sup>th</sup> May 2024 (08:00 to 17:00 hours)</li> </ul>	
48/2024	<p><b>Financial Matters</b> –</p> <p>a. <i>Accounts for Payment</i> – March payment schedule to follow.</p> <p>b. <i>Bank Reconciliation</i> – copy of the Bank Reconciliation to follow.</p> <p>c. <i>Budget Monitor</i> – copy to follow.</p> <p>d. <i>Savings Account</i> – Minute 31b/2024 refers. The Clerk had advised that £15,000 be transferred to the Savings Account.</p>	Information
49/2024	<p><b>Documentation / Correspondence</b> – not covered elsewhere on the agenda</p> <p>a. <i>Cornwall Community Land Trust</i> – March newsletter.</p> <p>b. <i>Safer Cornwall Newsletter</i> – 2<sup>nd</sup> newsletter.</p>	
50/2024	<p><b>Diary Dates</b> –</p> <p>a. <i>Parish Council Meeting</i> – 23<sup>rd</sup> OR 30<sup>th</sup> April 2024.</p> <p>b. <i>Parish Meeting</i> – Members to receive an update regarding the Meeting to be held on 16<sup>th</sup> April 2024, in Polruan WI Hall.</p> <ul style="list-style-type: none"> <li>The WI Hall had been booked.</li> <li>Mrs Kath Devereux of Kitty’s had been asked to provide tea, coffee and cake.</li> <li>Invitations had been sent to local organisations.</li> </ul>	Information
51/2024	<p><b>Information Only / Future Agenda Items</b> –</p> <p>a.</p>	

52/2024	<b>Closed Session</b> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded and they are instructed to withdraw.	
53/2024	<p><b>Standing Contracts</b> – Members to receive an update regarding:</p> <ul style="list-style-type: none"> <li>i. PROWs</li> <li>ii. Weed spraying</li> <li>iii. Whitecross</li> <li>iv. WC Cleaning – Members to agree the wording to renew this contract to October 2024, plus an extension from 15 October 2024 to 31 March 2026.</li> </ul> <p>NOTE – NALC’s revised Legal Note on Procurement had been emailed to the Working Group.</p> <p>NOTE – Cllr. Goddard had undertaken the bulk of the work on this task.</p>	Cllr. Goddard
54/2024	<p><b>St Saviour’s and The Quay WCs</b> – Members to an update.</p> <p>Working Party – Cllrs. Ainley, Clare-Dunbavend and Goddard.</p>	
55/2024	<b>Safer Community Project / Vandalism</b> – update from Cllr. Pyke.	Cllr. Pyke
56/2024	<b>Meeting Closed</b> –	

Signature: ..... (Mrs Gillian Thompson)  
Parish Clerk

Date: 19<sup>th</sup> March 2024

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