

**LANTEGLOS-BY-FOWEY PARISH COUNCIL**  
**AGENDA OF THE FULL COUNCIL MEETING TO BE HELD**  
**ON TUESDAY 23<sup>rd</sup> APRIL 2024 @ 7pm**  
**IN POLRUAN VILLAGE HALL**

Minute	AGENDA ITEMS	Action
	<b>Present –</b>	
	<b>Chairman’s Welcome and Public –</b> members of the public may address the Council on any agenda item, prior to the commencement of the meeting.	
	<p><b>Outside Authorities / Bodies –</b> Members to receive reports from outside authorities as follows:</p> <p>a. <i>County Councillor Report</i> – County Cllr. Jim Candy was elected to serve Looe West, Pelynt, Lansallos &amp; Lanteglos Electoral Division.</p> <p>The Clerk had welcomed Cllr. Candy to his new roll and provided background papers regarding s.106 monies (Minute 63 below) and the new waste collection regime (Minute 66d below).</p> <p>b. <i>South East Cornwall CAP</i> – the next meeting is scheduled to be held on Tuesday 4<sup>th</sup> June 2024, in-person meeting to be held in Looe (this meeting will also be the AGM).</p> <p>NOTE – following the meeting with CC Development Management, Area 7 Team, a copy of Area 7’s presentation slides had been circulated.</p> <p>c. <i>Police</i> – PCSO Cocks.</p> <p>d. <i>Fowey PUG</i> – Members to receive a report following the meeting held on Friday 5<sup>th</sup> April 2024.</p> <ul style="list-style-type: none"> <li>• <u>Swimming General Directive</u> – previously circulated. Members to consider their response to the proposals.</li> </ul>	Cllr. Ainley
58/2024	<b>Apologies –</b>	
59/2024	<p><b>Members’ Declarations –</b></p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which had been declared on their Register of Financial Interests form, relevant to the agenda.</p> <p>b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent.</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds</p> <p>d. <i>Dispensations</i> – Members to consider any written requests for dispensations.</p>	
60/2024	<p><b>Minutes of Meetings –</b></p> <p>a. <i>Full Council Meeting</i> – 26<sup>th</sup> March 2024.</p>	
61/2024	<p><b>Planning Applications</b> – Members to consider the following, including any applications received after the agenda had been published.</p> <p>a.</p>	

62/2024	<p><b>Other Planning Matters</b> – details previously emailed.</p> <p>a. <i>Cornwall Planning Partnership</i> – Members are invited to apply to join the partnership. Details previously emailed.</p>	
63/2024	<p><b>Section 106 Funding / CIL Payments</b> – Members to receive an update, including the West Street property.</p> <p>NOTE – the Affordable Housing Manifesto to be revised for consideration at the May Council Meeting.</p>	
64/2024	<p><b>Planning Applications Approved by CC</b> – for information only.</p> <p>a. PA23/10054, 9 Ocean View Polruan – replacement dwelling without compliance with Condition 2 of decision notice PA21/07433 dated 15.11.2021.</p> <p>b. PA24/00518, The Boatyard Store East Street Polruan – increasing height of roof over part of existing boat shed.</p>	
65/2024	<p><b>Planning Applications Refused by CC</b> – for information only.</p> <p>a. PA24/01994, Ferry Climb, Townsend – proposal application for Non-Material Amendment to PA23/07168 for Proposed alterations to roof to form gable ends and increase ridge to match the heights part of the existing roof., namely 1) Update the approved elevations to include stone and timber. 2) Amend size and shape of the approved gable end window. <u>CC decided not acceptable as amendment.</u></p>	
66/2024	<p><b>Environmental / Amenity Matters</b> – including any items received after the agenda had been published.</p> <p>a. <i>Public Conveniences</i> – Members to consider:</p> <ol style="list-style-type: none"> <li>i. <u>St Saviour's WCs</u> – Ray Rigg, Station Manager NCI Polruan reported problems with the disabled toilet: <ul style="list-style-type: none"> <li>• The hand drier is not working,</li> <li>• The toilet roll dispenser is broken and needs replacing</li> <li>• The tap stays on a very long time after one.</li> </ul> </li> <li>ii. <u>Frogmore WCs</u> – a meeting with Messrs Andy Simmons and Pete Delbridge both of the National Trust (NT) is to be held to discuss what repairs / refurbishment is needed, including when it might be possible to undertake any works. NOTE – lease expiry date is 31<sup>st</sup> May 2025.</li> <li>iii. <u>The Quay WCs</u> – see also Closed Session below. Members to receive an update. NOTE – Cllrs. Beresford and Pyke are the PC's representatives and Ms Vicky Halls for the Polruan TT.</li> <li>iv. <u>Legionella Testing</u> – Mrs Kelly to provide the water temperatures.</li> <li>v. <u>Waste Disposal</u> – Mrs Kelly asked to provide details.</li> </ol> <p>b. <i>Whitecross Land Registration</i> – Ms Helen Furneux, Principal Solicitor, had been asked for an update regarding registration of the site.</p> <p>c. <i>Whitecross Parking Area</i> – Minute 46c/2024 refers. Prior to considering if a replacement sign is needed, Members to revisit the FORM OF WORDS for the sign. NOTE – Members to consider removing the signs altogether in September for 6 months to measure the impact.</p> <p>d. <i>Waste Collection</i> – Members to consider complaints regarding the storage of the new waste collection bins in the Conservation Area. <u>CC's New Waste Service</u> – starts in SE Cornwall from Monday 8<sup>th</sup> April 2024. Briefing Note previously circulated.</p>	<p>Cllrs. Pyke / Beresford</p> <p>Cllrs. Pyke/ Beresford</p> <p>Mrs Kelly</p> <p>Mrs Kelly</p> <p>Cllr. Clare-Dunbavand</p>

67/2024	<p><b>Highway Matters</b> – including any items received after the agenda had been published.</p> <p>a. <i>Footpath at Lawhippet</i> – the Clerk had written to the landowner requesting they deal with the fallen tree.</p> <p>b. <i>Potholes, Pont Bottom</i> – a resident had provided photographs of the potholes, which had been forwarded to Highways for repair.</p>	<p>Information</p> <p>Information</p>
68/2024	<p><b>Administrative Matters</b> – not covered elsewhere on the agenda.</p> <p>a. <i>Cornwall Legal Service Level Agreement 2024/25</i> – Members are invited to re-join the scheme for 2024/25. Details previously circulated. NOTE – no fee is payable unless the SLA needs to be invoked.</p> <p>b. <i>CALC Training</i> – programme for APRIL &amp; MAY previously circulated.</p>	
69/2024	<p><b>Safer Community Project</b> – Members to receive an update.</p>	Cllr. Pyke
70/2024	<p><b>Financial Matters</b> –</p> <p>a. <i>Accounts for Payment</i> – April payment schedule to follow.</p> <p>b. <i>Bank Reconciliation</i> – copy of the Bank Reconciliation to follow.</p> <p>c. <i>Budget Monitor</i> – copy to follow.</p>	
71/2024	<p><b>Documentation / Correspondence</b> – not covered elsewhere on the agenda</p> <p>a. <i>Cornwall Together</i> – NHS newsletter, March 2024.</p> <p>b. <i>Rural Village Services Group</i> – invitation to join at £50 p.a. Details previously emailed.</p> <p>c. <i>Forest for Cornwall</i> – Spring newsletter circulated via email.</p> <p>d. <i>Ocean Housing</i> – “Accomplishments and Key Priorities” report previously emailed.</p> <p>e. <i>Tamar Crossings newsletter</i> – Spring edition. Previously emailed.</p>	
72/2024	<p><b>Diary Dates</b> –</p> <p>a. <i>Parish Council Meeting</i> – 28<sup>th</sup> May 2024, in Whitecross Village Hall. The Clerk to attend in person and the meeting to start at 6.30pm.</p> <p>b. <i>Parish Meeting</i> – Members to consider any matters raised following the Meeting held on 16<sup>th</sup> April 2024.</p> <p>c. <i>Community Engagement Demonstration</i> – Tuesday 16<sup>th</sup> April 2024 at 10.30am-11.15am. CALC will be hosting a FREE online demonstration by NALC’s national partner GoCollaborate, of their online community engagement and consultation platform.</p> <p>d. <i>3<sup>rd</sup> Cornwall Dementia Conference</i> – Friday 17<sup>th</sup> May 2024 at 9am to 4.30pm, Royal Cornwall Showground, Pavilion Centre. Details emailed.</p>	
73/2024	<p><b>Information Only / Future Agenda Items</b> –</p> <p>a.</p>	
74/2024	<p><b>Closed Session</b> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded and they are instructed to withdraw.</p>	
75/2024	<p><b>Standing Contracts</b> – Members to receive an update, including issuing of the formal contract to A1 Tree Surgery for the PROWs, Weed spraying and Whitecross Village Green grass cutting.</p> <p>The Clerk to then notify the unsuccessful candidates</p>	

76/2024	<p><b>St Saviour's and The Quay WCs</b> – Cllr. Goddard advised he aims to get the documentation ready for the Government website in time for the meeting to for Members to agree the scope.</p> <p>Working Party – Cllrs. Ainley, Clare-Dunbavend and Goddard.</p>	
77/2024	<p><b>Meeting Closed</b> –</p>	

Signature: ..... (Mrs Gillian Thompson)  
Parish Clerk

Date: 16<sup>th</sup> March 2024

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