

LANTEGLOS-BY-FOWEY PARISH COUNCIL
MINUTES OF THE ANNUAL COUNCIL MEETING HELD
ON TUESDAY 28th MAY 2024 @ 6.30pm
IN WHITECROSS VILLAGE HALL

Minute	AGENDA ITEMS	Action
	Present – Cllrs. Rooney (Chair), Adams, Ainley, Bunt, Clare-Dunbavand, Kelly, Pyke, Talling and the Clerk.	
78/2024	Election of Chair 2024-25 – Cllr. Rooney was unanimously re-elected to the post and duly signed his Acceptance of Office acceptance form.	
	<p>Chairman’s Welcome and Public Forum – the Chair opened the meeting and welcomed those present.</p> <p>More than thirty Members of the Public were present many i.r.o. PA24/02259, The Old Ferry Inn (Minute 84h/2024 refers). There were several objections including:</p> <ol style="list-style-type: none"> 1. The Inn is a source of local employment and a key asset to the area. 2. Residents were concerned that the complex was gradually being “asset stripped”. 3. The Inn is world famous but if granted this application could mean the end of the Inn as a business as the main USP of a terrace and river view will be lost and the remaining pub will be small and uninviting in the summer months with no outside area. This could set a precedent for any developer to buy a waterside pub, convert the best part to dwellings dwelling (likely to be second homes) and remove a community asset to the detriment of their communities. 4. Reference was made to former planning application to convert the separate dining room annex into a residential dwelling. At the time the local residents accepted this on the basis that this would enable the rest of the pub to survive and thrive. Part of the former application was to re develop and add a terrace for pub users so outside use would be retained. This new application contradicts this plan and leave the remaining pub with no outside space. The community has therefore been misled. 5. The Ferry Inn is very visible from the Fowey side. Anything that happens on the site is of concern to Fowey residents. 6. If asset stripping is allowed to continue it will effectively make the business unsustainable and result in the loss of this vital community asset. 7. The Inn is historical asset having been in the village for 500 years it has significant heritage being next door to Daphne du Maurier’s house sharing the same view. It is on the Saints Way which is becoming a popular walking route, and it is not just a local asset, but a world asset. Many people around the world know of this public house. 8. The plans are unclear. The bar appears to be reduced in size. The owner was asked how many covers would remain. Paul Worswick (owner) said 40-50. This was thought to be wishful thinking. He asked if this is economically viable. 9. Local residents felt the Inn was pivotal in forging the community particularly as the community is beginning to expand with more long-term residents choosing to move to the area being able to work flexibly . 10. The current proposal would mean it would no longer possible to sit outside and enjoy the view and atmosphere, including many residents and visitors from Fowey who would use the pub in the evening knowing Bodinnick is the sunny side. 	

	<p>11. There were complaints that the Inn is not open when users might reasonably expect that it would be, and this is surely impacting the business.</p> <p>12. Comments were made on why the owner hadn't implemented the current planning permission and sold the separate property to raise funds, and that this indicates asset stripping is the main driver for this application.</p> <p>Paul Worswick (owner) of the Ferry Inn said the figures show the pub is actually underused. He suggested the residents should consider buying the Inn as a Community Asset. He felt the public were against what he is trying to do and the business is "leaking money".</p> <p>Ray Fellows spoke about the Vevery application (Minute 84f/2024 refers), he owns the Polruan Holiday Camp and fears the proposal would adversely affect his business. The land would be for commercial storage, and it is not environmentally friendly to turn 1.3 acres of agricultural for industrial use. He feared the disruption and noise from vehicle movements which would impact his customers and that a longer-term plan would be to be used for caravans for staff at the yard. The removal of 26m of natural hedging opposite the campsite to create an entrance will have a huge impact to the local countryside character and will be very visible from the campsite. It will have a detrimental impact on his business. Des Libby spoke against the Vevery application saying it would have a huge impact to the local area and would not be appropriate for a an AONB.</p> <p>Mr Fellows referred to this own planning application Minute 84b/2024 refers). A visit from the Enforcement Officer showed he was in breach of planning. Hence this application.</p> <p>Paul Toms, owner of the Vevery site said he has no intention of connecting to the sewage and said it will not be used for caravans. He said he will retract the "sewage connection" reference from his application. He only wants the land to store items for use in Toms Yard at the bottom of Polruan.</p> <p>Cllr. Ainley explained the process for objecting to planning applications.</p>	
	<p>Outside Authorities / Bodies – Members received reports as follows:</p> <p>a. <i>County Councillor Report</i> – Members received Cllr. Candy's report. He introduced himself. With regards to both the Ferry Inn and Vevery planning applications he said these will not be decided quickly.</p> <p>b. <i>South East Cornwall CAP</i> – the next meeting is scheduled to be held on Tuesday 4th June 2024. It will be an in-person meeting and held in Looe (this meeting will also be the AGM). A stand-in is needed as Cllr. Rooney is unable to attend. Nominations are invited for Chair and Vice Chair of CAP.</p> <p>One of the issues that the CAP Transport & Connectivity Working Group is reviewing, and looking for solutions to, is public transport and have two questions that they would welcome feedback on namely:</p> <ul style="list-style-type: none"> • In order to understand the barriers local communities face when trying to access public transport, what are the main issues your community faces? • Is there is a community or parish newsletter/magazine for your town or parish and if so would the inclusion of local/public transport routes and timetables in that be worth considering? • The bus service does not cover Bodinnick / Whitecross and journeys involve a ferry journey. Cllr. Clare-Dunbavand will take this to CAP. <p>NOTE – South East Cornwall CAP Workshop to feed into the Local Plan 2030-2050; drop in from 10am to 1pm on Monday 17th June, Liskeard Public Hall. Cllr. Rooney may be able to attend.</p> <p>c. <i>Police</i> – PCSO Cocks wrote that from 1st to 30th April 2024 three crimes were reported, including 2 harassment crimes and 1 common assault.</p> <ul style="list-style-type: none"> • People Smuggling poster circulated to Members. <p>d. <i>Fowey PUG</i> –</p>	<p>Cllr. Clare-Dunbavand</p> <p>Cllr. Rooney</p>

	<ul style="list-style-type: none"> • <u>Swimming General Directive</u> – previously circulated. Members had expressed general support the directive in April and Cllr Ainley had informed FHC on behalf of Members. • <u>Water Sampling</u> – testing to be requested if the number of swimmers meet the criteria. NOTE – the West Country Rivers Trust are taking water samples (csi@wrt.org.uk). Cllr. Goddard had signed up as a water sampler/observer for is now a member of the Citizen’s Science Investigation team. His sampling point is at the head of Pont Pill near Porthpean House. 	
79/2024	Apologies – Cllr. Beresford, Goddard.	
80/2024	Members’ Declarations – <ul style="list-style-type: none"> a. <i>Members’ Interests Form</i> – Members were reminded to review / revise their forms. See: https://www.cornwall.gov.uk/people-and-communities/community-area-partnerships/south-east-cornwall/#tp b. <i>Pecuniary/Registerable Declarations of Interests</i> – none. c. <i>Non-registerable Interests</i> – Cllr. Clare-Dunbavand in 85c/2024, Cllr. Talling in 85g/2024 and Cllr. Kelly in 84f/2024. d. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds e. <i>Dispensations</i> – none. 	Members
81/2024	Minutes of Meetings – <ul style="list-style-type: none"> a. <i>Full Council Meeting</i> – 23rd April 2024, AGREED as a true record. 	
82/2024	Casual Vacancy – Members accepted the resignation of Cllr. Carmichael and duly DECLARED the resulting casual vacancy. The Clerk to advise CC and to remove Mr Carmichael’s email from the circulation list and website.	Clerk
83/2024	Election of Vice Chairman 2024/25 – Cllr. Goddard was elected unanimously to the post.	
84/2024	Appointment of Members to Committees / Outside Bodies – <ul style="list-style-type: none"> a. <i>SE Community Area Partnership</i> – Cllr. Rooney was re-elected to the post. The Clerk to advise Lisa Grigg of the PC’s Network representative for 2024/25 b. <i>Polruan Village Hall Committee</i> – no appointment made. c. <i>Fowey Harbour Port Users Group</i> – Cllr. Ainley was re-elected to the post, with Cllr. Talling as the substitute. The Clerk to advise Claire Hoddinott. d. <i>Whitecross Village Hall Committee</i> – Cllr. Bunt was re-elected to the post e. <i>The Churchyard Guild</i> – in the absence of Cllr. Beresford (currently in post) this was deferred to June. f. <i>Staffing Committee (four posts)</i> – Cllrs. Adams, Beresford, Kelly and Talling were elected to the post. 	Clerk Clerk Clerk
85/2024	Planning Applications – Members considered the following: <ul style="list-style-type: none"> a. PA24/02746, Ro-Dew 17 Road from Pol-tec Lane to Old Road Lanteglos – householder application for extension and re-modelling to include removal of existing conservatory and provision for roof mounted solar panels. <p>COMMENT: This is one of 4 1960s/70s bungalows in a row along Lanteglos Highway the end one having been increased to a 2nd floor with velux and dormer windows. The Planning Officer had confirmed the increase in roof height will be 1.4m. The design is not out of character in this location. It is likely that the remainder of the bungalows will at some stage get similarly converted.</p>	Clerk

The PC requests:

- Confirmation on whether the 'remodelling' is keeping the existing property or demolishing it.
 - Plans show a storage area in the eaves labelled '**future development**'. The PC would like a condition that any future development would be subject to a new planning application and not allowed under future 'permitted development'.
- b. PA24/02889, Polruan Holiday Centre Townsend – application for a Lawful Development Certificate for an Existing use of the land as a caravan site and camping site.
- SUPPORT.** The PC supports the declaration and can confirm the area has been used as a campsite for over 50 years.
- c. PA24/02874, Restormel Chapel Lane Polruan – erection of rear ground floor porch extension, with associated works.
- SUPPORT:** This is a small ground floor extension to back of the property which is not visible and matches the adjoining property that already has a similar extension.
- d. PA24/03053, Rock Bottom West Street Polruan – application for Non-Material Amendment to PA23/01876 for Renovation and extension of an existing dwelling, namely 1) External path level. 2) Internal layout improvements. 3) Internal layout improvements. 4) Fixed bench to Terrace. 5) Air Source Heat Pump repositioned. 6) Making good existing uncovered void. 7) Retaining existing East facing window opening. 8) Ground Floor window and external store door cills raised. NOTE – Georgia Rowe (case officer) was unable to grant an extension and a response of "NO COMMENT" was agreed by the Planning Working Group. See 88d/2024 below.
- e. PA24/03148, Ferry Climb Townsend – proposed installation of stone cladding on the lower ground floor elevations, vertical timber board cladding on the existing dormer and a full-size gable end window. Works to be carried out to lower the existing dormer to match the original height of the main roof under permitted development right.
- NO COMMENT.** The work is already in progress and there is no significant change to original planning application apart from a change in window design and materials which may improve the look of the property.
- f. PA24/02582, Land Adjacent to Veverly Car Park Townsend – change of use of land to storage compound, and the creation of a new access. Cllr. Kelly left the meeting for this discussion.

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PC understands the importance of Toms Yard business to the village, but it is the role of the PC to ensure that all applicants follow Planning rules and are mindful of impacts to residents and other businesses in the village.

The proposed site is agricultural land in the AONB adjacent to the coastal path, a playing field used by the village school and is directly opposite Polruan Holidays (camping and caravan site) which has existed for fifty years and is a valuable business asset to Polruan.

The switch from agricultural land to open storage plus 'light industrial units' is a 'change of use' not in line with the NDP and not compatible with the AONB. Although landscaping is shown in the plans the 2.8M to 3M industrial units will still be clearly visible from the coastal path, picnic area and campsite and on entry to the village. The applicant mentions reducing vehicle activity but in fact current vehicle activity will be displaced, if not multiplied, to both the current and new area with increasing noise and disturbance in what is currently a quiet location. Destroying some 25m of countryside hedging at the entrance to the village to create the new access will have significant impact to the local landscape character. All of this 'out of character' with the surrounding area and will certainly not enhance the area but rather have a negative impact to the entrance to the village and a detrimental impact to visitors to the campsite and a consequential loss of business and knock on to Polruan businesses.

There is no detail in the application on what sorts of materials will be stored on site but based on current use of the smaller storage site this likely to include waste and rusting metals, oil, gas and petrol, plastic containers, plastic/nylon ropes and could involve ad hoc combustion of waste products to clear the site. It is essential to have a clear statement of site use, materials to be stored and proposed disposal methods; with the necessary conditions put in place that can be enforced.

Constraints applied to the application include SSSI impact risks and there are likely to be a number which apply. The proposed site has the mains water to Polruan running under it plus the main power cable for the village. In addition, a major spring exists in this field that was the Main Water supply to the two old reservoirs before that to the village pump at Wellside. Therefore, specific SSSI risks from the development of the site include: Infrastructure pipelines and underground cables. Air pollution and dust generation, sewage treatment (Application indicates foul sewage being discharged to mains sewer?), discharges of any liquids including surface discharge from storage of fuels, oil, waste liquids from boats. Septic tanks.

The PC Objects. This application directly contravenes Lanteglos by Fowey NPD Policy 1 Design and Character of Lanteglos by Fowey and is unlikely to comply with the AONB Development Plan; Policy 3 Cherished Views - road from Polruan to Lantic Bay; Policy 6 Protection and Enhancement of Biodiversity. Application also contravenes Cornwall Local Plan Policy 9.1 and 9.2, Policy 23 National Environment (3 and 3b (Sites of Special Scientific Interest (SSSI))).

Whilst it could be argued that the application may support NDP Policy 7 Employment and Development e.g. *Proposals that will promote economic development and the creation of jobs and income-earning opportunities within the Parish, including i. the construction of business premises and storage units*, the application contravenes this policy as it will detract from the appearance and character of their immediate neighbourhood and the wider landscape taking account of the AONB and Conservation Area designations, and compromise any existing facilities or services (that is Polruan Holidays) for which there is a proven need.

In addition:

- 1) The Application Form appears to be incorrect in answering a number of questions' e.g.
 - a) 'No' to external storage of materials - based on the state of the current storage area this is unlikely to be the case unless restrictions and conditions are put in place.
 - b) 'No' to the risk of contamination – current storage includes discussed petrol and oil containers many of which are likely to be damaged and leaking into the ground.
 - c) 'No impact' to all sections on biodiversity and geographical conservation - clearly there will be through the destruction of this currently wild field with nesting birds, slow worms etc.
 - d) No to *'Are there trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part of the local landscape character'* the hedgerow along the roadside and opposite the campsite are an important part of the local landscape and destroying some 25M of this hedging to create the new access will have significant impact to the local landscape character.
- 2) The application shows the two large storage units and 5 parking spaces but is not clear what use will be made of the remaining external site. There is no defined area in in sq. metres, leaving the risk that development could spread across the entire site unless conditions/restrictions are put in place.
- 3) Based on historical activity The PC has little faith in Toms' Yard completing the application to plan and following business rules any planning conditions put in place. Current examples include - the state of the storage unit at entrance to Veverly and lack of attention maintaining a tidy site (see

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photo of current situation), the ad hoc fires used to dispose of waste and the lack of follow through on the sea wall extension and making good public access.

- 4) The PC would like to understand the justification of requiring another site and questions if the current compound was tidied up and kept in order why this could not provide the required storage? If the issue just needing a better turning area for large delivery vehicles has the Yard considered contacting the PTT to see if it would be viable to rent a turning area in what is an underutilised car park?



If Planning were to be permitted the PC would expect:

- Detailed answers to the use of the site in terms of specific materials being stored, in what locations and detailed method of material disposal. All storage to be enclosed in the units and not to be extended externally. All areas to be kept clean and maintained. All planning conditions put in place on materials to be stored and use of the site to be adhered to.
 - Sewage and discharge to be dealt with appropriately within the planning restrictions.
 - Landscaping to be put in place as per plan and maintained to minimise exposure of the site to village entrance.
 - Time restrictions in terms of hours of operation to minimise impact to the campsite and local residents.
- g. PA24/00516, Land N of Frogmore Farm Lanteglos – erection of new agricultural barn for livestock purposes.
- NO COMMENT:** This is similar to the application we discussed some months ago. We note the comments by Natural England and recognises this as a specialist issue.
- h. PA24/02259, Old Ferry Inn Old Road Bodinnick – change of Use of Part of the Old Ferry Inn into Dwelling with additional balcony to West Elevation.
- i. Permission has already been given for the conversion of the separate building into a residential dwelling although the applicant has not yet implemented this permission and it therefore seems unnecessary to seek to convert additional space of the pub on the basis of the needing funds. At the time, the PC and local residents accepted this application on the basis that this would enable the rest of the pub to survive and thrive.
 - ii. Part of the former application was to re develop and add a terrace for pub users so outside use would be retained. This new application contradicts

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	<p>this plan and the main unique aspect of the pub (a terrace and river view) will be lost leaving the remaining pub small and uninviting in the summer months with no outside area. This will be the thin end of the wedge as no doubt the remaining pub will become unviable, and the landlord will then seek to sell the final part of the pub as housing, A valuable community asset will be lost most likely to 2nd homeowners. The PC and community have been misled and the PC would not have agreed to the original application if it had understood it to be part of a wider asset stripping approach.</p> <ul style="list-style-type: none"> iii. This further change of use of what is the fabric of the Pub building converting from a commercial pub to a domestic building now appears to be deliberate asset stripping of the business. The change of use will not enhance the local area but remove what is a significant heritage asset. iv. The Inn is historical asset having been an integral part of the village for 500 years, it has significant heritage and is sited directly next door to Daphne du Maurier's house sharing the same view down the Fowey river estuary to Polruan and the sea. It is on the Saints Way which is becoming a popular walking route and also serves the community of Fowey and is clearly visible from Fowey. Although not listed the Inn has significant heritage and it is unacceptable that it could be allowed to 'change use' and be lost as a heritage asset due to what appears to be a business issue which should be recoverable under the right ownership and with support from the community. v. Some 25 residents came to the LBFPC and objected to proposed conversion of the fabric of the pub into a dwelling which shows there is significant need and support for the pub in the local area. vi. The PC notes that the Inn currently has limited opening hours often not opening until 3pm so missing lunchtime business from locals and walkers on the Hall Walk and Saints Way. This surely can't add to the viability of the business. Given that the planning permission of an initial dwelling has been agreed and external maintenance completed perhaps this would be a good time for the current owner to sell if they do not wish to continue running the business, rather than try to further asset strip. vii. The plans submitted are inadequate, confusing, and inconsistent e.g. 4106/17D shows a top balcony to west elevation and plan 4106/17 shows as windows only. Which plan is correct? viii. If the application were to be agreed there must be a condition or covenant that the remaining building must remain as a commercial pub. <p>OBJECT on the above reasons specifically Contravenes NDP Policy1.1 and CLP Policy 24 Historic Environment – harm/removal of a heritage asset in a conservation area.</p> <ul style="list-style-type: none"> i. Proposed Telecommunications Base Station at New Hill Road, Fowey – there was insufficient time allowed for Members to consider this proposal at a formal PC meeting but Members' comments show they had concerns about the increase in height (up 5m to 20m) and also concerns about the siting of the mast close to schools and housing and would prefer that it was sited on higher ground, perhaps, near Four Turnings garage. These comments were sent to Callum McKenna, Galliford Try. 	
86/2024	<p>Other Planning Matters – details previously emailed.</p> <ul style="list-style-type: none"> a. <i>Townsend Farm Barns</i> – Members considered the response from the landowner. His intention is to live in this property when he retires. The Clerk to make a diary reminder for two months to request a progress report. b. <i>Social Housing Manifesto</i> – Members considered and ADOPTED the revised manifesto updated by Cllr. Rooney and previously circulated. <p>Noted that when the Manifesto is next revised an item relating to how rural properties are allocated may be added; also too the purchase of former council property (as in Furze Park). Cllr. Ainley will take up this point.</p>	<p>Clerk</p> <p>Cllr. Rooney</p>

	<p>Cllr. Ainley asked if someone from the PC can accompany Cllr. Candy when he meets with CC officers. This would be difficult. She was keen to receive answers to the outstanding questions.</p> <p>c. <i>Trevedda Fields</i> – the Clerk to resend the email trail with Josep Sandercock, CC regarding the installation of “tracks” as to whether planning permission is required.</p> <p>d. <i>Cornwall Planning Partnership</i> – applications to join the partnership is closed. No further action.</p> <p>e. <i>CC Newsletters</i> –all previously emailed.</p> <ul style="list-style-type: none"> • <u>Planning news for Local Councils</u> – newsletter on: https://www.cornwall.gov.uk/planning-and-building-control/planning-news/ • <i>Affordable Housing Newsletter</i> - May 2024. • <i>Neighbourhood Planning Newsletter</i>. 	<p>Cllr. Ainley</p> <p>Clerk</p>
87/2024	<p>Planning Applications Approved by CC – for information only.</p> <p>a. PA24/01208, Highfields Lanteglos Fowey – new detached outbuilding and new detached garage. NOTE – amended plans were circulated 8/3/24.</p> <p>b. PA24/01791, 22 Meadow Close – Balcony to Front of Dwelling.</p> <p>c. PA24/01599, Hoe Cottage Battery Lane Polruan – proposed renovation and reconfiguration of existing ancillary accommodation, Hoe Cottage.</p> <p>d. PA24/03053, Rock Bottom West Street Polruan – application for Non-Material Amendment to PA23/01876 for Renovation and extension of an existing dwelling, namely 1) External path level. 2) Internal layout improvements. 3) Internal layout improvements. 4) Fixed bench to Terrace. 5) Air Source Heat Pump repositioned. 6) Making good existing uncovered void. 7) Retaining existing East facing window opening. 8) Ground Floor window and external store door cills raised.</p>	
88/2024	<p>Environmental / Amenity Matters – including any items received after the agenda had been published.</p> <p>a. <i>Public Conveniences</i> – Members considered:</p> <p>i. <u>St Saviour’s WCs</u> – Members received the following update:</p> <ul style="list-style-type: none"> • The hand drier is not working but will be covered during the proposed refurbishment. • Cllr. Kelly reported the toilet holder had been sourced and sorted. • The plumber had inspected the tap and even though slow it is working. A new valve will be fitted on Tuesday, 2nd June. <p>ii. <u>Frogmore WCs</u> – Cllrs. Beresford and Pyke met with Messrs Andy Simmons and Pete Delbridge both of the National Trust (NT) to discuss a “spruce up” of the WCs. Cllr. Beresford reported that Peter Delbridge indicated that the WCs were on his agenda to be commenced in September. Due to lack of allocated funds from NT they are planning to repair and paint exterior walls; replace some of the putty on outside window frames. Interior-wise it will be a coat of paint and try to grout around some of the tiles etc. Floors will probably be left due to budget. The NT representatives indicated the sewage tank is emptied once a year at a cost of £200 approximately (half of that cost would be down to the PC). The cleaning costs is the responsibility of the PC. Nothing was said about rent of toilets on renewal of contract if renewed. NOTE – lease expires 31st May 2025.</p> <p>iii. <u>The Quay WCs</u> – Cllr. Clare-Dunbavand said a sanitary disposal bins were needed in the ladies. Cllr. Kelly to source for The Quay and Frogmore WCs. He was AUTHORISED to have a plumber carry out repairs to the cistern in the ladies.</p>	<p>Cllrs. Pyke / Beresford</p> <p>Cllr. Kelly Cllr. Kelly</p>

	<p>The Clerk had provided a breakdown of water meter readings / estimates. Minute 92b/2023 below refers. Cllr. Kelly was asked to check the meter reading regularly.</p> <p>Members reported that contractors working on the Winklepink had been using electricity and water from the WCs.</p> <p>NOTE – Cllrs. Beresford and Pyke are the PC’s representatives and Ms Vicky Halls for the Polruan TT.</p> <p>iv. <u>Legionella Testing</u> – the water temperatures are all at 10⁰.</p> <p>v. <u>Sanitary Waste Disposal</u> – a quotation had been obtained for this service, previously circulated via email. The Clerk to seek a quote to empty the sanitary bins once every two weeks from 1st May to 31st October. Further discussion deferred to June meeting.</p> <p>b. <i>Whitecross Parking Area</i> – Minute 46c/2024 refers. The contract with Flash Parking had been cancelled and new signage saying “No Overnight Parking” is to be ordered.</p> <p>c. <i>Whitecross Land Registration</i> – Ms Helen Furneux, Principal Solicitor had sent a “Statement of Truth” to be signed, which was signed by Cllr. Talling. The Clerk to submit.</p> <p>d. <i>Household Waste Collection</i> – there had been no response to Cllr. Clare-Dunbavand’s letter to CC setting out Members’ concerns, including clarification of the position regarding usage of food waste receptacles by holiday lets and whether there is a policy concerning when bins may be placed outside properties. He will chase for a response.</p> <p>Noted waste left by the ex-resident of 3 Wherry Place is scheduled for clearance on Tuesday 21st May by Cornwall Housing.</p>	<p>Cllr. Kelly</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr. Clare-Dunbavand</p>
89/2024	<p>Highway Matters – including any items received after the agenda had been published.</p> <p>a. <i>Road Closure</i> – details previously emailed.</p> <ul style="list-style-type: none"> Whitecross Hill, Lanteglos – 16th May 2024 (08:00 to 17:00 hours). Cllr. Adams said it would have been a good idea to fix potholes at the same time. <p>b. <i>Electric Vehicle (EV) Charging Study</i> – https://www.peninsulatrtransport.org.uk/electric-vehicle-charging/</p> <p>c. <i>National Blue Badge Day of Action</i> – Friday, 24th May 2024. Details previously emailed. Tom Gallagher, Lambeth Council asked to provide more details. To date there had been no response. Date now passed. No further action.</p> <p>d. <i>Polruan Bus Shelter</i> – Members considered a request from Chris Deakin, CC for the shelter to be inspected / repaired. Cllr. Kelly will speak to a local carpenter regarding repairs to the shelter roof.</p> <p>Noted Chris Deakin had arranged for the offensive sign to be replaced. The Clerk advised a grant of £3K is available from CC but the likely cost of a new shelter will be circa £7K.</p>	<p>Cllr. Kelly</p>
90/2024	<p>Administrative Matters – not covered elsewhere on the agenda.</p> <p>a. <i>PC Risk Assessment</i> – the Clerk to resend the document. For consideration at the June meeting.</p> <p>b. <i>Parish Meeting</i> – at the Meeting held on 16th April 2024 a resident had asked: <i>In terms of Second Homeowners Tax (i.e. 100% council Tax) – do holiday rentals have to pay this tax if they are not registered as a business?</i> Catherine Thomson, CC had provided an explanation, previously emailed to Members and shared with the resident.</p>	<p>Clerk</p>

91/2024	Safer Community Project – this item was moved to the Closed Session.	
92/2024	<p>Financial Matters –</p> <p>a. <i>Accounts for Payment</i> – May payments to a value of £6,381.06 were APPROVED for payment. The Clerk to place a copy on the website.</p> <p>Members RESOLVED to pursue a grant of £4,500 from the Polruan Town Trust towards the costs of running the Quay WCs in 2023/4.</p> <p>Noted VAT claim for 2023/24 submitted 1st May 2024.</p> <p>b. <i>Quay WC Electricity Supply</i> – covered by Minute 88a[iii]/2024 above.</p> <p>c. <i>Bank Reconciliation</i> – copy of the Bank Reconciliation previously emailed. Cllr. Rooney duly signed the document.</p> <p>d. <i>Budget Monitor</i> – copy previously emailed. Cllr. Rooney duly signed the document.</p> <p>e. <i>End of Year Accounts 2023/24</i> –</p> <p>i. Internal Auditor’s Report – Members considered and ADOPTED the report. The PC’s risk assessment will be considered at the June Meeting (Minute 90a above).</p> <p>ii. Annual Governance Statement – Members considered and APPROVED the statement.</p> <p>iii. Accounting Statement – Members received and ACCEPTED the accounts, prior to submission to the External Auditor.</p> <p>iv. Conflict of Interest (CofI) – Members confirmed there is no CofI with BDO Ltd.</p> <p>f. <i>Insurance Renewal</i> – Members RESOLVED to renew their insurance policy with Zurich. The Clerk to action.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
93/2024	<p>Documentation / Correspondence – not covered elsewhere on the agenda</p> <p>a. <i>Clean Cornwall</i> – edition No.9. Previously emailed.</p> <p>b. <i>Cornwall Safeguarding & Community Safety</i> – newsletter No.3, incl. FREE ‘Bystander Toolkit’ training. Previously emailed.</p> <p>c. <i>10th Anniversary of Cornish National Minority Status</i> – CC is calling on the Government to give Cornish the same recognition and protection as Irish, Scottish and Welsh languages.</p> <p>d. <i>Rural Village Services Group</i> – more information about the group and the services that they provide is on: https://www.rsonline.org.uk/page/rural-village-services-group. A decision on whether to join at £50 p.a. was deferred to the May meeting</p> <p>e. <i>CC Newsletters</i> – all previously emailed.</p> <ul style="list-style-type: none"> • <u>Planning news for Local Councils</u> – newsletter on: https://www.cornwall.gov.uk/planning-and-building-control/planning-news/ <p>f. <i>Cornwall Together</i> – monthly message from NHS Cornwall and Isles of Scilly Integrated Care Board. Previously emailed.</p> <p>g. <i>Cornwall Community Land Trust</i> – May issue. Previously emailed.</p> <p>h. <i>CC Town and Parish Council Newsletter</i> – 3rd May 2024. Previously emailed.</p> <p>i. <i>Visit Cornwall</i> – publicity material.</p> <p>j. <i>Good Councillors’ Guide</i> – PDF version previously emailed.</p> <p>k. <i>Tamar Bridge and Torpoint Ferry</i> - letter to the Secretary of State for Transport. Previously emailed.</p>	<p>Members</p>

	<p>l. <i>Safety of Lithium ion Batteries</i> – campaign to improve safety for e-bikes and scooters. Details previously emailed.</p> <p>m. <i>University of Oxford Research Request</i> – Survey to Cornwall's Town and Parish Councillors Regarding Solar Developments. Previously emailed.</p>	
94/2024	<p>Diary Dates –</p> <p>a. <i>Full Council Meeting</i> – 25th June 2024, 6.30pm in Whitecross Village Hall.</p> <p>b. <i>Clerk's Leave</i> – 1st to 9th June 2024 (inclusive).</p> <p>c. <i>Biodiversity Net Gain (BNG)</i> – free online briefing, on Tuesday, 4th June 2024, 6.30 to 7.15pm. Details previously emailed.</p> <p>d. <i>CALC Training</i> – details previously emailed. Thursday 13th June 2024, 4.00-5.30: [1] Short term lets and Article 4s; [2] Community led projects in planning. Cllr. Ainsley booked to attend.</p>	Cllr. Ainsley
95/2024	<p>Information Only / Future Agenda Items –</p> <p>a. <i>PC Website</i> – the Clerk to amend the wrong start time for meetings.</p>	
96/2024	<p>Closed Session – in view of the confidential nature of the business about to be transacted, namely quotations, it was RESOLVED that it is advisable in the public interest that the press and public be excluded and they were instructed to withdraw.</p>	
97/2024	<p>St Saviour's and The Quay WCs – deferred to June meeting when Cllr. Goddard is present.</p> <p>Working Party – Cllrs. Ainley, Clare-Dunbavend and Goddard.</p>	Cllr. Goddard
98/2024	<p>Safer Community – Cllr. Pyke said a good team was now in place. The work had gone to tender and the Working Group now has a preferred supplier with a process independently assessed by Cllr. Goddard.</p> <p>The PTT had agreed to maintain and update the CCTV at St Saviour's. The CCTV will be fed back and housed at St Saviour's.</p> <p>It was AGREED to hold a joint meeting with the PC and PTT to iron out the costings and agree the payments. There will be a presentation to do this. Cllr. Clare-Dunbavand wanted to see the proposal ahead of the meeting. Cllr. Pyke will email a brief resume.</p>	
99/2024	<p>Planning Enforcement Cases – Cornwall Council had deemed planning enforcement matters to be confidential. Members received a verbal update:</p>	
100/2024	<p>Meeting Closed – 20:45pm.</p>	

Signature: (Cllr. Rob Rooney)
Parish Council Chair

Date: 25th June 2024