

LANTEGLOS-BY-FOWEY PARISH COUNCIL
MINUTES OF THE FULL COUNCIL MEETING HELD
ON TUESDAY 25th JUNE 2024 @ 6.30pm
IN WHITECROSS VILLAGE HALL

Minute	AGENDA ITEMS	Action
	Present –	
	Chairman’s Welcome and Public – members of the public may address the Council on any agenda item, prior to the commencement of the meeting.	
	<p>Outside Authorities / Bodies – Members to receive reports from outside authorities as follows:</p> <p>a. <i>County Councillor Report</i> – Members to consider Cllr. Candy’s report.</p> <p>b. <i>South East Cornwall CAP</i> – Members to receive an update following the meeting held on 9th July 2024.</p> <p>A meeting of a sub-committee of the South East Cornwall CAP is scheduled for 26th June 2024 and Members are invited to contribute to a "SWOT analysis" for our area. This is in the context of considering economic development. SWOT stands for strengths, weaknesses, opportunities, threats.</p> <p>c. <i>Police</i> – PCSO Cocks is on leave and unable to provide a crime report.</p> <p>d. <i>Fowey PUG</i> – Members to receive an update. Meeting was scheduled to be held Friday 21st June at 1000 in the Harbour Office.</p>	<p>Cllr. Rooney</p> <p>Information Cllr. Talling</p>
101/2024	Apologies –	
102/2024	<p>Members’ Declarations –</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which had been declared on their Register of Financial Interests form, relevant to the agenda.</p> <p>b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent.</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds</p> <p>d. <i>Dispensations</i> – Members to consider any written requests for dispensations.</p>	
103/2024	<p>Minutes of Meetings –</p> <p>a. <i>Full Council Meeting</i> – 28th May 2024.</p>	
104/2024	Casual Vacancy – notices have been posted. The 3 rd July 2024 is the last date for which electors may call an election, otherwise the vacancy may be filled by co-option.	Information
105/2024	<p>Appointment of Members to Committees / Outside Bodies –</p> <p>a. <i>The Churchyard Guild</i> – Cllr. Beresford confirmed he is happy to carry on in the post.</p>	Information

106/2024	<p>Planning Applications – Members to consider the following, including any applications received after the agenda had been published.</p> <p>a. PA24/03863, Single Kettle 7 Fore Street Polruan – single storey side extension to fill in existing court yard, side extension to have flat roof with lantern. Replace an existing corrugated roof.</p> <p>NOTE – due to the deadline this application was considered via email and a response of NO COMMENT submitted to CC.</p> <p>b. PA24/00622/PREAPP, Pink Cottage 18 Old Road Bodinnick – pre application advice for additional storey to the existing property to create an additional bedroom and bathroom. plus adding an additional story to the detached garage to create a self-contained 1 bed flat.</p>	NFA
	<p>https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=SDJ3V9FG0IS00</p> <p>c. PA24/04174. 58 West Street, Polruan – extension to incorporate a small courtyard into the main house by enclosing the ground floor space and building a small first floor extension with extended hipped roof over</p> <p>https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=SE79OYFGK3000</p>	
107/2024	<p>Other Planning Matters – details previously emailed.</p> <p>a. <i>Temporary Recreational Campsite</i> – a reminder that this new Prior Notification Application type was Introduced in 2023. Details emailed.</p> <p>b. <i>Planning and Development for Businesses</i> – free CC webinar for businesses on Thursday 11th July 2024. Details emailed</p>	Information Information
108/2024	<p>Planning Applications Approved by CC – for information only.</p> <p>a. PA24/02874, Restormel Chapel Lane Polruan – erection of rear ground floor porch extension, with associated works.</p> <p>b. PA24/02746, Ro-Dew 17 Road from Pol-tec Lane to Old Road Lanteglos – householder application for extension and re-modelling to include removal of existing conservatory and provision for roof mounted solar panels.</p> <p>c. PA24/03148, Ferry Climb Townsend – proposed installation of stone cladding on the lower ground floor elevations, vertical timber board cladding on the existing dormer and a full-size gable end window. Works to be carried out to lower the existing dormer to match the original height of the main roof under permitted development right.</p> <p>d. PA24/02889, Polruan Holiday Centre Townsend – application for a Lawful Development Certificate for an Existing use of the land as a caravan site and camping site. Granted (CAADs, PIPs and LUs only).</p>	
109/2024	<p>Environmental / Amenity Matters – including any items received after the agenda had been published.</p> <p>a. <i>Public Conveniences</i> – Members to consider:</p> <p>i. <u>St Saviour's WCs</u> – Members to receive an update:</p> <ul style="list-style-type: none"> • Cllr. Kelly has ordered new toilet roll dispensers. • A plumber is due on site on 17th June 2024 to repair the tap that stays on a very long time. <p>ii. <u>Frogmore WCs</u> – the National Trust (NT) had indicated that redecoration is due to start in September/October.</p> <p>NOTE – lease expires 31st May 2025.</p> <p>iii. <u>The Quay WCs</u> – Members to receive an update.</p>	

	<p>NOTE – Cllrs. Beresford and Pyke are the PC’s representatives and Ms Vicky Halls for the Polruan TT.</p> <p>NOTE – Cllr. Kelly to keep a log of water meter readings / estimates.</p> <p>iv. <u>Legionella Testing</u> – Mrs Kelly to provide the water temperatures.</p> <p>v. <u>Sanitary Waste Disposal</u> – Members to consider a revised quotation for more frequent emptying in the summer, previously emailed.</p> <p>NOTE – Cllr. Kelly to provide sanitary waste bins for all the WC blocks.</p> <p>b. <i>Whitecross Land Registration</i> – the Statement of Trust had been signed by Cllr. Talling, however, we need to supply a revised map.</p> <p>NOTE – Cllr. Talling is putting up the new car park signage.</p>	<p>Cllrs. Pyke/ Beresford Cllr. Kelly Mrs Kelly</p>
110/2024	<p>Highway Matters – including items received after the agenda was published.</p> <p>a. <i>Polruan Bus Shelter</i> – Cllr. Kelly advised that repairs to the shelter roof will be less than £500.</p>	Information
111/2024	<p>Administrative Matters – not covered elsewhere on the agenda.</p> <p>a. <i>PC Risk Assessment</i> – the Clerk had resent the document.</p>	
112/2024	<p>Safer Community Project – Members to receive an update, following the joint meeting with the PC and PTT to iron out the costings and agree the payments. There will be a presentation to do this. Cllr. Pyke to provide a brief resume.</p>	Cllr. Pyke
113/2024	<p>Financial Matters –</p> <p>a. <i>Accounts for Payment</i> – June payment schedule to follow.</p> <p>b. <i>Bank Reconciliation</i> – copy of the Bank Reconciliation to follow.</p> <p>c. <i>Budget Monitor</i> – copy to follow.</p> <p>d. <i>Revised Financial Regulations</i> – Members to consider and adopt. Copy previously emailed.</p>	
114/2024	<p>Documentation / Correspondence – not covered elsewhere on the agenda</p> <p>a. <i>Citizen’s Advice, Cornwall</i> – annual statistics and request for grant. Previously emailed</p>	
115/2024	<p>Diary Dates –</p> <p>a. <i>Full Council Meeting</i> – 23rd or 30th July 2024, 6.30pm in Whitecross VH.</p> <p>b. <i>Clerk’s Leave</i> – 29th June to 14th July 2024 (inclusive).</p>	
116/2024	<p>Information Only / Future Agenda Items –</p>	
117/2024	<p>Closed Session – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded and they are instructed to withdraw.</p>	
118/2024	<p>St Saviour’s and The Quay WCs – Members to receive an update.</p>	Cllr. Goddard
119/2024	<p>Planning Enforcement Cases – Cornwall Council had deemed planning enforcement matters to be confidential. Members received a verbal update:</p>	
120/2024	<p>Meeting Closed –</p>	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 18th June 2024