LANTEGLOS-BY-FOWEY PARISH COUNCIL MINUTES OF THE FULL COUNCIL MEETING HELD

ON TUESDAY 23rd JULY 2024 @ 6.30pm

IN WHITECROSS VILLAGE HALL

Minute	AGENDA ITEMS	
	Present – Cllrs. Rooney (Chair), Adams, Ainley, Bunt, Clare-Dunbavand, Pyke, Talling, the Clerk and County Cllr. Candy.	
	Chairman's Welcome and Public Forum – the Chair opened the meeting and welcomed those present.	
	Lyn Rogers and Peter Field spoke i.r.o. their planning application: PA24/04768, Coombeland Highway. This is their second application, which had taken on earlier comments. They are a working couple who need office accommodation. They are concerned about climate change and the proposed extension with be very eco-friendly. New extension will be 1.5 storey – lower than existing building. They have invited a planning condition to be made that prevents the new extension from being a standalone property. Cllr. Adams said when on site it is noticeable that both buildings are below viewing point.	
	Alex Evans and Marcus Collier spoke i.r.o. their planning application: PA24/04524, Anchor 2, 45 West Street Polruan. They had acted on comments from Cornwall Planning and, subsequently, they had acted on feedback from the PC's Planning Group. New plans had been forwarded today. Currently it is a one-bedroom property, hence the proposed additional bedrooms.	
	PCSO Cocks was also present – see below for his report.	
	Outside Authorities / Bodies – Members received reports as follows:	
	a. County Councillor Report – Cllr. Candy gave a verbal report. CC's cabinet is changing but how this will affect residents is unknown as yet. Devolution is being discussed again with the new government. Assets are being disposed of by CC, including 30 car parks which are being handed over to Cormac. He has met with the Housing Allocation Team and advised 28 local people are on the current waiting list., with 19 of those over 55 He had also been in touch with the Local Housing Officer.	
	Cllr. Ainley had today written to Anna Gelderd regarding the PC joining Local Letting Group (copy on file). She asked that a PC representative, where possible, join Cllr Candy in any face to face or zoom meetings with housing representatives and ideally accompany Cllr. Candy and Housing Officers when they visit local properties.	
	 South East Cornwall CAP – no-one was available to attend the meeting held on 9th July 2024. 	
	c. Police – PCSO Cocks advised that from 1 st May to 30 th June 2024 there were three thefts, a burglary and a harassment crime reported to the Police. There had also been a recent theft of pheasants. He asked residents to be vigilant and report any suspicious incidents that could be people smuggling. Cllr. Pyke said that those smuggled to this area do not want to be found, unlike the immigrants landing in Kent. He provided confidential update i.r.o. the criminal damages to vehicles.	
	Cllr. Pyke said the new CCTV installation is due to start on Monday 29 th July 2024.	
	d. Fowey PUG – Minutes of the meeting held on 21 st June 2024 previously emailed together with the amended April Minutes.	

	Following consultation with Cllr. Talling, the Clerk had confirmed the PC's support for a pontoon at Caffa Mill.		
123/2024	Apologies – Cllr. Beresford, Goddard and Kelly.		
124/2024	Members' Declarations –		
	a. Pecuniary/Registerable Declarations of Interests – none.		
	b. Non-registerable Interests – Cllr. Talling in Minute 127c/2024.		
	 Declaration of Gifts – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds 		
	d. <i>Dispensations</i> none.		
125/2024	Minutes of Meetings –		
	a. Full Council Meeting – 25 th June 2024, AGREED as a true record.		
126/2024	Casual Vacancy – notices had been posted seeking candidates to fill the Casual Vacancy created by Cllr. Carmichael's resignation. Members to co-opt at their next Meeting.		
127/2024	Planning Applications – Members considered the following:		
	 PA24/04524, Anchor 2, 45 West Street Polruan – loft conversion and associated works. 		
	The PC's Planning Group had a conversation with both the CC planning officer and the applicant and AGREED that the preferred approach for this planning application is for it to be amended to include two Velux cabrio windows (to allow a balcony when open) rather than a dormer on the west elevation. This solution would not permanently interrupt the roof line of a row of cottages visible form the estuary and better fits in character with Anchor 1 (adjoining property). If the planning application is amended to include this then in principle the PC would have no objection to the new revised plans received on 23 rd July 2024.	Clerk	
	 PA24/04768, Coombeland Highway – renovation and extension of existing house with works to garage (resubmission of previous application PA23/09086). 		
	COMMENT : The PC has no objection. Members of the PC had carried out a site visit and although the extension is large and nearly doubles the footprint of the property the surrounding plot is large and can easily absorb such a development. The positioning of the extension is due to the sloping nature of the site and the thoughtfulness of the applicants who wish to ensure mature trees are not lost. In addition, the design has been improved by introducing some traditional slate stone work on the external walls which seems to be more in character with the area. They have invited a planning condition to be made that prevents the new extension from being a standalone property and Members trust this will be granted.	Clerk	
	c. PA24/05092, Allwynds Lanteglos Fowey – discharge of a planning obligation in respect of decision 5/10/91/00381/0 for erection of bungalow for elderly persons. Cllr. Talling left the meeting whilst this item was discussed.	Clerk	
	NO COMMENT.		
	d. PA24/05439, Lawhippett Farm Lanteglos Highway Lanteglos – following a customer request for a three-phase connection NGED will be required to upgrade the existing overhead network to facilitate the connection. The work will require the erection of a third wire from pole number 43MA34 - 43MAA9B for approximately 760m	Clerk	
	NO COMMENT.		

128/2024	Oth	er Planning Matters – Members considered:	
	a.	<i>Local Council Planning training event</i> – 19 th September 2024 (4.00- 5.30pm). Online event. Details previously emailed.	
	b.	<i>Draft Housing Decarbonisation Strategy</i> – public consultation 5 th July and closes at 5pm on Monday 16 th September 2024. Details emailed.	
	C.	CC Newsletters – previously emailed.	
		<u>Affordable Housing</u>	
	d.	<i>Tom's Yard</i> – it was AGREED Cllr. Ainley would seek to set up a meeting with Paul Toms; Cllrs. Clare-Dunbavand, Rooney and herself.	Cllr. Ainley
129/2024	Plar	nning Applications Refused by CC – for information only.	
	а.	PA24/02259, Old Ferry Inn Old Road Bodinnick – change of Use of Part of the Old Ferry Inn into Dwelling with additional balcony to West elevation.	
130/2024		rironmental / Amenity Matters – including any items received after the nda had been published.	
	a.	Public Conveniences – Members considered:	
		 <u>St Saviour's WCs</u> – the tender had been advertised. Minute 140/2024 refers. Cllr. Goddard was thanked for all his work on this. 	
		ii. <u>Frogmore WCs</u> –	
		NOTE – lease expires 31 st May 2025.	
		iii. <u>The Quay WCs</u> – a request for a grant of £4,500 to assist with the running costs had been agreed by Polruan Town Trust, as a gesture of goodwill, however, Trustees pointed out that regular complaints had been received about the standard of the toilets and they would be looking to see a marked improvement on the cleanliness and maintenance of the toilets going forward.	
		NOTE – the PTT is seeking help to make an application for funding regarding a rebuild of The Quay building. The Clerk to advise the PTT the PC will offer all the help it can.	Clerk
		NOTE – Cllr. Kelly to keep a log of meter readings.	
		iv. <u>Legionella Testing</u> – Mrs Kelly reported the water temperatures at 10°.	
	b.	<i>Household Waste Collection</i> – Cllr. Clare-Dunbavand said he had had mixed results from his enquiries. He was told that if you live somewhere the refuse truck cannot reach e.g. East and West Streets and Chapel Lane then red bags are again being issued on request.	
	c.	<i>Doctors' Surgery</i> – Cornwall Health and Well Being Board has revised its Pharmaceutical Needs Assessment. It may mean a different interpretation or add weight to a case for dispensing (of course it may not).	Clerk
		Cllr. Adams had had some further contacts with GPs and Pharmacists which may help in making a case and it needs some time to get that further advice and consider it. Further discussion deferred to the September meeting.	
	d.	<i>Water Taxis</i> – Cllr. Pyke reported the operator does not consider it safe for the public to be dropped off on the Bodinnick slipway so has decided not to do it for H&S reasons. He is willing to take people into Penmarlam boatyard if required.	
	e.	<i>Greenbank Seating</i> – Members considered a request from a resident to replace the chairs placed there with a bench. Members were pleased to support this project and Cllr. Ainley was AUTHORISED to spend up to £500 to purchase a recycled bench, cement, etc. The Clerk to advise the resident.	Clerk

404/0004			
131/2024		hway Matters – including the following:	
	a.	Polruan Bus Shelter – Cllr. Rooney reported that the cost of a replacement roof, including repainting of the shelter would be £480. The promised breakdown of costings had not been received but it was RESOLVED to accept the quotation to avoid further delays.	Clerk
	b.	Road Closure – details previously emailed.	
		 <u>Road from Frogmore Farm to Junction South W of Tregavithick,</u> <u>Lanteglos</u> – 31st July to 5th August 2024 (08:00 to 18:00 hours). 	
132/2024	Adı		
		Asset Maintenance Policy – Members considered and ACCEPTED the revised policy and condition statement; edited by Cllr. Goddard. The Clerk to replace copies on the website.	Clerk
		Use of Polruan Village Hall (PVH) – Mr Martin Akerman, the Hall Committee Chair, had clarified: Para 9c will now state;- If the Hirer needs to access the raised Stage Area to draw curtains etc, or to access areas of the Hall to the rear of the Stage, please be aware that there are no guard rails on the access stairs, or at the front of the Stage and that the Hirer(s) and / or those accompanying them, must exercise caution in their movements or actions when accessing, or on the Stage, at all times.	
133/2024		For Community Project – Cllr. Pyke reported above that the new CCTV tallation is due to start on Monday 29 th July 2024	
134/2024	Fin	ancial Matters –	
	а.	Accounts for Payment – July payments to a value of £6,641.25 were APPROVED for payment. The Clerk to place a copy on the website.	Clerk
		NOTE – the August payments will be circulated via email.	
	b.	<i>Bank Reconciliation</i> – copy of the Bank Reconciliation previously circulated.	
	c.	Budget Monitor – copy of the Budget Monitor previously circulated.	
	d.	2023-24 Accounts – the External Auditor had passed the accounts and no issues of note had been identified. The Clerk to arrange for copies to be placed on the website and notice boards.	Clerk
135/2024	Do	cumentation / Correspondence – not covered elsewhere on the agenda	
	a.	<i>Review of Gambling Policy</i> – closing date for comments is 12 th August. Details previously circulated.	
	b.	Council Supplier – Newsletter for July 2024. Previously emailed.	
	C.	CC Town and Parish Council Newsletter: 12 th July 2024. Previously emailed.	
	d.	Forest for Cornwall – newsletter, previously emailed.	
136/2024	Dia	ry Dates –	
	a.	Full Council Meeting – 24 th September, 6.30pm in Whitecross Village Hall.	
		NOTE – an August meeting may be needed if urgent planning applications are received.	
	b.	Clerk's Leave – 27 th July 2024 to 11 th August 2024 (inclusive).	
137/2024	Info	ormation Only / Future Agenda Items –	

138/2024	Closed Session – in view of the confidential nature of the business about to be transacted, namely quotations, it was RESOLVED that it is advisable in the public interest that the press and public be excluded and they were instructed to withdraw.	
139/2024	St Saviour's WCs – advertisements had been placed. Closing date for receipt of Tenders is 31 st August 2024. Working Party – Cllrs. Goddard, Beresford and the Clerk.	
140/2024	 WC Cleaning Contract – advertisements had been placed. Closing date for receipt of Tenders is 31st August 2024. A contract had been signed with the PHS Group, to deal with hygiene waste, w.e.f. 1st July 2024. Working Party – Cllrs. Goddard, Beresford and the Clerk. 	
141/2024	Planning Enforcement Cases – Cornwall Council had deemed planning enforcement matters to be confidential. Members received a verbal update: Two Enforcement Cases had been closed. It was AGREED Cllr. Rooney would write a letter protesting against one of these decisions.	Cllr. Rooney
142/2024	Meeting Closed – 20.10pm.	

Date: 24th September 2024