

LANTEGLOS-BY-FOWEY PARISH COUNCIL
AGENDA OF THE FULL COUNCIL MEETING TO BE HELD
ON TUESDAY 26th NOVEMBER 2024 @ 7pm
IN WHITECROSS VILLAGE HALL

| Minute | AGENDA ITEMS | Action |
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| | Present – | |
| | Chairman’s Welcome and Public – members of the public may address the Council on any agenda item, prior to the commencement of the meeting. | |
| | <p>Outside Authorities / Bodies – Members to receive reports from outside authorities as follows:</p> <p>a. <i>County Councillor Report</i> – Members to consider Cllr. Candy’s report.</p> <p>b. <i>South East Cornwall CAP</i> – next meeting to be held on 3 December 2024.</p> <p>c. <i>Police</i> – PCSO Cocks.</p> <p>d. <i>Fowey PUG</i> – Members to receive a report following the meeting held on 20th November 2024</p> | Cllr. Ainley |
| 183/2024 | Apologies – | |
| 184/2024 | <p>Members’ Declarations –</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which had been declared on their Register of Financial Interests form, relevant to the agenda.</p> <p>b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent.</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds</p> <p>d. <i>Dispensations</i> – Members to consider any written requests for dispensations.</p> | |
| 185/2024 | <p>Minutes of Meetings –</p> <p>a. <i>Full Council Meeting – 22nd October 2024.</i></p> | |
| 186/2024 | <p>Planning Applications – Members to consider the following, including any applications received after the agenda had been published.</p> <p>a.</p> | |
| 187/2024 | <p>Other Planning Matters – details previously emailed.</p> <p>a. <i>Townsend Farm Barns</i> – Members to consider the response from the landowner. His intention is to live in this property when he retires.</p> <p>b. <i>Affordable Housing Allocation</i> – Members to consider any offers of support from other Town/Parish Councils on alternative accommodation. Minute 168a/2024 refers.</p> <p>c. <i>Planning News for Local Councils and Agents - Autumn 2024.</i> Previously emailed.</p> | Cllr. Ainley Cllr. Rooney |

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| | <p>d. <i>Cornwall Council Common Housing Assessment Framework</i> – Cllr. Ainley had provided a summary of some key points which are particularly relevant to LBF. It can be used as a quick reference when needed. Copy previously circulated.</p> <p>e. <i>Affordable Housing Newsletter</i> - November 2024.</p> | Cllr. Ainley |
| 188/2024 | <p>Planning Applications Approved by CC – for information only.</p> <p>a. PA24/01013/PREAPP, 1 Moss Terrace, East Str., Polruan – pre-application advice for single storey extension to front of dwelling. Members praised the detail contained in this pre-app. <u>Closed by CC and advice given.</u></p> <p>b. PA24/00895/PREAPP, Land S of Chapel House, Chapel Lane, Polruan – pre-application advice for proposed new dwelling. <u>Closed by CC and advice given.</u></p> | |
| 189/2024 | <p>Environmental / Amenity Matters – including any items received after the agenda had been published.</p> <p>a. <i>Public Conveniences</i> – Members to consider:</p> <ol style="list-style-type: none"> i. <u>St Saviour's WCs</u> – ii. <u>Frogmore WCs</u> – NOTE – lease expires 31st May 2025. iii. <u>The Quay WCs</u> – Cllr. Clare-Dunbavand had met with Beth Rigg, Melanie Hicks and Graham Palmer (representatives of the PTT). Members to consider his report (a copy was previously emailed). NOTE – the PTT advised that their plumber will be carrying out work on the toilets which will hopefully resolve the highwater usage. In the interim both the gents and ladies have been disconnected. iv. <u>Legionella Testing</u> – Mrs Kelly to provide the water temperatures. <p>b. <i>Doctors' Surgery</i> – the following recommendations were adopted by Members at their October meeting. Members to now receive an update:</p> <ul style="list-style-type: none"> • Engage with Fowey River Practice, the Integrated Care Board for Cornwall and the Isles of Scilly and the Cornwall and Isles of Scilly Health and Well Being Board as described in Annex 2 on Polruan surgery and medical and pharmaceutical services generally. • Target local support to enable patients to apply for Serious Difficulty dispensations under the existing Regulations • Engage with policy makers to raise awareness of the crudeness of the 1.6km rule and the inequity and hardship it creates, through our local MP, County Councillor and Lord Berkley • Write to other GP practices to share experiences and resolutions, potentially forming a working group with them on this. <p>c. <i>Tinkers Hill, Polruan</i> – a complaint had been received that the moss on the hill may be a slip hazard. A1 advised the weeds were sprayed on the 10th October, however, Glyphosate used to kill weeds does not kill moss. We have had 2 years of very wet and mild weather and the moss has taken over. Usually a long dry spell in summer kills it or a cold frosty spell in winter but we haven't had either.</p> <p>Members to consider using an expensive spray specifically for moss or if it's really bad maybe a shovel and broom could remove it. A1 had been asked to provide a quote for this work.</p> | Cllr. Goddard |
| 190/2024 | <p>Highway Matters – including any items received after the agenda had been published.</p> | |

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| | <p>a. <i>Bus Shelter</i> – Cllr Kelly told the October meeting he had bought the and assured Members the job would be completed by mid-November 2024.</p> <p>b. <i>Street Lighting Switch Off</i> – Street Lighting, CC had been asked to provide a copy of all the data and risk assessments pertaining to this parish.</p> <p>Amy Looker, Highways had replied saying: <i>The initial risk assessments/decisions have been made for all streetlights however they are reviewed again before each area is switched off, so we cannot share data for a whole area that has not yet been switched off.</i></p> <p><i>All lighting that has been switched off is available for the public to view using the following link - Street Lighting - Cornwall Council.</i></p> <p><i>As and when any specific requests for change arise following implementation of switch-off in an area, exception requests may be escalated via the local Councillor (through a Town/Parish council rather than individual resident requests) at which point a decision will be made by the portfolio holder after evidence provided by the Streetlighting team.</i></p> | Information |
| 191/2024 | <p>Administrative Matters – not covered elsewhere on the agenda.</p> <p>a. <i>Virtual Meetings</i> – Members to consider a proposal to set up a Teams / Zoom account.</p> <p>b. <i>Remembrance Service</i> – Cllr. Adams had represented the PC at the Remembrance Service.</p> | Cllr. Goddard Information |
| 192/2024 | <p>Financial Matters –</p> <p>a. <i>Accounts for Payment</i> – November payment schedule to follow.</p> <p>b. <i>Bank Reconciliation</i> – copy of the Bank Reconciliation to follow.</p> <p>c. <i>Budget Monitor</i> – copy to follow.</p> <p>d. <i>Bank Signatures for 2025/6 Financial Year</i> – Current signatures to confirm they will be available.</p> <p>e. <i>Grant Request</i> – Members to reconsider a grant request for £2,810.00 From Richard Hews, Lanteglos PCC (further details had been provided and circulated to Members). NOTE – there is also a proposal to organise a Working Party to carry out some of the work.</p> <p>f. <i>Barclays Bank</i> – Members to consider moving more money from the current to business accounts. Details previously emailed</p> | Cllr. Clare-Dunbavand |
| 193/2024 | <p>Documentation / Correspondence – not covered elsewhere on the agenda. Items previously emailed.</p> <p>a. <i>NHS Newsletter</i> – October 2024.</p> <p>b. <i>Cornwall Council Finance Briefing</i> – slides previously emailed.</p> <p>c. <i>Raising Awareness to End Violence Against Women and Girls</i> – 16 Days of Action. Details previously emailed.</p> <p>d. <i>Hedgerow Management</i> – DEFRA are holding a consultation on the regulatory approach and use of civil sanctions for hedgerow management.</p> <p>e. <i>Burial and Cremation Consultation Paper</i> – The Law Commission are consulting on reforms to burial and cremation law and invite responses on the Burial and Cremation Consultation Paper.</p> | |
| 194/2024 | <p>Diary Dates –</p> <p>a. <i>Full Council Meeting</i> – 28th January 2025. <u>Please ensure the venue and time are set.</u> A Planning Meeting may be needed in December.</p> | |

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| 195/2024 | Information Only / Future Agenda Items – a. | |
| 196/2024 | Closed Session – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded and they are instructed to withdraw. | |
| 197/2024 | St Saviour’s WCs – Members to receive an update, following further discussion with the appointed contractor APS Services Ltd. | Cllr. Goddard |
| 198/2024 | WC Cleaning Contract – Cllr. Goddard had met with Kathy Kelly and the following policies are now in place. She had provided a copy of her insurance policy previously. <ol style="list-style-type: none"> 1. Health and Safety Policy 2. Risk Assessment 3. Method Statement 4. Safeguarding policy. Mrs Kelly will prepare a monitoring sheet that she will sign off at each visit, and this will be displayed on the door or somewhere suitable. Members to review and check that regularly. A copy to be provided monthly to the Clerk. | Members |
| 199/2024 | Meeting Closed – | |

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 19th November 2024

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