

LANTEGLOS-BY-FOWEY PARISH COUNCIL
AGENDA OF THE FULL COUNCIL MEETING TO BE HELD
ON TUESDAY 25^h MARCH 2025 @ 7pm
IN POLRUAN VILLAGE HALL

Minute	AGENDA ITEMS	Action
1.		
	Present –	
	Chairman’s Welcome and Public – members of the public may address the Council on any agenda item, prior to the commencement of the meeting.	
	<p>Outside Authorities / Bodies – Members to receive reports from outside authorities as follows:</p> <p>a. <i>County Councillor Report</i> – Members to consider Cllr. Candy’s report.</p> <p>b. <i>South East Cornwall CAP</i> – meeting was held on 4th March 2025.</p> <p>NOTE – information has been circulated i.r.o. the Peninsula Transport Strategic Implementation Plan which is open for consultation (closing date of 3rd March). Cllr Rooney had emailed a report to the council previously.</p> <p>c. <i>Police</i> – PCSO Cocks.</p> <p style="padding-left: 20px;">Your area Police.uk (www.police.uk)</p> <p>d. <i>Fowey PUG</i> – next meeting will be held. 27th March 2025.</p>	Cllr. Ainley
31/2025	Apologies –	
32/2025	<p>Members’ Declarations –</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which had been declared on their Register of Financial Interests form, relevant to the agenda.</p> <p>b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent.</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds/</p> <p>d. <i>Dispensations</i> – Members to consider any written requests for dispensations.</p>	
33/2025	<p>Minutes of Meetings –</p> <p>a. <i>Full Council Meeting</i> – 25th February 2025.</p>	
34/2025	<p>Planning Applications – Members to consider the following, including any applications received after the agenda had been published.</p> <p>a. Corner Cottage Chapel Lane Polruan Fowey Cornwall PL23 1PGReplacement like-for-like of the roof and two existing velux windows - retrospective application - Mr Mark Collins - PA25/01279 (Case Officer - Josep Sandercock)</p> <p style="padding-left: 20px;">https://planning.cornwall.gov.uk/online-applications/simpleSearchResults.do?action=firstPage</p>	

	<p>b. PA25/01010 Copper Beech Townsend Polruan Fowey Cornwall PL23 1QH Replace existing windows with aluminium framed double glazed windows, North, East, West elevation to be reduced size with additional window to the right. South elevation patio doors to be same size and entire window to be replaced with door. Air source heat pump fitted on North elevation.</p> <p>https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=SRBVJWFGIRH00</p>	
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35/2025	<p>Other Planning Matters – details previously emailed.</p> <p>a. <i>Social Housing Allocation</i> – Members to consider any update from Nick Marsden, CC regarding a Local Lettings Plan for Lanteglos.</p> <p>b. <i>Townsend Farm Barns</i> – Cllrs. Adams and Kelly were to have provided photographic evidence to prove the site is unsafe. Minute 21d/2025 refers.</p> <p>c.</p> <p>d.</p>	<p>Cllr. Ainley</p> <p>Cllrs. Adams / Kelly</p>
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36/2025	<p>Planning Applications Approved by CC – for information only.</p> <p>a. 20/02/2025 PA24/09272 APPROVED Mr Paul Gibson, 1 Moss Terrace East Street Polruan Fowey Cornwall PL23 1PF, Single storey extension to the front elevation of the dwelling to accommodate larger living space to ground floor, replacement of existing balcony</p>	
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37/2025	<p>Environmental / Amenity Matters – including any items received after the agenda had been published.</p> <p>a. <i>Public Conveniences</i> – Members to consider:</p> <p>i. <u>St Saviour's WCs</u> – update regarding the building works; including reasons as to why tiles are being used on the floor rather than resin. Cllr Goddard to update members (report circulated)</p> <p>ii. <u>Frogmore WCs</u> – Minute 27a[ii] refers. Members to inspect the work and consider their position regarding possible renewal of the lease that expires on 31st May 2025.</p> <p>iii. <u>The Quay WCs</u> – Members to receive an update, following further discussion with the Polruan Town Trust.</p> <p>iv. <u>Legionella Testing</u> – Mrs Kelly to provide the water temperatures. Members to investigate the risk assessment to ensure legal compliance and appropriate procedures. Minute 7a[iv]/2025 refers.</p> <p>b. <i>Healthcare Provision</i> – Members to receive an update, to include:</p>	<p>Cllr. Goddard</p> <p>Peter Delbridge NT is contact</p> <p>Cllrs. Clare-Dunbavend / Beresford</p> <p>Members</p> <p>Cllr Pyke / Clare-Dunbavand</p>
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	<ul style="list-style-type: none"> engagement with the NHS in relation to provision of emergency services in the Parish. Also, to look at assisting to produce a central emergency contact list for residents, working towards a public meeting on health provision for Lanteglos after first liaising with Polruan Support Group Fowey Hospital – update following meeting at Squires Field <p>c. <i>Whitecross Green</i> – Tamsyn Plomer-Roberts, CC Lawyer had sent another copy of the Statement of Truth and map, which Cllr. Talling had confirmed was correct. – <i>Tamsyn has confirmed that the Land Registry is in receipt of the application and are processing this. It can take up to 18 months.</i></p>	Cllr Rooney
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38/2025	<p>Highway Matters – including any items received after the agenda had been published.</p> <p>a. <i>Road Closure</i> – details previously emailed.</p> <ul style="list-style-type: none"> A38 Saltash Tunnel overnight closures from 10th March. <p>b. <i>Potholes</i> – the following had been reported to Highways: Furzeball, Whitecross Hill – the drain in the road is thought to have subsided and the road has a big dip in it.</p> <p>c. <i>Blocked Drains</i> – Cllr. Adams offered to walk with roads in Polruan and Bodinnick with the Highways Officer to point out the drains needing work</p>	Cllr Adams
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39/2025	<p>Administrative Matters – not covered elsewhere on the agenda.</p> <p>a. <i>Parish Council Nomination Packs</i> – Posters placed in the village to advertise the Election on 1st May 2025.</p> <p>b. Members to have filled in and returned their nomination packs.</p> <p>c.</p>	
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40/2025	<p>Financial Matters –</p> <p>a. <i>Accounts for Payment</i> – March payment schedule to follow.</p> <p>b. <i>Bank Reconciliation</i> – copy of the Bank Reconciliation to follow.</p> <p>c. <i>Budget Monitor</i> – copy of the Budget Monitor to follow.</p> <p>d. <i>Grant Requests</i> – Members to consider:</p> <ul style="list-style-type: none"> Application by Lanteglos PCC for an additional grant for the grass cutting/maintenance of the burial ground at St Wyllow church to cover this year’s costs. The Clerk will circulate grass cutting invoices 	
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	<p>and a breakdown of costs at the meeting. Please note the parish council has given a grant of two payments for grass cutting amounting to £1148 in Jul 24 and £1000 in Dec 24.</p> <ul style="list-style-type: none"> • Application by Lanteglos PCC for a maintenance grant to maintain the burial ground at St Wyllow Church next financial year 	
41/2025	<p>Documentation / Correspondence – not covered elsewhere on the agenda. Items previously emailed.</p> <p>a.</p> <p>b.</p>	
42/2025	<p>Diary Dates –</p> <p>a. <i>Full Council Meeting</i> – 22nd April 2025, 7pm. Date and venue TBC</p> <p>b. <i>Annual Parish Council Meeting</i></p> <p>c. <i>Annual Parish Meeting (for residents)</i></p> <p>Annual meeting window 6th May: Date at which Cllrs take office and the first opportunity to issue a summons 12th May: First possible date for annual meeting 22nd May: Last possible date for annual meeting</p>	
43/2025	<p>Information Only / Future Agenda Items –</p> <p>a.</p> <p>b.</p> <p>c.</p>	
44/2025	<p>Closed Session – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded and they are instructed to withdraw.</p>	
45/2025	<p>Planning Enforcement Cases – Cornwall Council had deemed planning enforcement matters to be confidential. Members received a verbal update:</p>	
46/2025	<p>Meeting Closed –</p>	

Signature: (Mrs Shanie Herbert)
Parish Clerk

Date: 18th March 2025

Contact: Ring O'Bells, Pont, Lanteglos, PL23 1NQ
E-mail: clerk@lanteglosbyfowey.org.uk
Website: www.lanteglosbyfowey.org.uk