# LANTEGLOS-BY-FOWEY PARISH COUNCIL AGENDA OF THE ANNUAL COUNCIL MEETING TO BE HELD

# ON TUESDAY 20th MAY 2025 @ 6.30pm IN WHITECROSS VILLAGE HALL

Minute	AGENDA ITEMS	Action
1.		
	Present –	
59/2025	Election of Chair 2025-26 Cllr Rooney currently in post	
	Chairman's Welcome and Public – members of the public may address the Council on any agenda item, prior to the commencement of the meeting.	
	Outside Authorities / Bodies – Members to receive reports from outside authorities as follows:	
	a. County Councillor Report – Members to consider Cllr. Candy's report.	
	<ul> <li>b. South East Cornwall CAP – New representative to be nominated before Monday 16<sup>th</sup> June 2025 Clerk to inform Lisa Griggs. Nominee will attend AGM Monday 23<sup>rd</sup> June and future meetings.</li> <li>c. Police – PCSO Cocks.</li> </ul>	
	Your area   Police.uk (www.police.uk)	
	d. Fowey PUG – Members to receive a report	Cllr. Ainley
60/2025	Apologies –	
61/2025	Members' Declarations –	
	<ul> <li>Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which had been declared on their Register of Financial Interests form, relevant to the agenda.</li> </ul>	
	<ul> <li>Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent.</li> </ul>	
	<ul> <li>Declaration of Gifts – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds/</li> </ul>	
	<ul> <li>d. Dispensations – Members to consider any written requests for dispensations.</li> </ul>	
62/2025	Minutes of Meetings –	
	a. Full Council Meeting – 29 <sup>th</sup> April 2025.	
63/2025	Casual Vacancy – Members to accept the resignation of Cllr. Goddard and declare the resulting casual vacancy.	
64/2025	Election of Vice Chairman 2025/26 –	

#### 65/2025

### Appointment of Members to Committees / Outside Bodies -

- a. Liskeard & Looe/Cornwall Gateway Community Area Partnership Cllr. Rooney currently in post.
- b. Polruan Village Hall Committee may not be needed.
- c. Fowey Harbour Port Users Group Cllr. Ainley currently in post.
- d. Whitecross Village Hall Committee Cllr. Bunt currently in post.
- e. The Churchyard Guild Cllr. Beresford currently in post.

## 66/2025

**Planning Applications** – Members to consider the following, including any applications received after the agenda had been published.

 a. PA25/00288/PREAPP Polmarine West Street Polruan Fowey Cornwall PL23 1PL

Pre-application advice for proposed rear and side extension together with

pedestrian access to west street.

https://planning.cornwall.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=ST4DIOFG0JW00

### 67/2025

Other Planning Matters - details previously emailed.

a. Social Housing Allocation – Cllr Ainley reported the publication of a local lettings plan.

Cllr. Ainley

## 68/2025

#### Planning Applications Approved by CC – for information only.

a. PA25/01010 Copper Beech Townsend Polruan Fowey Cornwall PL23
 1QH

Replace existing windows with aluminium framed double glazed windows, North, East, West elevation to be reduced size with additional window to the right. South elevation patio doors to be same size and entre window to be replaced with door. Air source heat pump fitted on North

elevation. APPROVED

https://planning.cornwall.gov.uk/online-

applications/applicationDetails.do?activeTab=summary&keyVal=SRBVJWFGIRH00

 PA25/01997 Mr. And Mrs. P Toms 3 New Quay Ruins East Street Polruan Fowey Cornwall PL23 1PB Proposed rear single storey extension APPROVED

https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=ST1WXNFGKM 800

69/2025		nmental / Amenity Matters – including any items received after the a had been published.	
	a. P	ublic Conveniences – Members to consider:	
	i.	St Saviour's WCs – update regarding the building works;	
	ii	. <u>Frogmore WCs</u> – Clerk emailed NT representative. NT responded by email and forwarded lease. Ongoing discussion on renewal of lease.	Daniel Fields NT is contact Paul Beresford
	iii	<ol> <li>The Quay WCs – Members to receive an update, following further discussion with the Polruan Town Trust.</li> </ol>	Cllrs. Clare- Dunbavend / Beresford
	iv	. <u>Legionella Testing</u> – Mrs Kelly to provide the water temperatures.	
		Members to investigate the risk assessment to ensure legal compliance and appropriate procedures.	
	b. <i>H</i>	ealthcare Provision – Members to receive an update, to include:	
	•	Engagement with the NHS in relation to provision of emergency services in the Parish. Also, to look at assisting to produce a central emergency contact list for residents,	
	•	Working towards a public meeting on health provision for Lanteglos after first liaising with Polruan Support Group	
	•	Fowey Hospital – update following Board decision	Cllr Rooney
	C.	Report on extra CCTV to cover St Saviours WC's and childrens play areas	
	d.	First meeting held for maintenance of St Wyllow churchyard. Cllr Pyke to give report	Cllr Pyke
	e.	Footpath across Toms' yard (report received from member of public)	Clerk
	f.	Henders Field	
	g.	CCTV provision in Cornwall – Update Safer Cornwall's Board's understanding	

70/2025	<b>Highway Matters</b> – including any items received after the agenda had been published.	
	a. Road Closure –	
	b. Potholes –	
	c. Drains – Meeting to be scheduled with highway steward Will Glasson	Cllr Adams/Candy
	d. Footpath at Toms yard – Clerk awaiting reply to letter to Paul Toms	Clerk

71/2025	Administrative Matters – not covered elsewhere on the agenda.	
	a. Register of interest forms and new councillor documents	
	b. Declaration of acceptance to be signed and witnessed by the clerk	
72/2025	Financial Matters –	
	a. Accounts for Payment – May payment schedule to follow.	
	b. Bank Reconciliation – copy of the Bank Reconciliation to follow.	
	c. Budget Monitor – copy of the Budget Monitor to follow.	
	d. Internal audit and annual return – Compliance papers to be signed and approved at full council meeting	Clerk
	e. End of Year Accounts 2024/25–	
	i. Internal Auditor's Report – Members to consider and adopt the report.	
	ii. Annual Governance Statement – Members to consider and approve the statement.	
	iii. Accounting Statement – Members to receive and accept the accounts, prior to submission to the External Auditor and to consider any matters raised by their Internal Auditor.	
	iv. Conflict of Interest (Cofl) – Members to confirm there is no Cofl with BOD.	
	f. Insurance Renewal – the insurance expires end of May annually. The Clerk had requested the quotation for 2025/26.	Clerk
73/2025	Documentation / Correspondence – not covered elsewhere on the agenda.	
70/2020	Items previously emailed.	
	a.	
74/2025	Diary Dates –	
	a. Full Council Meeting 24 <sup>th</sup> June 2025, beginning at 7pm at Whitecross Village Hall.	
	b. Clerk's leave 29 <sup>th</sup> May to 7 <sup>th</sup> June inclusive	
75/2025	Information Only / Future Agenda Items –	
76/2025	Meeting Closed –	
Signature:	(Mrs Shanie Herbert) Parish Clerk	
Date: Contact:	13 <sup>th</sup> May 2025 <u>Ring O'Bells, Pont, Lanteglos, PL23 1NQ</u>	

<u>E-mail: clerk@lanteglosbyfowey.org.uk</u> Website: <u>www.lanteglosbyfowey.org.uk</u>