

LANTEGLOS-BY-FOWEY PARISH COUNCIL
AGENDA OF THE FULL COUNCIL MEETING TO BE HELD
ON TUESDAY 24TH JUNE 2025 @ 7.00PM
IN WHITECROSS VILLAGE HALL

Minute	AGENDA ITEMS	Action
1.		
	Present –	
77/2025	Chairman's Welcome and Public – members of the public may address the Council on any agenda item, prior to the commencement of the meeting.	
	Outside Authorities / Bodies – Members to receive reports from outside authorities as follows: <ul style="list-style-type: none"> a. <i>County Councillor Report</i> – Members to consider Cllr. Candy's report. b. <i>South East Cornwall CAP</i> – New representative to be nominated before Monday 16th June 2025 Clerk to inform Lisa Griggs. Nominee will attend AGM Monday 23rd June and future meetings. c. <i>Police</i> – PCSO Cocks. Your area Police.uk (www.police.uk) d. <i>Fowey PUG</i> – Members to receive a report. Future use of Caffa Mill 	Cllr. Ainley
78/2025	Apologies –	
79/2025	Members' Declarations – <ul style="list-style-type: none"> a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which had been declared on their Register of Financial Interests form, relevant to the agenda. b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds/ d. <i>Dispensations</i> – Members to consider any written requests for dispensations. 	
80/2025	Minutes of Meetings – <ul style="list-style-type: none"> a. <i>Full Council Meeting</i> – 29th April 2025. 	
81/2025	Casual Vacancy – Clerk has received guidance and advert templates for advertising for applicants to fill remaining places. Cllrs to spread the word locally and positions can be advertised on website, notice boards, facebook etc.	
82/2025 Case officer Josep	Planning Applications – Members to consider the following, including any applications received after the agenda had been published. <ul style="list-style-type: none"> a. PA25/03614 Land North East Of Lamorna Lanteglos Fowey Cornwall PL23 1ND 	

Sander cock	<p>Permission in principle for a single dwellinghouse (minimum of 1, maximum of 1)</p> <p>https://planning.cornwall.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=SW8X17FG21Q00</p>	
Case officer Josep Sander cock	<p>b. PA25/03753 1 Moss Terrace East Street Polruan Fowey Cornwall PL23 1PF Single storey extension to the front elevation of the dwelling to accommodate larger living space to ground floor, replacement of existing balcony without compliance with Condition 3 of decision notice PA24/09272 dated 20.02.2025. https://planning.cornwall.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=SWIGORFGLRU00</p> <p>c. PA25/03095 Proposed solar panels on the Troy Store, Newquay Ruins and Sail Store. Toms Yard East Street Polruan Fowey https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=SV4LT5FGMB700</p> <p>d. PA25/02051 Proposed annex to Blue cottage on upper garden. Blue Cottage Old Road Bodinnick Fowey https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=ST4665FGM8A00</p>	

83/2025	<p>Other Planning Matters – details previously emailed.</p> <p>a. <i>Social Housing Allocation</i> – Update on number of houses available to local people</p>	Cllr. Ainley
---------	--	--------------

84/2025	<p>Planning Applications Approved by CC – for information only</p> <p>a. PA24/09677 Mr And Mrs Steve Herbert Ring A Bell Lanteglos Fowey Cornwall PL23 1NQ Conversion and extension of existing traditional stone barns to a single dwelling with associated parking without compliance with Condition 2 in respect of decision PA18/09637 dated 14.01.2019 APPROVED https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SOQTZVFGMSC00</p> <p>b. PA25/02285 Messrs P & M Worswick and West Old Ferry Inn Old Road Bodinnick Fowey Cornwall PL23 1LX Proposed change of use of a part of the Old Ferry Inn into a dwelling REFUSED https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=STHGA3FGFSD00</p>	
---------	--	--

85/2025	<p>Environmental / Amenity Matters – including any items received after the agenda had been published.</p> <p>a. <i>Public Conveniences</i> – Members to consider: PHS contract frequency of visits. Frequency is currently 8 times per year (once every six weeks). Members to discuss what frequency should be going forward and any amendments to be made by the clerk.</p> <p>i. <u>St Saviour's WCs</u> – update regarding the building works; Discussion on setting up maintenance contract</p> <p>ii. <u>Frogmore WCs</u> – Clerk emailed NT representative. NT responded by email and forwarded lease. Ongoing discussion on renewal of lease.</p> <p>iii. <u>The Quay WCs</u> – Members to receive an update, following further discussion with the Polruan Town Trust.</p> <p>iv. <u>Legionella Testing</u> – Mrs Kelly to provide the water temperatures. Members to investigate the risk assessment to ensure legal compliance and appropriate procedures.</p> <p>v. <i>Maintenance Service</i> – APS have submitted a quote to carry out a maintenance service for all our assets. Members to consider what level of maintenance (if any) required. Inspections would be made each month and a report produced. Charges as follows:- Inspection, and production of the report will be charged at £300+VAT per month. Labour is usually charged at £480+VAT per 8hr day based on a 2-man team. Small plant/ equipment is charged at £15+VAT per item. Large plant/ machinery is charged at either £100+VAT per day (if digger or dumper, or £45 per hour is MEWP or tanker). Materials for the works are then charged at cost + 10%.</p> <p>b. <i>Healthcare Provision</i> – Members to receive an update, to include:</p> <ul style="list-style-type: none"> • Engagement with the NHS in relation to provision of emergency services in the Parish. Also, to look at assisting to produce a central emergency contact list for residents update • Working towards a public meeting on health provision for Lanteglos after first liaising with Polruan Support Group update • Fowey Hospital – update <p>c. Report on extra CCTV to cover St Saviours WC's and childrens play areas Cllr Pyke to request quote from Knight to extend existing CCTV coverage.</p> <p>d. First meeting held for maintenance of St Wyllow churchyard. Cllr Pyke to give report</p> <p>e. Henders Field</p>	<p>Daniel Fields NT is contact Paul Beresford Cllrs. Clare- Dunbavend / Beresford</p> <p>Cllr Rooney</p> <p>Cllr Pyke</p>
---------	---	---

86/2025	<p>Highway Matters – including any items received after the agenda had been published.</p> <ul style="list-style-type: none"> a. <i>Road Closure</i> – b. Potholes – c. Drains – Meeting to be scheduled with highway steward Will Glasson 26th June 2025 d. Footpath at Toms yard – Clerk awaiting reply to letter to Paul Toms e. Dangerous footbridge Mixtow Pill and wobbly stiles of footpath from Penmarlam road to Mixtow marina f. Fore street Polruan overhanging vegetation 	<p>Cllr Clare Dunbavand/Candy Clerk</p> <p>Cllr Adams</p>
---------	---	---

87/2025	<p>Administrative Matters – not covered elsewhere on the agenda.</p> <ul style="list-style-type: none"> a. Code of Conduct – training if required b. Litter bins – Cornwall Housing no longer emptying the bins at Greenbank, Polruan c. Street trading policy review – consultation circulated to members for discussion d. Updating domain from .org to .gov and how to deal with spam emails. If the email address received is obviously false then these should be deleted. Central government is encouraging parish councils to change domain from .org to .gov. To change domain name is £105 for first 2 years then £55 to renew thereafter. WesternWeb can do changes seamlessly and run the old domain for a year forwarding all emails to new addresses. 	
---------	---	--

88/2025	<p>Financial Matters –</p> <ul style="list-style-type: none"> a. <i>Accounts for Payment</i> – May payment schedule to follow. b. <i>Bank Reconciliation</i> – copy of the Bank Reconciliation to follow. c. <i>Budget Monitor</i> – copy of the Budget Monitor to follow. d. <i>Internal audit and annual return</i> – Annual return submitted to external auditor. Accounts posted on notice board e. Application for grant from Friends of St Johns, Bodinnick for a new gate into the churchyard. 	Clerk
---------	---	-------

89/2025	<p>Documentation / Correspondence – not covered elsewhere on the agenda. Items previously emailed.</p>	
---------	---	--

90/2025	Diary Dates –	
---------	----------------------	--

91/2025	Information Only / Future Agenda Items –	

92/2025	Meeting Closed –	
---------	-------------------------	--

Signature: (Mrs Shanie Herbert)
 Parish Clerk

Date: 13th May 2025

Contact: Ring O'Bells, Pont, Lanteglos, PL23 1NQ

E-mail: clerk@lanteglosbyfowey.org.uk

Website: www.lanteglosbyfowey.org.uk