

LANTEGLOS-BY-FOWEY PARISH COUNCIL
FULL COUNCIL MEETING HELD
ON TUESDAY 24TH JUNE 2025 @ 7.00pm
IN WHITECROSS VILLAGE HALL

Minute	AGENDA ITEMS	Action
	Present – Cllrs. Rooney (Chair), Clare-Dunbavand, Kelly, Bunt, Pyke, and the Clerk.	
77/2025	Chairman's Welcome and Public Forum – the Chair opened the meeting and welcomed those present. There were no reports from members of the public.	
	<p>Outside Authorities / Bodies – Members received reports as follows:</p> <ul style="list-style-type: none"> a. <i>County Councillor Report</i> –Cllr. Candy was unable to attend the meeting but sent a short report beforehand. He is on the Tamar Bridge, Planning East and Audit committees of Cornwall Council and will be attending other Committees as needed to represent the area. He has been at Whitecross market and Polruan dealing with local issues. Training as part of the election is now complete and he can spend more time in local communities and hear residents' views. b. <i>South East Cornwall CAP</i> – No report this time. c. <i>Police</i> – PCSO Cocks reported that in the period 1st to 31st May one public order offence had been acted on. He reported his continuing presence in the community working with local groups to highlight and assist with resolving local social behaviour issues. Please refer to Your area Police.uk (www.police.uk) Cllr Rooney thanked PCSO Cocks for his report b. <i>PUG</i> –Cllr Clare-Dunbavand attended the recent meeting and mentioned that there has been an improvement in water quality. Swimming group volunteers are being recruited to be trained to undertake the water testing increasing frequency and efficiency of results. The Harbour Authority is looking to develop Caffa Mill site and is welcoming ideas and suggestions from local users. It is currently investigating grants to help fund the plans. Bylaws were to be replaced by General Directions but PUG members will be consulted on draft changes. All harbour masters have had their attention drawn to the importance of following the Port and Marine Safety Code and its implementation. The old Trent lifeboat leaves the estuary on 1st August and is expected to be accompanied by a flotilla at 14.00hrs. Membership is up for renewal in November 2025. We should have this updated by the next meeting. 	
78/2025	Apologies – Cllrs Ainley, Talling, Beresford and Adams	
79/2025	<p>Members' Declarations –</p> <ul style="list-style-type: none"> a. <i>Pecuniary/Registerable Declarations of Interests</i> – None b. <i>Non-registerable Interests</i> – None. 	

	<p>c. <i>Declaration of Gifts</i> – None</p> <p>d. <i>Dispensations</i> None.</p>	
80/2025	<p>Minutes of Meetings –</p> <p>a. <i>Annual Council Meeting</i> – 20th May 2025, AGREED as a true record.</p>	
81/2025	<p>Casual Vacancy – We still have two vacancies for parish councillors. Cllr Clare Dunbavand reported that he had approached a local business owner to gauge their interest in becoming a parish councillor. He also reported that there may be an opportunity to canvass local residents in Polruan by having a joint “tea party” with a few local groups who had reported at the recent Parish Meeting hosted by the chairman of the parish council. This would be an opportunity to get locals together and encourage new members. Cllr Clare Dunbavand and Mike Parlett to take this forward. The clerk will put a notice of vacancy on the notice board.</p>	<p>Cllr Clare Dunbavand</p> <p>Clerk</p>

82/2025	<p>Planning Applications – Members to consider the following, including any applications received after the agenda had been published.</p> <p>a. PA25/03614 Land North East Of Lamorna Lanteglos Fowey Cornwall PL23 1ND Permission in principle for a single dwellinghouse (minimum of 1, maximum of 1)</p> <p>https://planning.cornwall.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=SW8X17FG21Q00</p> <p>Members did not object in principle as the proposal appears to follow the natural building line. However members wished it to be subject to a restriction that it should not be used as a second home and there should be no further development of land behind.</p> <p>b. PA25/03753 1 Moss Terrace East Street Polruan Fowey Cornwall PL23 1PF Single storey extension to the front elevation of the dwelling to accommodate larger living space to ground floor, replacement of existing balcony without compliance with Condition 3 of decision notice PA24/09272 dated 20.02.2025.</p> <p>https://planning.cornwall.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=SWIGORFGLRU00</p> <p>No Objection on the grounds that this application does not affect any of the surrounding properties.</p> <p>c. PA25/03095 Proposed solar panels on the Troy Store, Newquay Ruins and Sail Store. Toms Yard East Street Polruan Fowey</p> <p>https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=SV4LT5FGMB700</p> <p>Members felt that as this is a commercial environment and the solar panels are part of the redevelopment and modernisation of the boat yard that they would support this application. The fact that it is a commercial site would therefore not set a precedent for the rest of the village. Cllr Clare Dunbavand has photographs showing the view of the roof tops from the estuary to be passed to the planning officer. No objection</p> <p>d. PA25/02051 Proposed annex to Blue cottage on upper garden. Blue Cottage Old Road Bodinnick Fowey</p>	Clerk
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	<p>https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=ST4665FGM8A00</p> <p>Members objected to the application on the grounds that it would negatively impact of the village introducing more traffic, associated parking issues with more vehicles and over development of the area. The building construction does not fit in with the surrounding properties.</p>	
83/2025	<p>Other Planning Matters –</p> <p>a. PA25/01969 Alterations to dwelling over shop (including re-roofing rear flat roof & ship window/door with associated works. Polruan stores 14 Fore Street Polruan</p> <p>https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=ST0L0MFGJQD00</p> <p>Cllr Clare Dunbavand raised this with members as the applicants had been asked to amend the boundary where it impacted their neighbour. Discussions had taken place with the neighbour and both parties agreed a suitable way forward. However the planning officer has stated that everything pertaining to the terrace must be removed or the whole application will be rejected by the council leaving the applicant with no opportunity to improve the future prospects of the property or the shop. Members decided that this was a proposal that should be supported and it was agreed that the parish council write to the planning officer requesting that if the planning authority did refuse the application that the parish council would support the applicants in requesting that they take it to the Cornwall planning committee. Clerk to draft letter for approval.</p> <p>b. <i>Social Housing Allocation</i></p> <p>No report this time. Discuss next meeting</p>	<p>Clerk</p> <p>Cllr Ainley</p>
84/2025	<p>Planning Applications Approved by CC – for information only.</p> <p>None</p>	
85/2025	<p>Environmental/Amenity Matters – including any items received after the agenda has been published.</p> <p>a. Public Conveniences – Members to consider:</p> <p>Members agreed to increase the number of visits made by PHS to empty the sanitary bins in the WC's. This is to be increased from 8 times per year to once a week during the months of May through to September inclusive and then once a month for October to April inclusive. Clerk to action with PHS.</p> <p>i. St Saviour's WCs – Cllr Clare Dunbavand had inspected and reported that the work is all but complete. Members considered the quote supplied by APS Construction for a maintenance contract and after much discussion decided not to pursue this at the present time. It was felt that as Cllr Kelly regularly checks the WC's and other assets that it was unnecessary to commit to the extra expense.</p> <p>ii. Frogmore WCs – No more detail from NT on renewal lease. Cllr Beresford to report at the next council meeting.</p> <p>iii. The Quay WCs – Cllr Clare-Dunbavand reported that APS Construction had been asked to quote for the refurbishment of the WC's to address the problem of poor flushing and reduce water useage to a more efficient level. The disabled and ladies would become dual use toilets. These toilets are planned to be open for use</p>	<p>Clerk</p> <p>Cllr Beresford</p>

	<p>as dual use toilets from July. A decision will be made on the refurbishment following an update on funding from Cornwall Council when plans for the Winklepicker are finalised. A decision should be made by the end of July when consultations are in.</p> <p>iv. The Town Trust have asked that the chairman sign the lease for the Quay WC's. Clerk to action</p> <p>v. Legionella Testing – Mrs Kelly provided water temperature of 10 degrees C.</p> <p>b. Healthcare Provision – members to receive an update to include:</p> <p>The NHS is proposing to replace the first responders currently employed by the fire service with volunteer first responders. The volunteers will need training and we will lose the professionally trained and experienced fire service first responders. Members felt that this initiative was completely unacceptable. The fire service lose pay and we risk being in a situation where there are no first responders. Cllr Clare Dunbavand is waiting to hear back from the health service before making a strong representation by the parish council against this initiative.</p> <p>Fowey Hospital – Cllr Rooney reported on the ongoing action to keep Fowey Hospital as a functioning hospital. Action is being taken locally to lobby hard to stop the closure. The scrutiny committee has the power to halt the closure and is meeting next week. A top lawyer is prepared to take it to judicial review which would be prohibitively expensive unless we can qualify for legal aid. Members to ask locally for a suitable candidate to be the face of the legal challenge.</p> <p>c. Report on extra CCTV to cover St Saviours WC's and childrens' play area. Cllr Pyke has received a quote to supply 3 new cameras and replace 2 of poor quality to protect the toilets and the children's play area. The quote is £2414 and the Town Trust will pay £1000 towards this with the parish council covering the balance. The new CCTV will link into the existing system. Members approved the cost. Clerk to liaise with The Town Trust.</p> <p>d. Cllr Pyke will attend the PCC meeting next Tuesday and make a report to the parish council next month.</p> <p>e. Henders Field – Discussions on the possible use of Henders Field will be re-visited once the will has been finalised.</p>	<p>Clerk</p> <p>Cllr Clare Dunbavand</p> <p>Clerk</p> <p>Clerk</p>
86/2025	<p>Highway Matters – including any items received after the agenda had been published.</p> <p>a. Road Closure –</p> <p>b. Potholes –</p> <p>c. Clerk and Cllr Candy to re-schedule visit with highway steward to walk drains. Members to supply clerk with a list of any identified blockages.</p> <p>d. Footpath and Toms' Yard. Cllrs Rooney, Clare Dunbavand and the clerk met with Mr Paul Toms and the harbour master to discuss the footpath shown on the planning application map. Paul Toms explained that the path had been shown on the planning application map in error and that there was no footpath across the yard. Paul Thomas the harbour master explained that the harbour authority has an arrangement with the boat yard for staff to walk around the edge of the boat yard from the end of the definitive footpath to Brazen Island. There is no public access, nor is there a need for public access. The landing steps were provided by the boat yard for safety reasons should anyone fall into the water when working close to the water's edge. Public access to and from the water would naturally be at the public slipway on the quay. Members accepted the explanation.</p>	<p>Clerk</p> <p>Cllr Candy</p>

	<p>e. Dangerous footbridge at Mixtow. The clerk has reported this to the countryside access team and will follow this up.</p> <p>f. Fore street overhanging vegetation. Cllr Adams to inform the clerk from which property the overhanging vegetation is growing and the clerk will write to the owner.</p>	<p>Clerk</p> <p>Clerk</p>
87/2025	<p>Administrative Matters – not covered elsewhere on the agenda.</p> <p>a. Code of Conduct training – Not required</p> <p>b. Litter bins Greenbank Polruan. Members discussed Cornwall Council's decision to remove the bins and agreed that this was not acceptable. Cllr Rooney to reply to Mr Spencer of Cornwall Housing asking for them to reconsider their decision based on the fact that it would not be cost effective for the parish council to use limited public funds to take over responsibility of the bins. Economies of scale would make this inefficient when there are other agencies already emptying bins at other locations in the village.</p> <p>c. Street trading policy review – Parish council not involved with street trading. No further discussion needed.</p> <p>d. Updating domain name from .org to .gov. Members wished this to remain unchanged.</p>	Information
88/2025	<p>Financial Matters –</p> <p>a. <i>Accounts for Payment</i> – June payments to a value of £7175.29 were APPROVED for payment. The Clerk to place a copy on the website.</p>	Clerk
	<p>b. <i>Bank Reconciliation</i> – a copy of the Bank Reconciliation had been circulated to members.</p> <p>c. <i>Budget Monitor</i> – a copy of the Budget Monitor had been circulated to members.</p> <p>d. <i>External audit and annual return</i> – No response from external audit as yet.</p> <p>e. <i>Application for a grant from Friends of St John's Bodinnick</i></p> <p>An application had been submitted for a new gate to replace an old rusty gate into the churchyard. Members considered the request and wished to have more information as to whether the gate could be repaired (Cllr Kelly offered to take it to the boat yard for welding repair) or refurbished. Cllr Rooney asked that the clerk respond to the request asking for this further information for consideration next meeting</p>	Clerk
89/2025	<p>Documentation / Correspondence – not covered elsewhere on the agenda. Items previously emailed.</p> <p>Cllr Clare Dunbavand reported on an initiative to purchase a small vehicle to transport those with mobility issues around the parish to doctors etc. The group involved are not looking for the parish council to fund the initiative but would like the support of the parish council. A survey is being conducted.</p> <p>Cllr Clare Dunbavand reported that he had been approached by a group interested in sit down yoga and they asked if the parish council would fund a taster session for interested people who have mobility issues to see if this is something that people would sign up for. Members asked that the group put forward detailed costs for further consideration.</p>	Cllr Clare Dunb

90/2025	Diary Dates –	
	Full Council Meeting – 22 nd July 2025, 7pm. Whitecross village hall.	Clerk
91/2025	Information Only / Future Agenda Items –	

92/2025	Meeting Closed at 9.00pm	
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Signature: (Cllr. Rob Rooney)
Parish Council Chair

Date: 22nd July 2025