

LANTEGLOS-BY-FOWEY PARISH COUNCIL
MINUTES OF THE FULL COUNCIL MEETING HELD
ON TUESDAY 25TH NOVEMBER 2025 @ 7.00pm
IN POLRUAN WI HALL

Minute	AGENDA ITEMS	Action
	Present – Cllrs. Ainley (Chair), Pyke, Adams, Bunt, Hawa, Beresford, Talling, Clare-Dunbavand and the Clerk.	
123/2025	Chairman's Welcome and Public Forum – the Chair opened the meeting. There were no members of the public.	
	<p>Outside Authorities / Bodies – Members received reports as follows:</p> <p>a. <i>County Councillor Report</i> –Cllr. Candy gave a verbal report. He mentioned that he is dealing with several matters on behalf of the parish – all ongoing. He reported that Cornwall Council were limited on their ability to offer grants from the government and there is continued pressure on budgets and rising costs of social and children's care. This should be considered by the parish council when setting the precept. i.e. the need for the parish council to deliver their own local services.</p> <p>On the subject of 27 and 28 Greenbank and the parish council's request to visit the properties Cllr Candy has asked that the subsidence reports be released to the parish council and he will continue to press Cornwall housing to allow councillors to view the properties. The Winklepicker and the section 106 money is an ongoing issue and Cllr Candy reported that he had discussed with Simon Ryan the possibility of Three Seas becoming the RHP for the property. This is problematic being that it is a single property and the proportion of rent to revenue makes it difficult for a RHP to take it on. Cllr Candy suggested that as the Town Trust and Parish Council are in situ there may be a way around having to find a RHP. It may be possible for the tenant to become involved in a caretaker role. Cllr Clare-Dunbavand asked if Cllr Candy could get in writing the criteria required by Cornwall Housing so that we know chapter and verse what is required, specifically what is policy and what is law? In his discussions with Nick Marsden of Cornwall housing the intention is there for a local person to be living in the property and for us to have access to the section 106 money. Cllr Pyke asked if the properties are subject to subsidence will they be demolished? If so, there may be another pot of money to draw on. Cllr Candy will continue to pursue this on behalf of the parish council and hopes to have answers before Christmas. Cllr Ainley thanks Cllr Candy for his continued support in this matter.</p> <p>b. <i>South East Cornwall CAP</i> – Cllr Palmer will be attending the next meeting on 6th January and report to the January meeting.</p> <p>c. <i>Police</i> –Please refer to Your area Police.uk (www.police.uk) for updates.</p> <p>d. <i>PUG</i> – The next meeting has been postponed until the new year.</p>	Cllr Palmer

124/2025	Apologies – Cllrs Palmer, Kelly and Rooney	
125/2025	Members' Declarations – <ul style="list-style-type: none"> a. <i>Pecuniary/Registerable Declarations of Interests</i> – None b. <i>Non-registerable Interests</i> – None c. <i>Declaration of Gifts</i> – None d. <i>Dispensations</i> None. e. 	
126/2025	Minutes of Meetings – <ul style="list-style-type: none"> a. <i>Full Council Meeting – 28th October 2025, AGREED as a true record. Proposed by Cllr Bunt and signed by Cllr Ainley</i> 	

127/2025	Planning Applications – Members to consider the following, including any applications received after the agenda had been published. <ul style="list-style-type: none"> a. PA25/07979 Front extension incorporating new entranceway, bin store porch and sun room with associated re-modelling and landscaping East Brendon St Saviours Hill Polruan PL23 1QD https://planning.cornwall.gov.uk/onlineapplications/applicationDetails.do?activeTab=documents&keyVal=T4HQ9LFGIRR00 Councillors had no comment other than no additional land should be encroached upon. 	
128/2025	Other Planning Matters – <ul style="list-style-type: none"> a. Social housing update – Covered earlier in the meeting under Cllr Candy's report b. Ferry Climb car parking area – Planning enforcement at Cornwall Council have escalated this to stage 6 of the process and have informed the parish council that the agent is going to apply for further planning permission. It was resolved that the parish council will need to be vigilant over the next few weeks as the planning application may be submitted around Christmas time. Should this be the case, it was proposed by Cllr Ainley that the planning sub-committee discuss any application over teams and email; seconded by Cllr Clare-Dunbavand c. Townsend Farm – The owner has offered the land next to Henders Field to the Town Trust/Parish Council as she plans to sell it on the open market. Henders Field which was left to the Town Trust is still not confirmed as completing probate. The parish council resolved to respond to the owner asking what price she is looking for with the sale of the land and the parish council can then look at the wider picture regarding social housing within the parish and evaluate the options available. 	Clerk
129/2025	Planning Applications Approved by CC – for information only <ul style="list-style-type: none"> a. PA25/01969 Polruan Stores 14 Fore Street Polruan Fowey Cornwall PL23 1PQ Alterations to dwelling over shop (including re-roofing rear flat roof) & shop window/door with associated works https://planning.cornwall.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=ST0L0MFGJQD00 APPROVED 	

	<p>Cllr Clare-Dunbavand wished to thank Cllrs Ainley and Palmer for their hard work and commitment to achieving a positive result for Polruan Stores.</p> <p>b. PA25/06760 1 Moss Terrace East Street Polruan Fowey Cornwall PL23 1PF Single storey extension to the front elevation of the dwelling to accommodate larger living space to ground floor, replacement of existing balcony without compliance with conditions 2 and 3 of decision notice PA24/09272 dated 20.02.2025 APPROVED https://planning.cornwall.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=T29KN1FGKWY00</p>	
130/2025	<p>Environmental/Amenity Matters – including any items received after the agenda has been published.</p> <p>a. Public Conveniences – Members considered:</p> <p>i. St Saviour's WCs – The clerk reported that the taps in the toilets had been replaced. Members asked the clerk to arrange for Cllr Kelly to take regular water meter readings and to check with Cllr Kelly that the water is shut off in the unused toilets over the winter months.</p> <p>ii. Frogmore WCs – The clerk reported no response from the National Trust to her latest email. Cllr Beresford will follow up.</p> <p>iii. The Quay WCs – Nothing further to report.</p> <p>iv. Legionella Testing – Mrs Kelly provided water temperature of 10 degrees C.</p> <p>b. Healthcare Provision – members to receive an update to include: Working towards a public meeting on health provision for Lanteglos after first liaising with Polruan Support Group update. The clerk was asked to write to Fowey surgery asking for details of care to be supplied to the community as part of their contract with the NHS. First responders will still be part of local provision as there is no cost effective alternative.</p> <p>Fowey Hospital – Nothing further to report</p>	<p>Cllr Beresford</p> <p>Clerk</p>
131/2025	<p>Highway Matters – including any items received after the agenda had been published.</p> <p>a. Road Closure – None reported</p> <p>b. Potholes – None reported</p> <p>c. Drains/roads – Cllr Ainley inspected the drain on Battery Lane with Cllr Candy to look at solutions to the flooding issue on West Street. It was noted that the drain is blocked under the garage to the property adjacent and that the other end that flows into girl and boy's cove is to be located if possible. It is hoped that a solution can be found. The matter is ongoing with Cornwall Council highways.</p> <p>d. Enhanced LMP grant PROW –This is scheduled to be completed asap when weather allows. The clerk will update at next meeting.</p> <p>e. Community Highways improvement program. Cllr Candy explained that this initiative is outside of the usual highways maintenance budget and money is available for the funding of additional highway projects. Cllr Clare-Dunbavand to inspect the roads etc and ascertain if there are any areas that could fit the criteria.</p>	<p>Cllr Candy</p> <p>Cllr Clare-Dunbavand</p>

132/2025	Administrative Matters – not covered elsewhere on the agenda.	
	<p>a. Update on repair of churchyard gate at St John's Bodinnick – Cllr Kelly reported that the gate fell apart when the repair was actioned meaning that more work was needed to get it up to a standard where it could be re-hung. This work amounts to £600 as opposed to the £1200 quote for a new gate.</p> <p>b. Churchyard Maintenance – Cllr Pyke reported that he had attended the last meeting of the PCC where they outlined the work to bring the churchyard up to standard. The reverend Allen would like to come to the January meeting and give the parish council a report on the maintenance programme and how the ongoing maintenance will go forward to next year. They are putting together a report to show how the money from the parish council has been spent and the level of funding required for next year.</p> <p>c. Provision of extra CCTV – Cllr Pyke reported that the parish council and the Town Trust had worked together to put forward a bid for a grant from the Police and Crime Commission £120k fund. An application had been made for £5k this year with another £5k to be applied for next year to upgrade to infra-red cameras. The Police and Crime Commissioners is being disbanded so no further information forthcoming at the moment.</p> <p>d. Hand-rail – Moss Terrace. The handrail is on the private access to Moss Terrace and is not a public footpath.</p>	<p>Cllr Kelly</p> <p>Cllr Pyke</p>
133/2025	Financial Matters – <p>a. <i>Accounts for Payment</i> – November payments to a value of £5287.23 were APPROVED for payment. The Clerk to place a copy on the website.</p> <p>b. <i>Bank reconciliation</i> – A copy of the bank reconciliation has been circulated to members.</p> <p>c. <i>Budget monitor</i> – A copy of the budget monitor had been circulated to members.</p> <p>d. <i>Members considered precept 2025/26</i> – Members discussed the level of precept necessary to keep parish finances resilient to increases. It was noted that to remain at the same level as last year a typical band D property would see a rise of £5.06 per annum and with a small increase to £70,000 the increase would be below £10 per annum. Members to discuss and make a final decision before 31st December 2025.</p> <p>e. <i>Assertion 10</i> – The clerk updated members on the new criteria outlined in new Assertion 10 rules to be brought in from 31st March 2026. She has taken steps to ensure full accessibility to the website and ensure that members use the correct email addresses. Still to come will be the establishment of an IT policy for the parish council. The parish council will need to demonstrate that it is adhering to “best practice” as part of the annual return 2026.</p> <p>f. <i>Subscription to SLCC</i> – Members approved the subscription. Clerk to update as appropriate.</p>	Clerk
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134/2025	Documentation / Correspondence – not covered elsewhere on the agenda. Items previously emailed. Local water bills – Cllr Rooney asked that members discuss how to best action the increase in some residents' water bills. This is to be carried forward to the next meeting	
135/2025	Diary Dates – Code of conduct training – New councillors have completed their training. The clerk will find out if existing councillors need to attend training again and update with possible dates	Clerk
	Full Council Meeting – 13 th January in WI hall Polruan 7pm	Clerk
136/2025	Information Only / Future Agenda Items –	
137/2025	Meeting Closed at 8.25pm	

Signature: (Cllr. Rob Rooney)
Parish Council Chair

Date: 25th November 2025